



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

Welcome to this Public Meeting of the Hood River County School District Board of Directors  
December 13, 2023 – 6:30 p.m. Pine Grove School, 2504 Eastside Rd

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<b>6:30 PM I</b>	<b>REGULAR BUSINESS MEETING</b> <b>WELCOME &amp; CALL TO ORDER</b> Board Chair: Chrissy Reitz, Vice-Chair: Brandi Sheppard; Board Members: Julia Garcia-Ramirez, Barb Hosford, Jen Kelly, David Stuben, and Corinda Hankins Elliott.	Chrissy Reitz
<b>6:31 PM II</b>	<b>REVIEW/REVISION OF AGENDA</b>	Chrissy Reitz
<b>6:32 PM III</b>	<b>SUPERINTENDENT REPORT</b>	Bill Newton
<b>6:37 PM IV</b>	<b>BOARD MEMBER REPORTS</b>	Chrissy Reitz
<b>6:42 PM V</b>	<b>STUDENT ENVOY REPORT</b>	Student Envoys
<b>6:47 PM VI</b>	<b>RECOGNITION &amp; GOOD NEWS</b>	Gus Hedberg
<b>6:55 PM VII</b>	<b>PUBLIC COMMENT/HEARING OF DELEGATIONS OR VISITORS</b>	Chrissy Reitz
<b>7:25 PM VIII</b>	<b>CONSOLIDATED REPORTS</b> A. October Financial Report B. First Reading of Board Policy	Chrissy Reitz Nancy Hall Gus Hedberg
<b>7:28 PM IX</b>	<b>CONSOLIDATED ACTION</b> A. Regular Business Meeting Minutes - November 8, 2023 B. Human Resources Report/Personnel Action	Chrissy Reitz Chrissy Reitz Gus Hedberg
<b>7:30 PM X</b>	<b>REPORTS &amp; DISCUSSIONS</b> A. Early Intervention/Early Childhood Special Education Report B. Student Investment Account Annual Report C. Capital Improvement Update D. Superintendent Search Public Input Report	Anne Carlross Anne Cole Bill Newton Bill Newton Luke Harkness Chrissy Reitz Milt Dennison
<b>8:00 PM XI</b>	<b>ACTION ITEMS</b> A. Adopt Superintendent Qualities & Qualifications B. Approve Salary Range for Superintendent Posting C. OSBA Elections D. Approve 2024-25 Calendar E. Acceptance of Donations	Chrissy Reitz Chrissy Reitz Chrissy Reitz Gus Hedberg Chrissy Reitz
<b>8:30 PM XII</b>	<b>BOARD MEMBER COMMENTS</b>	Chrissy Reitz
<b>8:45 PM XIII</b>	<b>ADJOURN</b>	Chrissy Reitz



# HOOD RIVER COUNTY SCHOOL DISTRICT

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DATE: December 13, 2023

TO: Board of Directors

FR: Bill Newton, Superintendent

RE: Consolidated Reports

EXPLANATION: All items listed below are matters considered by the Board of Directors to be routine and do not require a motion. There will be no separate discussion of these items unless a member of the board requests a specific item to be removed from the consolidated reports and placed on the regular agenda. Any item of the consolidated reports may be pulled by any board member for a full discussion. The request to move an item from the consolidated reports to an individual report item should occur during the “Review/Revision of Agenda” section of the board meeting. Otherwise, all items contained in the consolidated report will be reviewed by the board without discussion.

PRESENTER: Bill Newton, Superintendent

SUPPLEMENTARY  
MATERIALS: A. October Financial Report  
B. First Reading of Board Policy

RECOMMENDATION: None

PROPOSED MOTION: None



# HOOD RIVER COUNTY SCHOOL DISTRICT

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## **Finance Advisory and Capital Projects Oversight Committee**

November 16, 2023, 4:00-5:30 p.m. Virtual Meeting

Join the meeting from your computer, tablet or smartphone.

**Committee Members:** Bill Newton, Chrissy Reitz, Jen Kelly, Garrett Apland, Columba Jones, Rich Truax, Michael McElwee, Nancy Rowley, OSEA Representative, and Ted Cramer, HREA Representative

1. Welcome & Call to Order. (Bill Newton, Superintendent)

2. Public Comment (Bill Newton, Superintendent)

*The Hood River County School District Finance Advisory and Capital Projects Oversight Committee (Committee) requests comments be limited to three (3) minutes per speaker. Speakers will state their name and home address for the record. The Committee appreciates community members sharing information during public comments. While the Committee does not respond to public comment, following the meeting, the Superintendent will determine the appropriate level of response. Speakers may offer objective criticism of district operations or programs but the Committee will not hear complaints concerning specific district personnel.*

3. Reports & Discussions

- a. HRCSD & Capital Projects update (Bill Newton)
- b. Financial Update

4. Adjourn

### **2023-24 Meeting Schedule**

2023 Dates	Meeting Times	2024 Dates	Meeting Times
August 2023	No meeting	January 18, 2024	4:00 – 5:30 pm
September 14, 2023	4:00 – 5:30 pm	February 15, 2024	4:00 – 5:30 pm
October 19, 2023	4:00 – 5:30 pm	March 14, 2024	4:00 – 5:30 pm
November 16, 2023	4:00 – 5:30 pm	April 18, 2024	4:00 – 5:30 pm
December 14, 2023	4:00 – 5:30 pm	May 16, 2024	4:00 – 5:30 pm

**PUBLIC PARTICIPATION IN FINANCE ADVISORY COMMITTEE MEETINGS**

1. Public input will be limited to three minutes per person unless explicitly adjusted for a particular meeting by the Chair, with a maximum of 30 minutes total.
2. Groups will be encouraged to appoint a spokesperson so the same issue is not repeated. If a large group of people wishes to discuss a specific topic, please designate one person to sign up to speak on behalf of the group.
3. Each public speaker will need to submit the Google Form above before 8am the day prior to the meeting.
4. Speakers will state their name and county of residence for the record.

*If you have any questions, please contact Meghan West: [meghan.west@hoodriver.k12.or.us](mailto:meghan.west@hoodriver.k12.or.us) / (541) 387-5013.*

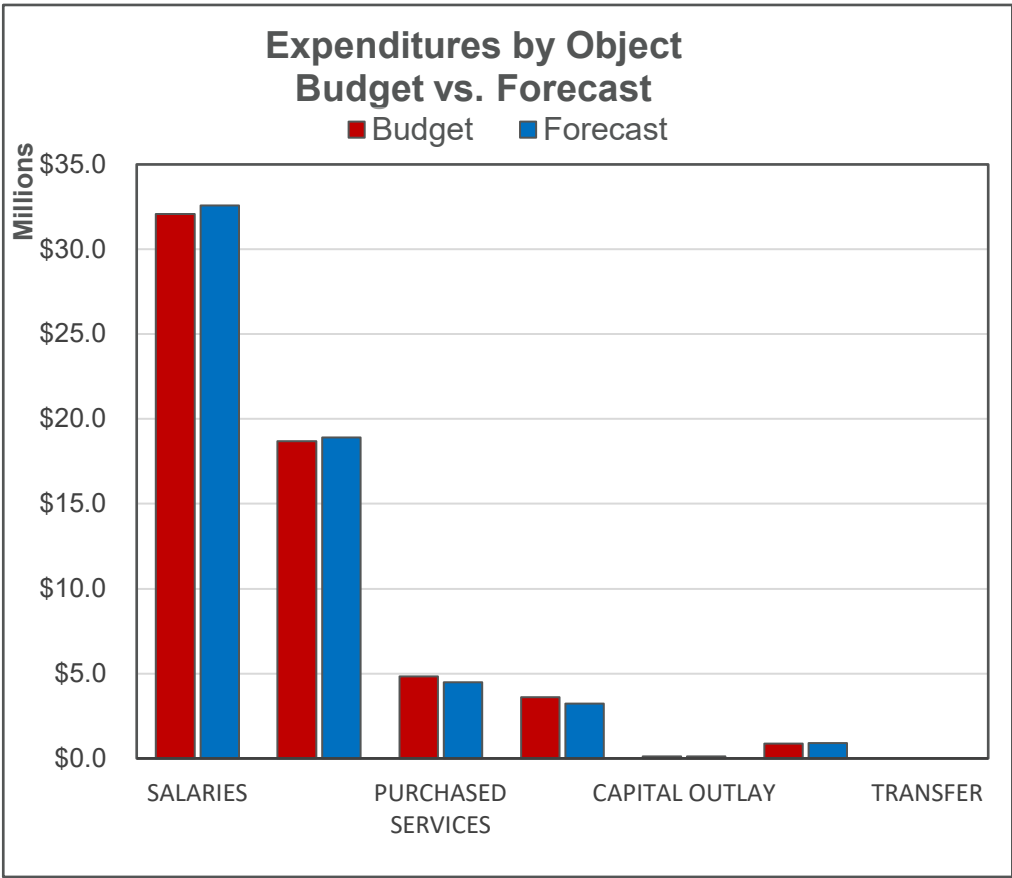
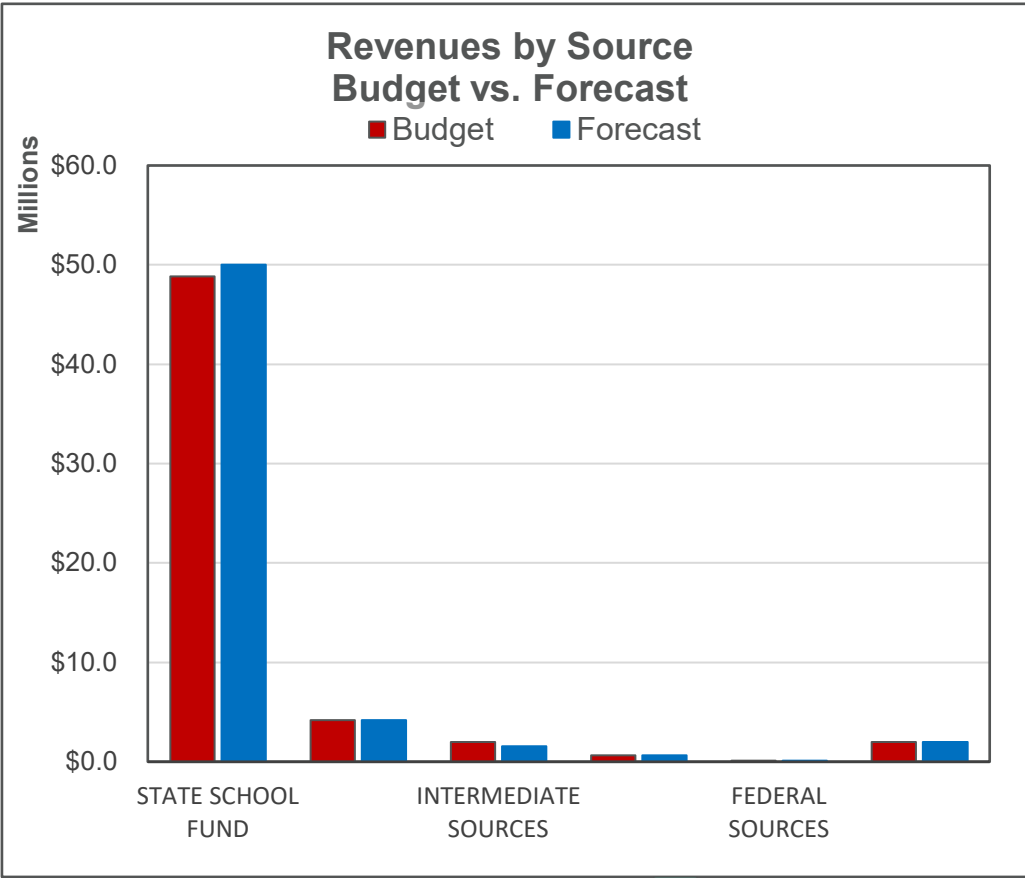
General Fund | 2023 - 2024 Financial Summary by Object

For the Period Ending October 31, 2023

	2022 - 2023		Prior Year		2023 - 2024		Annual	
	Actual	YTD	% of Actual	Adopted Budget	YTD Actuals	% of Budget	Forecast	Variance Fav / (Unfav)
RESOURCES								
Operating Revenues								
State School Fund	\$ 13,721,415		40.91%	\$ 33,400,167	\$ 14,472,023	43.33%	\$ 34,736,302	\$ 1,336,135
Other State School Fund	319,746		2.19%	15,415,485	18,893	0.12%	15,274,697	(140,789)
State School Fund Formula	14,041,162		29.18%	48,815,652	14,490,916	29.68%	50,010,999	1,195,346
Local Sources	350,086		7.31%	4,203,091	186,302	4.43%	4,180,908	(22,183)
Intermediate Sources	230,435		12.41%	1,996,849	262,845	13.16%	1,580,718	(416,131)
State Sources	-		0.00%	667,058	-	0.00%	667,058	-
Federal Sources	-		0.00%	100,000	-	0.00%	100,000	-
Other Sources	-		0.00%	2,005,926	-	0.00%	2,005,926	-
Total Operating Revenues	\$ 14,621,683		26.17%	\$ 57,788,576	\$ 14,940,064	25.85%	\$ 58,545,608	\$ 757,032
Beginning Fund Balance		6,733,375	100.00%	5,490,000	-	0.00%	5,006,000	(484,000)
TOTAL RESOURCES	\$ 21,355,058		34.12%	\$ 63,278,576	\$ 14,940,064	23.61%	\$ 63,551,608	\$ 273,032
REQUIREMENTS								
Operating Expenditures								
Salaries	\$ 6,123,071		20.00%	\$ 32,085,292	\$ 6,622,787	20.64%	\$ 32,577,784	\$ (492,492)
Associated Payroll Costs	3,585,364		20.43%	18,684,903	3,815,656	20.42%	18,905,382	(220,479)
Purchased Services	1,200,605		29.00%	4,825,911	1,191,427	24.69%	4,472,364	353,547
Supplies and Materials	1,400,970		38.22%	3,619,952	1,381,146	38.15%	3,216,167	403,785
Capital Outlay	202,428		22.93%	118,454	41,568	35.09%	107,417	11,037
Other Objects	509,850		60.52%	876,018	595,551	67.98%	900,976	(24,958)
Transfers	90,989		100.00%	-	-	-	-	-
Total Operating Expenditures	\$ 13,113,277		22.69%	\$ 60,210,531	\$ 13,648,135	22.67%	\$ 60,180,091	\$ 30,440
Contingencies	-		-	278,913	-	0.00%	-	278,913
Unappropriated Ending Fund Balance	-		-	2,789,133	-	0.00%	-	2,789,133
TOTAL REQUIREMENTS	\$ 13,113,277		22.69%	\$ 63,278,576	\$ 13,648,135	21.57%	\$ 60,180,091	\$ 3,098,486
Ending Fund Balance	\$ 8,241,781						\$ 3,371,517	

Ending Fund Balance % of Revenue

5.76%



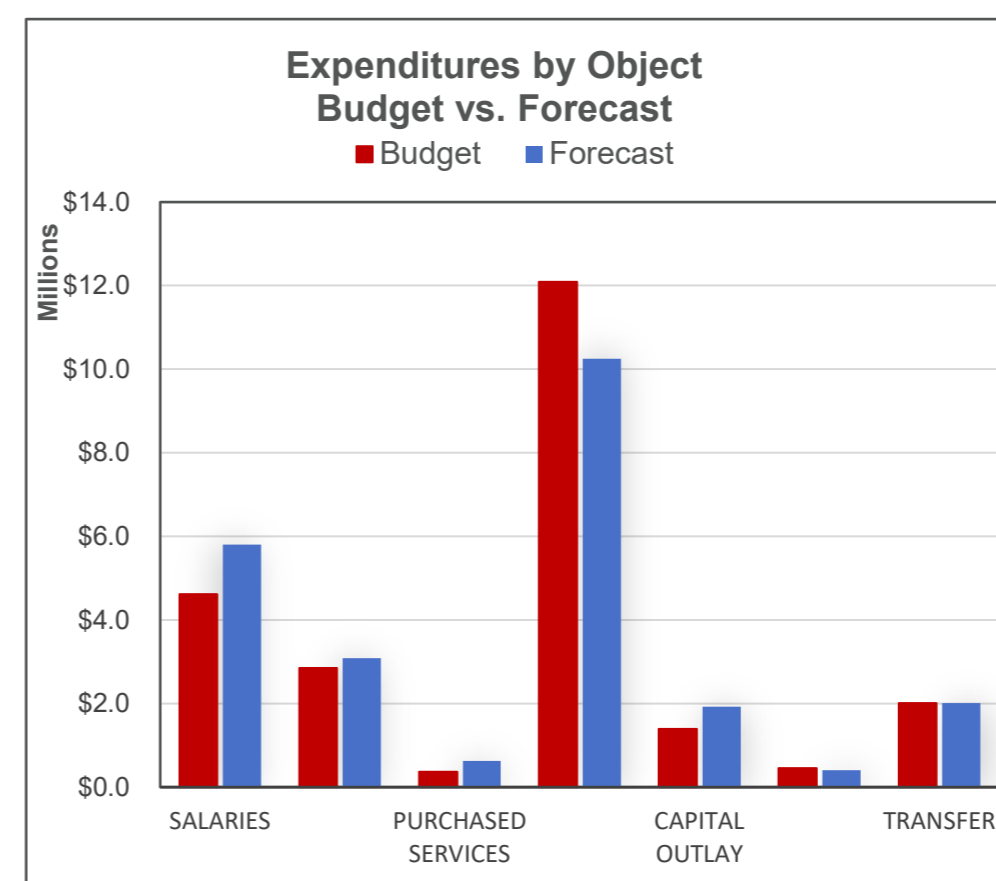
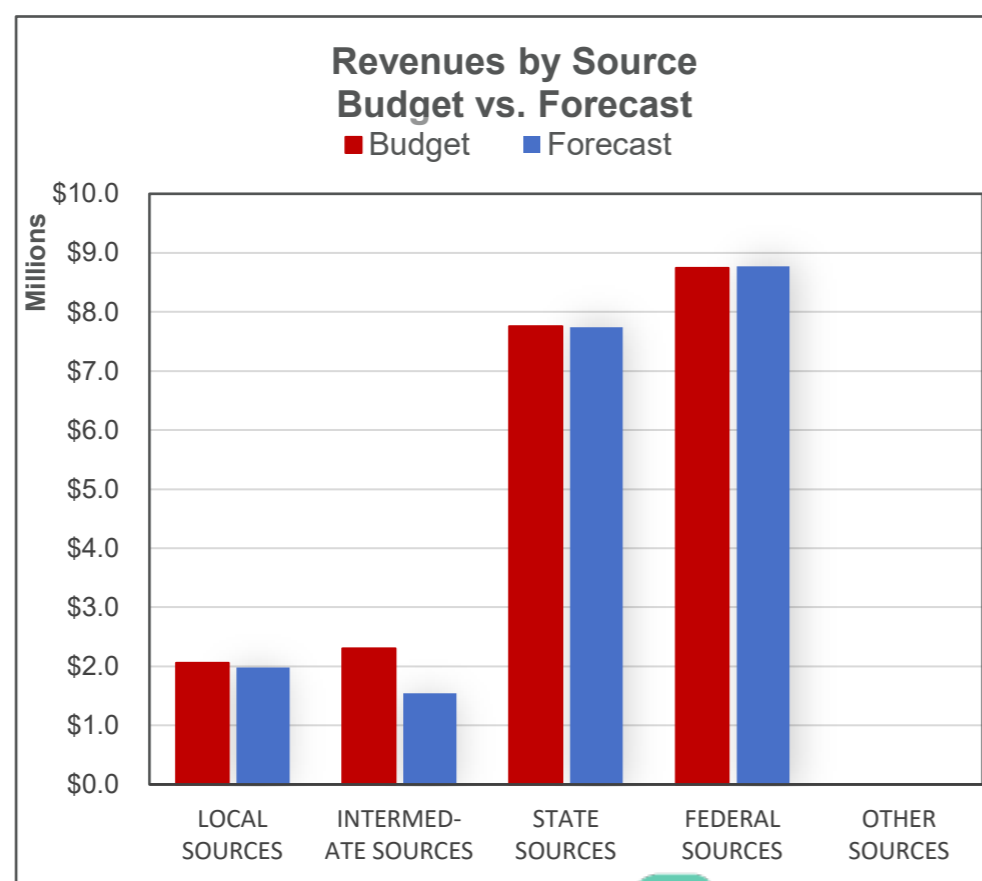
# Special Revenue Funds | 2023 - 2024 Financial Summary by Object

For the Period Ending October 31, 2023

	2022 - 2023 Actual	Prior Year YTD % of Actual	Adopted Budget	2023 - 2024 YTD Actuals	% of Budget	Annual Forecast	Variance Fav / (Unfav)
<b>RESOURCES</b>							
<b>Operating Revenues</b>							
Local Sources	\$ 99,646	16.23%	\$ 2,057,109	\$ 82,388	4.01%	\$ 1,984,250	\$ (72,859)
Intermediate Sources	10,354	0.64%	2,300,000	7,879	0.34%	1,541,212	(758,788)
State Sources	17,531	0.24%	7,760,208	65,706	0.85%	7,738,409	(21,799)
Federal Sources	379,265	5.01%	8,741,620	592,838	6.78%	8,771,550	29,931
Other Sources	6,100	52.59%	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>\$ 512,897</b>	<b>2.98%</b>	<b>\$ 20,858,937</b>	<b>\$ 748,811</b>	<b>3.59%</b>	<b>\$ 20,035,421</b>	<b>\$ (823,516)</b>
<b>Beginning Fund Balance</b>	7,331,053	100.00%	6,371,683	15,000	0.24%	7,418,332	1,046,649
<b>TOTAL RESOURCES</b>	<b>\$ 7,843,950</b>	<b>31.98%</b>	<b>\$ 27,230,620</b>	<b>\$ 763,811</b>	<b>2.80%</b>	<b>\$ 27,453,753</b>	<b>\$ 223,133</b>
<b>REQUIREMENTS</b>							
<b>Operating Expenditures</b>							
Salaries	\$ 2,156,637	27.37%	\$ 4,622,012	\$ 1,556,574	33.68%	\$ 5,808,825	\$ (1,186,813)
Associated Payroll Costs	933,669	21.91%	2,846,215	828,875	29.12%	3,084,768	(238,554)
Purchased Services	415,478	20.59%	371,111	300,997	81.11%	627,313	(256,202)
Supplies and Materials	837,406	32.47%	12,094,030	342,732	2.83%	10,255,928	1,838,102
Capital Outlay	2,882	0.73%	1,391,074	632,426	45.46%	1,924,776	(533,702)
Other Objects	54,854	14.52%	449,668	30,285	6.73%	405,376	44,291
Transfers	-	-	2,005,926	-	0.00%	2,005,926	-
<b>Total Operating Expenditures</b>	<b>\$ 4,400,926</b>	<b>25.13%</b>	<b>\$ 23,780,035</b>	<b>\$ 3,691,889</b>	<b>15.53%</b>	<b>\$ 24,112,913</b>	<b>\$ (332,878)</b>
Contingencies	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	3,450,585	-	0.00%	-	3,450,585
<b>TOTAL REQUIREMENTS</b>	<b>\$ 4,400,926</b>	<b>25.13%</b>	<b>\$ 27,230,620</b>	<b>\$ 3,691,889</b>	<b>13.56%</b>	<b>\$ 24,112,913</b>	<b>\$ 3,117,707</b>
<b>Ending Fund Balance</b>	<b>\$ 3,443,024</b>					<b>\$ 3,340,840</b>	

Ending Fund Balance % of Revenue

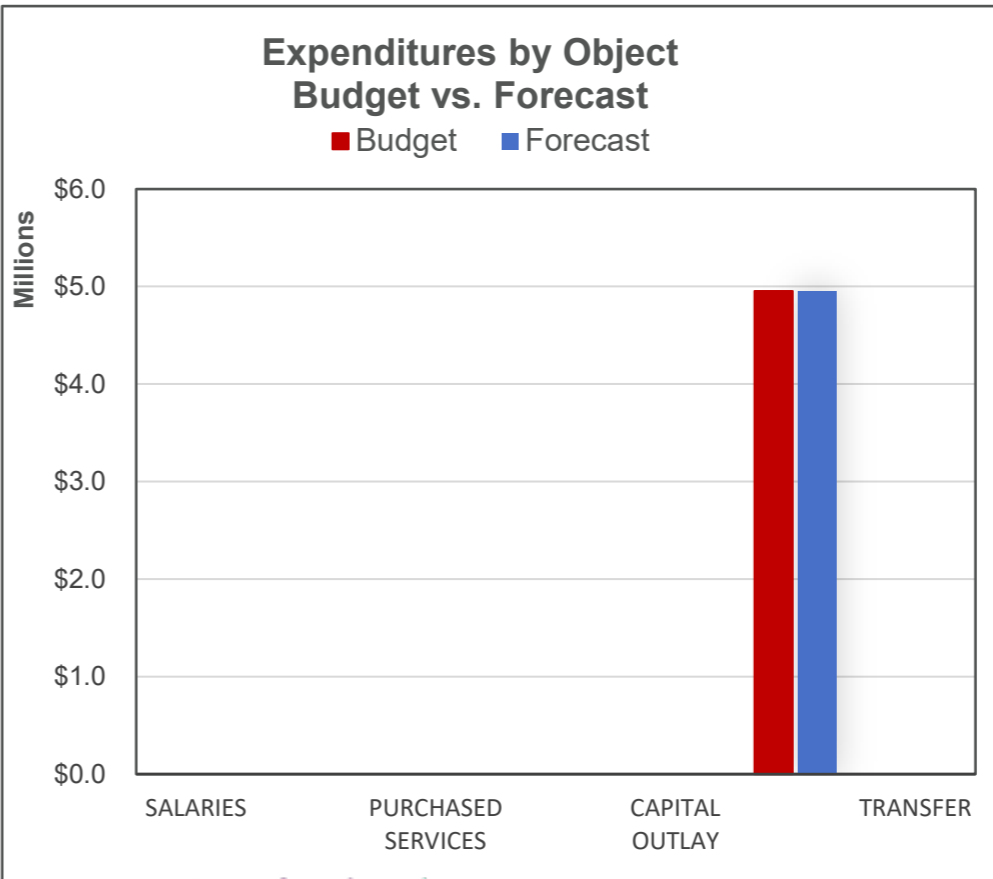
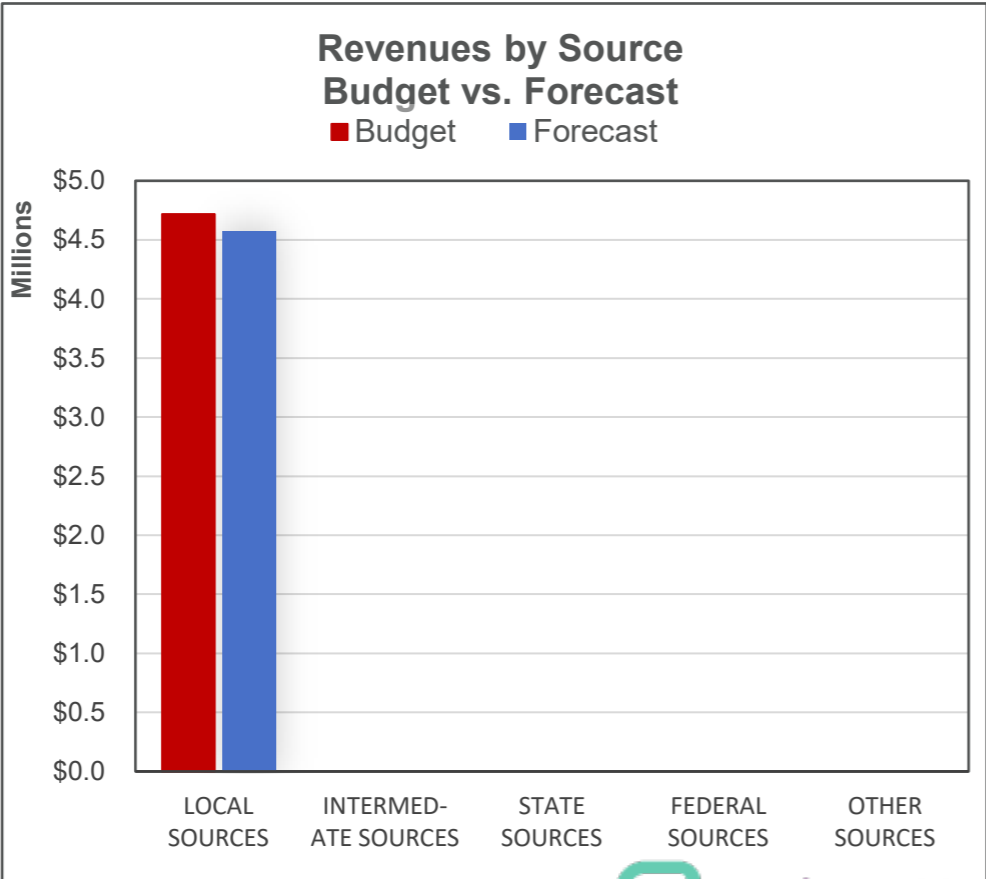
16.67%



Debt Service Funds | 2023 - 2024 Financial Summary by Object

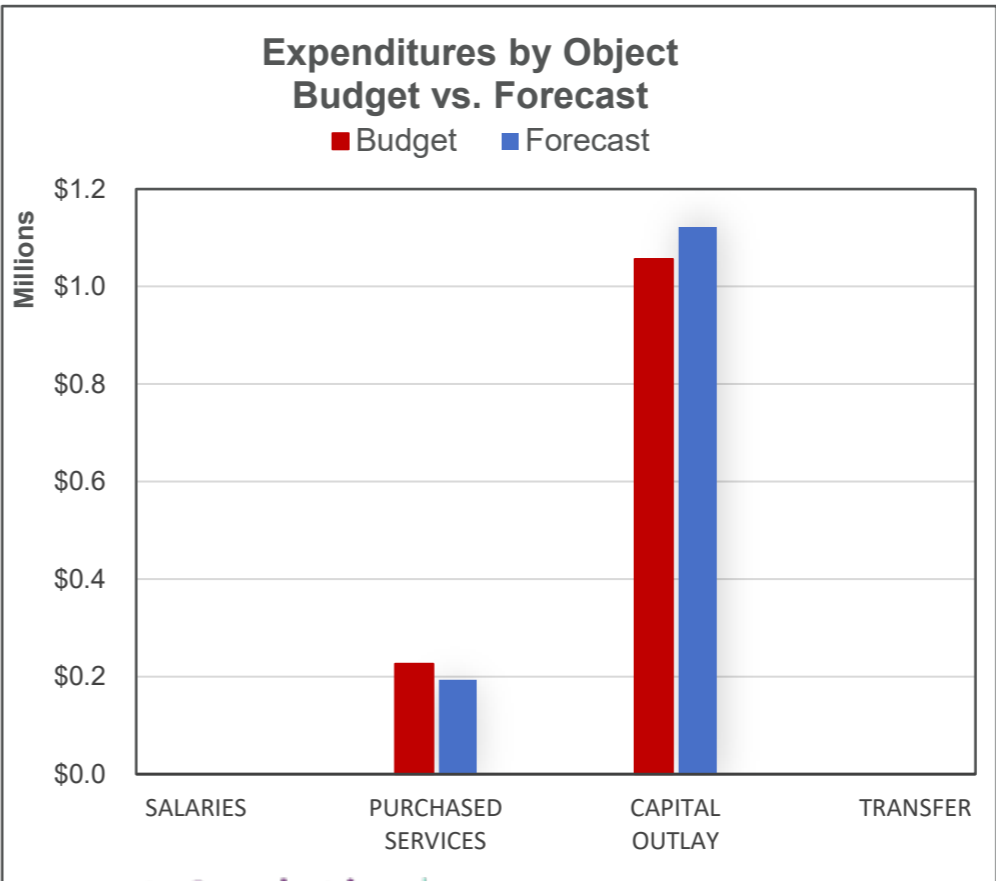
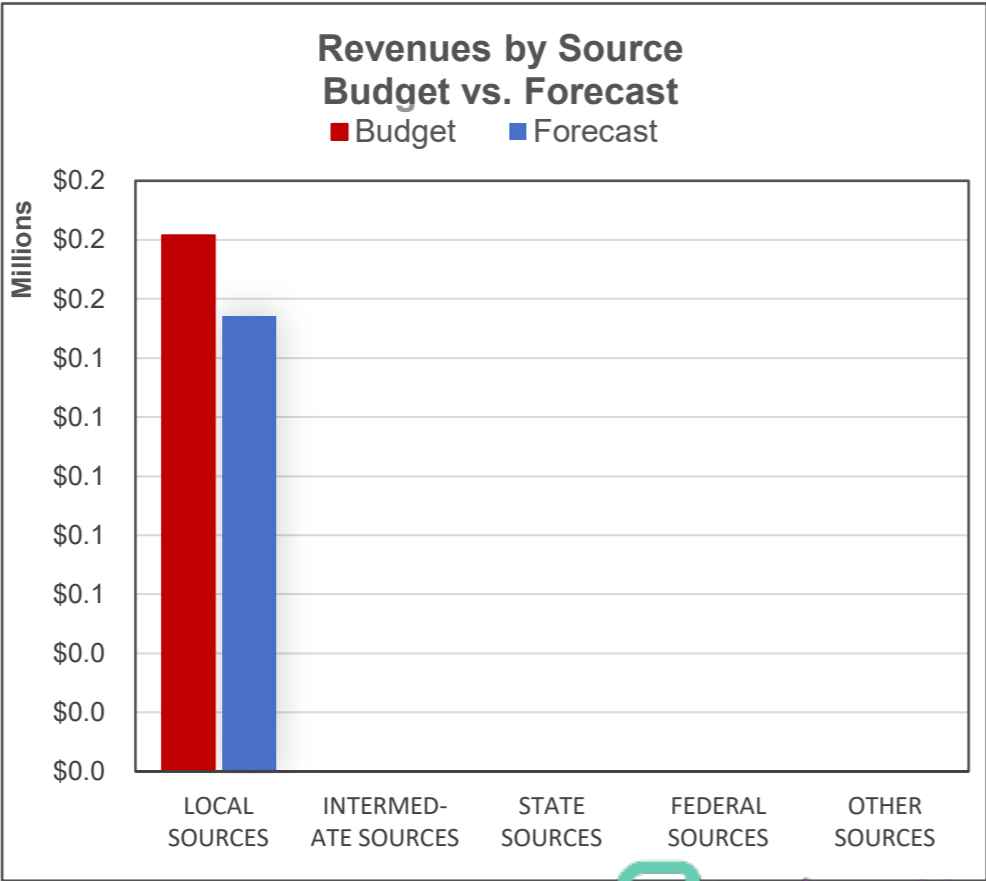
	2022 - 2023 Actual	Prior Year YTD % of Actual	Adopted Budget	2023 - 2024 YTD Actuals	% of Budget	Annual Forecast	Variance Fav / (Unfav)
<b>RESOURCES</b>							
Operating Revenues							
Local Sources	\$ 118,185	2.38%	\$ 4,718,372	\$ 10,171	0.22%	\$ 4,578,542	\$ (139,829)
Intermediate Sources	-		-	-		-	-
State Sources	-		-	-		-	-
Federal Sources	-		-	-		-	-
Other Sources	-		-	-		-	-
Total Operating Revenues	\$ 118,185	2.38%	\$ 4,718,372	\$ 10,171	0.22%	\$ 4,578,542	\$ (139,829)
Beginning Fund Balance	254,681	100.00%	238,428	-	0.00%	498,000	259,572
TOTAL RESOURCES	\$ 372,865	7.15%	\$ 4,956,800	\$ 10,171	0.21%	\$ 5,076,542	\$ 119,742
<b>REQUIREMENTS</b>							
Operating Expenditures							
Salaries	\$ -		\$ -	\$ -		\$ -	\$ -
Associated Payroll Costs	-		-	-		-	-
Purchased Services	-		-	-		-	-
Supplies and Materials	-		-	-		-	-
Capital Outlay	-		-	-		-	-
Other Objects	-	0.00%	4,956,800	-	0.00%	4,956,800	-
Transfers	-		-	-		-	-
Total Operating Expenditures	\$ -	0.00%	\$ 4,956,800	\$ -	0.00%	\$ 4,956,800	\$ -
Contingencies	-		-	-		-	-
Unappropriated Ending Fund Balance	-		-	-		-	-
TOTAL REQUIREMENTS	\$ -	0.00%	\$ 4,956,800	\$ -	0.00%	\$ 4,956,800	\$ -
Ending Fund Balance	\$ 372,865					\$ 119,742	

Ending Fund Balance % of Revenue 2.62%



Capital Projects Funds | 2023 - 2024 Financial Summary by Object

	2022 - 2023 Actual	Prior Year YTD % of Actual	Adopted Budget	2023 - 2024 YTD Actuals	% of Budget	Annual Forecast	Variance Fav / (Unfav)
RESOURCES							
Operating Revenues							
Local Sources	\$ 60,536	37.82%	\$ 181,505	\$ 20,725	11.42%	\$ 154,249	\$ (27,256)
Intermediate Sources	-		-	-		-	-
State Sources	-		-	-		-	-
Federal Sources	-		-	-		-	-
Other Sources	90,989	100.00%	-	-		-	-
Total Operating Revenues	\$ 151,525	60.36%	\$ 181,505	\$ 20,725	11.42%	\$ 154,249	\$ (27,256)
Beginning Fund Balance	3,851,858	100.00%	1,101,173	-	0.00%	1,150,303	49,130
TOTAL RESOURCES	\$ 4,003,383	97.57%	\$ 1,282,678	\$ 20,725	1.62%	\$ 1,304,552	\$ 21,874
REQUIREMENTS							
Operating Expenditures							
Salaries	\$ -		\$ -	\$ -		\$ -	\$ -
Associated Payroll Costs	-		-	-		-	-
Purchased Services	29,089	19.91%	226,155	32,212	14.24%	193,255	32,900
Supplies and Materials	-		-	-		-	-
Capital Outlay	1,002,707	35.71%	1,056,523	442,058	41.84%	1,122,207	(65,684)
Other Objects	-		-	-		-	-
Transfers	-		-	-		-	-
Total Operating Expenditures	\$ 1,031,796	34.93%	\$ 1,282,678	\$ 474,270	36.97%	\$ 1,315,462	\$ (32,784)
Contingencies	-		-	-		-	-
Unappropriated Ending Fund Balance	-		-	-		-	-
TOTAL REQUIREMENTS	\$ 1,031,796	34.93%	\$ 1,282,678	\$ 474,270	36.97%	\$ 1,315,462	\$ (32,784)
Ending Fund Balance	\$ 2,971,587					\$ (10,910)	
Ending Fund Balance % of Revenue						-7.07%	



# VARIANCE REPORT ANALYSIS

For the period from 2023-07-01 to 2023-10-31

## SUMMARY

This General Fund summary excludes Beginning Fund Balance (5400-5499).

For the current period, total revenue was \$321,134 more than planned and total expenditures were \$63,003 less than planned. The combined result is a \$384,137 favorable surplus condition for the current year period.

## REVENUES

**TAXES:** Taxes are \$6,142 over plan. This favorable condition represents 36.2% of the year-to-date plan amount of \$16,962. The current year variance amount is considered trivial and meets expectations based on budget appropriations.

**TUITION, FEES, OTHER :** Tuition, Fees, Other is \$150,267 under plan. This unfavorable condition represents -56.5% of the year-to-date plan amount of \$266,013. This amount is considered material, and was primarily driven by decreases in 1411000 TRANSPORTATION FEES, and 1980000 GRANT INDIRECT CHARGES. For the current year period, Tuition, Fees, Other decreased 57.5% over the prior year period compared to an average increase of 16.0% over the preceding 4 years. The largest Tuition, Fees, Other groups - 1311000 TUITION FROM INDIVIDUALS, 1980000 GRANT INDIRECT CHARGES, 1911000 RENTALS-BUILDINGS, and 1990000 MISCELLANEOUS REVENUES, representing 93.5% of total Tuition, Fees, Other , decreased by 14.7%.

**EARNINGS ON INVESTMENTS:** Earnings on Investments are \$37,462 over plan. This favorable condition represents 129.7% of the year-to-date plan amount of \$28,883. The current year variance amount is considered material, and was primarily driven by an increase in 1510000 INTEREST EARNED. For the current year period, Earnings on Investments decreased 0.1% over the prior year period compared to an average decrease of 11.6% over the preceding 4 years. The largest Earnings on Investments group - 1510000 INTEREST EARNED, representing 100.0% of total Earnings on Investments, increased by 3.5%.

**INTERMEDIATE REVENUE:** Intermediate Revenue is \$138,907 over plan. This favorable condition represents 112.1% of the year-to-date plan amount of \$123,938. This amount is considered material, and was primarily driven by an increase in 2102A00 CGESD INVOICED SERVICES. For the current year period, Intermediate Revenue increased 14.1% over the prior year period.

**STATE UNRESTRICTED AID AND SSF:** State Unrestricted Aid and SSF is \$288,890 over plan. This favorable condition represents 2.0% of the year-to-date plan amount of \$14,183,133. The current year variance amount is considered tolerable, and was primarily driven by an increase in 3101000 BASIC SCHOOL SUPPORT. For the current year period, State Unrestricted Aid and SSF increased 5.5% over the prior year period compared to an average increase of 2.7% over the preceding 4 years.

**FEDERAL AID:** Federal Aid is on plan. This amount is considered trivial and meets expectations based on budget appropriations.

**INTERFUND TRANSFERS/LONG TERM DEBT/OTHER:** Interfund Transfers/Long Term Debt/Other is on plan. This amount is considered trivial and meets expectations based on budget appropriations.

## **EXPENDITURES**

**SALARIES:** Salaries are \$285,275 over plan. This unfavorable condition represents 4.5% of the year-to-date plan amount of \$6,337,512. This variance amount is considered tolerable, and was primarily driven by increases in 0113 ADMINISTRATORS, and 0111 LICENSED SALARIES. This increase was partially offset by a decrease in 0130 OTHER PAY. For the current year period, Salaries increased 8.2% over the prior year period compared to an average increase of 6.3% over the preceding 4 years.

**ASSOCIATED PAYROLL COSTS:** Associated Payroll Costs are \$73,174 over plan. This unfavorable condition represents 2.0% of the year-to-date plan amount of \$3,742,481. This amount is considered tolerable, and was primarily driven by an increase in 0240 HEALTH INSURANCE. This increase was partially offset by a decrease in 0211 PERS T1/T2. For the current year period, Associated Payroll Costs increased 6.4% over the prior year period compared to an average increase of 5.1% over the preceding 4 years.

**PURCHASED SERVICES:** Purchased Services are \$63,034 under plan. This favorable condition represents -5.0% of the year-to-date plan amount of \$1,254,461. The current year variance amount is considered tolerable, and

was primarily driven by decreases in 0313 STUDENT SERVICES, and 0389 OTHER PROF/TECH SERVICES. This decrease was partially offset by an increase in 0322 CONTRACTED REPAIRS. For the current year period, Purchased Services decreased 0.8% over the prior year period compared to an average increase of 5.5% over the preceding 4 years.

**SUPPLIES:** Supplies are \$403,785 under plan. This favorable condition represents -22.6% of the year-to-date plan amount of \$1,784,930. The current year variance amount is considered material, and was primarily driven by a decrease in 0420 TEXTBOOKS. For the current year period, Supplies decreased 1.4% over the prior year period compared to an average increase of 23.3% over the preceding 4 years. The largest Supplies groups - 0420 TEXTBOOKS, 0410 SUPPLIES, and 0470 COMPUTER SOFTWARE, representing 81.4% of total Supplies, increased by 6.3%.

**CAPITAL OUTLAY:** Capital Outlay is \$11,037 under plan. This favorable condition represents -21.0% of the year-to-date plan amount of \$52,605. The current year variance amount is considered material, and was primarily driven by a decrease in 0540 DEPR EQUIPMENT (>\$5,000). For the current year period, Capital Outlay decreased 79.5% over the prior year period. The largest Capital Outlay group - 0540 DEPR EQUIPMENT (>\$5,000), representing 100.0% of total Capital Outlay, decreased by 22.2%.

**OTHER OBJECTS:** Other Objects are \$56,403 over plan. This unfavorable condition represents 10.5% of the year-to-date plan amount of \$539,149. The current year variance amount is considered material, and was primarily driven by increases in 0651 LIABILITY INSURANCE, and 0653 PROPERTY INSURANCE. For the current year period, Other Objects increased 16.8% over the prior year period compared to an average increase of 5.2% over the preceding 4 years.

**OTHER USES OF FUNDS:** Other Uses of Funds are on plan. The current year variance amount is considered trivial and meets expectations based on budget appropriations.

ID	Fund-Area	Agreements	SANS	Agency	Start Date	End Date	Status	eF Budget \$	Award/CO \$	Claimed \$	Expend \$	Encumbered \$
1	202-000	Jump Start Kindergarten 23-24 (3yr grant)	<u>74694</u>	84.425	05/01/2022	09/30/2024	Open	109,497.20	175,790.40	113,874.89	65,706.40	123.21
2	202-001	Jump Start Kindergarten 22-23 (3yr grant)	<u>74694</u>	84.425	05/01/2022	09/30/2024	Open	-	39,726.71			
3	208-000	ESSER III LTCT - Discretionary	<u>75897</u>	84.425	06/01/2022	09/30/2024	Open	-	90,000.00	-	-	-
4	211-000	Teacher Pathways for Bilingual Educators - Discretionary	<u>75947</u>	84.425	03/01/2023	09/30/2024	Open	116,025.00	116,025.00	-	-	-
5	231-000	Special Ed/IDEA Part B Section 611 22-23	<u>74032</u>	84.027 F	07/01/2022	09/30/2023	Open	739,189.00	739,189.00	624,569.06	103,156.47	514,753.06
6	232-000	Early Intervention/EC SpEd FY23-25 - PASS THROUGH - DDS		DDSD	07/01/2023	06/30/2024	Open	1,096,735.31	1,096,735.31	-	223,454.74	873,758.00
7	234-000	IDEA Part B Section 619 23-24	<u>74223</u>	84.173	07/01/2022	09/30/2024	Open	13,235.01	13,235.00	-	4,083.31	-
8	234-001	IDEA Part B Section 619 ARP 21-22	<u>69165</u>	84.173	07/01/2021	09/30/2023	Open	1,687.94	1,687.95	2,226.05	1,585.58	-
9	234-002	IDEA Part B Section 619 21-22	<u>68921</u>	84.173 F	07/01/2021	09/30/2023	Open	6,094.00	6,094.00	-	4,910.25	-
10	237-000	Teen Parent IGA		190.110	07/01/2023	06/30/2024	Open	62,392.00	62,392.00	-	-	-
11	250-000	Title I-C Regular School Program 23-24	<u>77036</u>	84.011	07/01/2023	09/30/2023	Hold	667,173.00	667,173.00	-	75,795.01	355,199.97
12	250-001	Title I-C Regular School Program 22-23	<u>73276</u>	84.011	07/01/2022	09/30/2024		366,763.35	366,763.35	371,072.87	138,635.56	-
13	251-000	Title I-A Formula 23-24	<u>76494</u>	84.010	07/01/2023	09/30/2024	Open	711,180.00	702,456.00	-	59,258.44	503,592.92
14	251-001	Title I-A Formula 21-22		84.010	07/01/2021	09/30/2022	Closed	75,798.71	75,798.71	-	75,798.71	-
15	252-000	Title I-C Summer Program 2023 - Formula	<u>75613</u>	84.011	07/01/2022	09/30/2023	Open	173,494.00	173,494.00	-	1,679.53	-
16	252-001	Title I-C Summer Program - Formula 2022	<u>70939</u>	84.011	07/01/2021	09/30/2023	Open	187,332.00	187,332.00	115,893.95	115,893.95	-
17	252-002	Title I-C Summer Program - Formula 2021*Revised date	<u>66109</u>	84.011	07/01/2020	09/30/2023	Closed	17,311.10	17,311.10	187,332.00	17,311.10	-
18	254-000	Title IV-A SSAE 23-24	<u>77117</u>	84.424	07/01/2023	09/30/2024	Open	49,548.00	49,548.00	-	8,824.48	60,008.31
19	254-001	Title IV-A Student Support and Academic Enrichment 21-22	<u>66778</u>	84.424	07/01/2021	09/30/2022	Closed	3,328.90	-	48,637.00	3,328.90	-
20	255-000	Title I-C Preschool - Formula 2023-24	<u>76953</u>	84.011	07/01/2023	09/30/2024	Open	45,961.00	45,961.00	-	-	-
21	255-001	Title I-C Preschool - Formula 2023-24	<u>73258</u>	84.011	07/01/2023	09/30/2024	Open	37,401.01	37,401.00	-	-	-
22	255-002	Title I-C Preschool - Formula 2021-22	<u>68144</u>	84.011	07/01/2021	09/30/2022	Open	38,939.99	38,940.00	25,227.00	-	-
23	257-000	Title II-A Teacher Quality 23-24	<u>76691</u>	84.367	07/01/2023	09/30/2014	Hold	115,448.00	115,116.00	-	14,531.93	62,204.25
24	258-000	Title III English Language 23-24	<u>73097</u>	84.365	07/01/2023	09/30/2024	Open	114,565.00	102,682.00	86,729.98	7,843.38	62,496.10
25	260-000	2023-25 Reengagement Opportunity Grants	<u>77696</u>	OF	07/01/2023	06/30/2025	Open	250,000.00	250,000.00	-	-	-
26	263-000	21st CCLC Year 5 Awards - Competitive	<u>75197</u>	84.287	07/01/2023	09/30/2024	Open	425,000.00	425,000.00	374,461.27	25,528.45	181,102.45
27	263-001	21st Century Community Learning Centers - Cohort 4, Year 4	<u>68787</u>	84.287	07/01/2023	09/30/2023	Closed	5,476.77	5,476.77	376,989.50	4,948.53	-
28	264-000	Student Investment Act 23-24	<u>71074</u>	OF	07/01/2023	06/30/2024	Open	3,925,609.68	3,925,609.68	3,339,818.36	979,588.12	2,076,518.79
29	265-000	M98 - High School Success 21-23	<u>73391</u>	OF	07/01/2023	06/30/2024	Open	1,221,860.69	1,221,860.69	1,220,862.04	224,501.83	1,098,388.05
30	266-000	EI/ECSE FY23-25 - DAVID DOUGLAS SD	2122094	DDSD	7/1/23	06/30/2024	Open	393,953.69	393,953.69	-	34,587.02	190,142.21
31	266-001	EI/ECSE GEER/PRE-K - DAVID DOUGLAS SD		DDSD	07/01/2022	06/30/2024	Open	34,167.28	34,167.28	-	-	-
32	267-000	EI/ECSE ESSER		84.425D	07/01/2021	09/30/2024	Open	54,037.21	54,037.21	-	-	-
33	267-001	EI/ECSE ESSER			07/01/2021	09/30/2023	Open	39,407.90	39,407.90	-	38,138.43	-
34	268-000	LTCT State Sch & Gen Fund (State)	<u>Sam Ko</u>	ODE	07/01/2023	06/30/2025	Open	424,190.79	422,386.53	-	106,047.69	294,208.10
35	269-000	ODOT Grant - covers 2 year - \$50K/year - YR 2	<u>N/A</u>		FY23-24		Open	50,000.00	50,000.00	-	8,066.53	5,840.00
36	269-001	ODOT Grant - covers 2 year - \$50K/year - YR 1	<u>N/A</u>		FY22-23		Open	24,257.26	24,257.26	-	-	-
37	269-290	ODOT Grant - Innovative Mobility Program Micro-Grant		ODOT	06/16/2023	06/30/2025	Open	5,000.00	5,000.00	-	-	-
38	275-000	LEA ESSER III Fund - Formula	<u>64902</u>	84.425	03/13/2020	09/30/2024	Open	772,376.17	915,124.28	4,206,716.50	647,657.97	35,365.05
39	279-000	Emergency Connectivity Fund ECF			07/01/2021	06/30/2022	Open	-		-	-	-
40	283-000	YTP Youth Transition Program		DHS	07/01/2023	06/30/2024	Open	-	281,705.43	-	-	-
41	286-000	MEDICAID - Early Intervention		DHS	07/01/2021	06/30/2022	Open	227,292.04	227,292.04	#VALUE!	#VALUE!	#VALUE!
42	287-000	MEDICAID - School Age		DHS	07/01/2021	06/30/2022	Open	155,090.67	155,090.67	#VALUE!	#VALUE!	#VALUE!
43	296-602	TAP Facilities Assessment	<u>71453</u>	OF	01/01/2022	12/31/2023	Frozen	-	20,000.00	-	-	-
44	296-603	TAP Long Range Facility Plan	<u>71466</u>	OF	01/01/2022	12/31/2023	Frozen	-	25,000.00	-	-	-
45	296-604	TAP Seismic Assessment	<u>71483</u>	OF	01/01/2022	12/31/2023	Frozen	-	25,000.00	-	-	-

ID	Fund-Area	Agreements	SANS	Agency	Start Date	End Date	Status	eF Budget \$	Award/CO \$	Claimed \$	Expend \$	Encumbered \$
46	296-620	LTCT Title 1-D (Federal)	<u>Sam Ko</u>	84.013	07/01/2022	06/30/2023	Open	3,291.92	3,291.92	-	-	-
47	296-631	LTCT IDEA (Federal)	<u>Sam Ko</u>	84.027	07/01/2022	06/30/2023	Open	17,417.79	17,417.80	-	-	-
48	296-643	Farm To School Base AY23	<u>68177</u>	GF	07/01/2021	06/30/2023	Closed	-		22,106.04	-	-
49	296-643	Farm To School Base AY25	<u>77342</u>		07/01/2023	06/30/2025	Open	-	21,710.60	-	-	-
50	296-644	Career Pathways - Engineering Mechanics	<u>71315</u>	GF	09/01/2021	06/30/2023	Open	-		79,220.97	-	-
51	296-647	Community Schools 2021-23 - Discretionary (YDD) - thorough ODE	<u>75604</u>	GF	07/01/2022	06/30/2023	Open	-		-	-	-
52	296-650	Career Pathways - Media	<u>71315</u>	GF	09/01/2021	06/30/2023	Open	-		79,220.97	-	-
53	296-657	Career Pathways - Agriculture	<u>71315</u>	GF	09/01/2021	06/30/2023	Open	-		79,220.97	-	-
54	296-659	Fresh Fruit & Veggie 21-23 PDES	<u>74997</u>	10.582	10/01/2021	09/30/2023	Open	-		11,572.53	-	-
55	296-662	Oregon FFA Funding Summer Teacher Contracts 22-23: (Michael Becker)	<u>72362</u>	GF	07/01/2023	09/04/2023	Open	-	3,832.56	15,968.70	-	-
56	296-663	Oregon FFA Funding Summer Teacher Contracts 22-23: (Michael Ruff)	<u>72362</u>	GF	07/01/2023	09/04/2023	Open	-	5,344.20		-	-
57	296-664	Oregon FFA Funding Summer Teacher Contracts 22: (Ashley Fogle)	<u>72362</u>	GF			Open	1,595.20	1,595.20	15,968.70	-	-
58	296-666	Early Indicator and Intervention System	<u>72236</u>	84.027	07/01/2022	06/30/2023	Open	11,396.25	11,396.25	11,639.00	-	-
59	296-667	Title I-C Supplemental Funding		84.011A				-		-	-	-
60	296-670	Summer Learning K8 Enrichment 2022	<u>72061</u>	OF			Open	-		453,307.53	-	-
61	296-672	ARP -HCY II (Homeless Children & Youth) 21-22	<u>69356</u>	84.425	04/23/2021	09/30/2024	Open	18,998.32	19,436.00	437.68	143.37	3,110.45
62	296-673	Career Pathways - Health	<u>71315</u>	GF	09/01/2021	06/30/2023	Open	-		79,220.97	-	-
63	296-674	Menstrual Dignity Program - Year One	<u>70762</u>	GF	07/01/2021	06/30/2022	Open	-		18,000.12	-	-
64	296-677	FS Supply Chain Assistance #1 & #2 - SNP (National School Lunch & Breakfast)	<u>1408001</u>	10.555			Open	35,721.62		-	-	-
65	296-677	NSLP Equipment Grant	<u>77646</u>	10.579	10/01/2022	09/30/2024	Open	15,661.00	15,661.00			
66	296-679	Breakfast After the Bell Equipment Grant	<u>74592</u>	N/A - OF	06/01/2021	06/30/2023	Open	4,043.55	3,158.00	2,688.92	363.06	-
67	296-679	Breakfast After the Bell Equipment Grant	<u>74593</u>	N/A - OF	06/01/2021	06/30/2023	Open	4,043.55	3,158.00	2,688.92	363.06	-
68	296-679	Breakfast After the Bell Equipment Grant	<u>74594</u>	N/A - OF	06/01/2021	06/30/2023	Open	4,043.55	3,158.00	2,688.92	363.06	-
69	296-702	Local Food for Schools (LFS) 23-24	<u>76128</u>		03/01/2023	08/31/2024	Open	14,099.19	14,099.19	-	-	-
70	299-001	Community Schools 2021-23 - Discretionary (YDD) - thorough HR County	<u>N/A</u>				Closed	-		-	-	-
71	299-721	CGESD Col. Regional Educator Network CREN	<u>CGESD</u>		07/01/2021	06/30/2022	Open	123,459.00	123,459.00	-	17,887.41	90,773.83
72	299-736	Outdoor School - Oregon State University	<u>TOB22024</u>	OSU	07/01/2021	07/22/2022	Open	165,375.00	165,375.00	-	58,111.46	-
73	295-760	Hood River County Ed. Found. - Field Trip Grant	<u>N/A</u>		07/01/2022	06/30/2023	Open	40,000.00	40,000.00	-	-	-
74	299-777	DSI (Defensible Space Incentive- OS Fire Marshall	<u>OSFM</u>	DSI-22-045	05/01/2022	01/01/2023	Open	5,000.00		-	-	-
75	299-794	Extended Assmt CGESD (Penny Grotting)						-		-	-	-
76	299-925	CGESD CTE Revitalization		CGESD	03/16/2022	06/30/2023	Open	3,088.78		-	-	-
77	299-957	Columbia Regional Program Autism ASD	<u>90649</u>	PPS	07/01/2022	06/30/2023	Open	50,600.00	50,600.00	-	22,446.05	4,349.00



Ln	FUND	BUDGET CODE	ORGANIZATION TITLE	E-F BUDGET \$	ENCUMBRANCES	YEAR EXP	BALANCE	ADMIN
1	270-216	270-1111-017-216-000	MILLS DAVIS ELEM STEM	15,000.00	-	-	15,000.00	Newton
2	286-000	286-1260-011-000-000	MEDICAID, EARLY INTERVENTION	227,292.04	124,792.71		102,499.33	Carlross
3	287-000	287-2130-011-000-000	MEDICAID, SCHOOL AGE	155,090.67	-		155,090.67	Carlross
4	295-A04	295-1111-134-A04-000	LINQUIST WELLAND 2022	132.02	-	-	132.02	Hedberg
5	295-A08	295-1131-608-A08-000	GERLICK SEW FABRIC 2022	45.28	-	-	45.28	Jones
6	295-A20	295-1111-107-A20-000	P ALLEN-DEAN 2023	164.29	-	-	164.29	Acosta
7	295-A21	295-1111-607-A21-000	S. LYON 2023	882.73	-	408.92	473.81	K. Running
8	295-A22	295-1121-115-A22-000	A. SMITH 2023	179.01	-	-	179.01	Hayden
9	295-A23	295-1131-608-A23-000	M. BECKER 2023	6,000.00	2,546.78	-	3,453.22	Jones
10	295-A24	295-1111-017-A24-000	M. BURFIELD 2023	1,056.00	-	-	1,056.00	Hayden
11	295-A25	295-1121-176-A25-000	S CHRISTENSEN 2023	3.25	-	-	3.25	Braman-Smith
12	295-A26	295-1121-176-A26-000	Q. CLARKSON 2023	1,430.00	-	-	1,430.00	Braman-Smith
13	295-A27	295-1131-608-A27-000	B. EMMONS 2023	1,063.51	-	-	1,063.51	Jones
14	295-A28	295-1111-170-A28-000	S. FESSLER 2023	447.89	-	-	447.89	Kuykendall
15	295-A29	295-1131-608-A29-000	K DAVIS 2018	0.05	-	-	0.05	Jones
16	295-A30	295-1131-608-A30-000	M GARCIA FOSSILS 2023	103.80	-	-	103.80	Jones
17	295-A31	295-1131-608-A31-000	M GARCIA SOCIAL EMO 2023	524.35	-	290.00	234.35	Jones
18	295-A33	295-1131-608-A33-000	K YASUI 2018	10.25	-	-	10.25	Jones
19	295-A35	295-1131-608-A35-000	E. MARTIN 2023	158.75	-	-	158.75	Jones
20	295-A36	295-1111-170-A36-000	L. Petersen 2023	177.20	-	-	177.20	
21	295-A37	295-1111-122-A37-000	A. ORAND 2023	2,000.00	14.00	1,989.15	(3.15)	Yasui
22	295-A38	295-1111-122-A38-000	V. SANDOVAL 2023	85.27	-	-	85.27	Hedberg
23	295-A41	295-1121-176-A41-000	S. TUREK 2023	153.16	-	-	153.16	Braman-Smith
24	295-A43	295-1111-607-A43-000	E. KOHNER 2023	70.49	-	-	70.49	K. Running
25	295-A53	295-1111-607-A53-000	S. WALKER 2023	855.90	-	-	855.90	Hayden
26	295-A54	295-1121-176-A54-000	E. JONES 2023	1.04	-	-	1.04	Braman-Smith
27	295-A59	295-1131-608-A59-000	GERLICK 2019	592.62	-	550.04	42.58	Jones
28	295-A62	295-1131-608-A62-000	C. MENDOZA/MEYLE 2023	42.51	-	-	42.51	Hedberg
29	295-A67	295-1111-170-A67-000	S. MADDOX 2023	39.01	-	-	39.01	Kuykendall
30	295-A88	295-1111-170-A88-000	K. HOLT 2023	933.00	-	504.00	429.00	Kuykendall
31	295-A91	295-1111-134-A91-000	MARIKA SMITH 2023	97.55	-	-	97.55	Hedberg
32	295-A95	295-1121-176-A95-000	C. DICHTER 2023	8.58	-	-	8.58	Jones
33	298-415	298-1121-115-415-000	FENNER FOUNDATION DONATE	284.00	-	-	284.00	Hayden
34	298-511	298-1121-115-511-000	WARREN MILLER FILM	1,710.18	-	-	1,710.18	Hedberg
35	298-934	298-1920-134-934-000	DONATION/AUNT CONNIE	18,240.18	-	-	18,240.18	Holmes
36	299-000	299-2190-017-000-773	G JOHNSON DONATION SS 22-23	2,500.00	-	-	2,500.00	Cooper
37	299-000	299-3100-011-000-000	FOOD SERVICES - SUPPLIES	6,024.66	-	-	6,024.66	Holmes
38	299-000	299-4150-011-000-000	BLDG CONSTR/IMPRVMNT	286,939.62	-	-	286,939.62	Holmes
39	299-050	299-1121-115-050-727	HRMS MCDONALDS DONATION	500.00	-	-	500.00	Hayden
40	299-290	299-1121-176-290-839	WYEAST LIBRARY GRNT/DONAT	34.25	-	-	34.25	Braman-Smith
41	299-700	299-1111-608-700-000	OSTA DIACK GRANT E MARTIN	1.64	-	-	1.64	Braman-Smith
42	299-705	299-2222-134-705-000	HR LIBRARY FOUNDATION	531.65	-	-	531.65	Kukendall
43	299-705	299-2222-170-705-000	HR LIBRARY FOUNDATION	16.14	-	-	16.14	Braman-Smith
44	299-708	299-1111-134-708-000	G. DITTMAR DONATION	187.90	-	-	187.90	Hedberg
45	299-711	299-1111-134-711-000	ODELL LIONS STUDENT AID	670.82	-	-	670.82	Hedberg



Ln	FUND	BUDGET CODE	ORGANIZATION TITLE	E-F BUDGET \$	ENCUMBRANCES	YEAR EXP	BALANCE	ADMIN
46	299-711	299-1121-176-711-000	ODELL LIONS STUDENT AID	342.02	-	-	342.02	Braman-Smith
47	299-712	299-1121-011-712-000	ED FN MID SCH MATH BOEING	4,579.62	-	-	4,579.62	Hayden
48	299-713	299-2660-170-713-000	JOY FOUNDATION-TECHNOLOGY	2.25	-	-	2.25	Kuykendall
49	299-716	299-1121-176-716-000	WYMS BIKE TRAIL DONATIONS	888.67	-	-	888.67	Braman-Smith
50	299-719	299-1131-608-719-000	TRIMBLE STEM MICROGRANT	873.04	-	-	873.04	Jones
51	299-720	299-1121-115-720-000	HR LIONS HRMS DONATION	1,916.58	-	-	1,916.58	Hayden
52	299-721	299-2240-017-721-218	CGESD REN 200-2240-921-00	123,459.00	90,773.83	17,887.41	14,797.76	Holmes
53	299-723	299-1121-176-723-000	OR LIBRARY DICHTER GRANT	5.45	-	-	5.45	Braman-Smith
54	299-725	299-1111-134-725-000	CGESD CROMPTON MICRO	175.66	-	-	175.66	Hedberg
55	299-727	299-1121-176-727-000	MCDONALD'S DONATION	477.84	-	-	477.84	Braman-Smith
56	299-728	299-1111-107-728-000	NORTHWEST HEALTH FND	840.70	-	-	840.70	Acosta
57	299-729	299-1112-176-729-000	CGESD VEX ROBOTICS	1,140.00	-	-	1,140.00	Schmidt
58	299-730	299-1131-608-730-000	OCF AVID HRVHS	23,208.56	-	-	23,208.56	Jones
59	299-733	299-2240-011-733-000	BOEING STEM HRV/MS 2017	5,527.63	-	-	5,527.63	Holmes
60	299-734	299-1111-107-734-000	JOHNSON DONATION CLES	727.98	-	-	727.98	Acosta
61	299-735	299-1131-608-735-000	TOSHIBA FOUNDATION	5.32	-	-	5.32	Jones
62	299-736	299-1123-115-736-000	OSU OUTDOOR SCHOOL	84,271.00	-	58,111.46	26,159.54	Braman-Smith/Newton
63	299-736	299-1123-176-736-000	OSU OUTDOOR SCHOOL	81,104.00	-	-	81,104.00	Holmes (Rebill)
64	299-737	299-1112-115-737-000	CGESD STEM ROBOTICS	6,689.39	-	986.79	5,702.60	
65	299-737	299-1121-115-737-000	CGESD STEM ROBOTICS	1,140.00	-	-	1,140.00	Hayden
66	299-740	299-1121-176-740-000	TRAIL BLAZERS-WILLY WONKA	1,004.29	-	-	1,004.29	Braman-Smith
67	299-746	299-1121-176-746-000	HRATS WYMS BIKE TRAIL	5,418.75	-	-	5,418.75	Braman-Smith
68	299-747	299-1131-608-747-000	GORGE FAB BUS DONATIONS	1,701.38	-	-	1,701.38	Jones
69	299-756	299-1131-608-756-000	AVID SCHOLARSHIP	700.00	-	-	700.00	Jones
70	299-758	299-1284-607-758-000	NEXT DOOR INC-HROA	51.33	-	-	51.33	K. Running
71	299-759	299-1113-011-759-000	SUMMER AWARDS	211.71	-	-	211.71	Schmidt
72	299-760	299-1111-134-760-000	HRC Field Trip Grant	-	-	429.60	(429.60)	
73	299-761	299-1132-011-761-000	TENNIS COURT UPGRADES	29,653.94	-	-	29,653.94	Jones/Knoll
74	299-764	299-2219-011-764-000	MEYER MEM TRUST EQUITY	37,372.01	100.00	29,239.30	8,032.71	Hayden
75	299-765	299-2542-134-765-000	LIONS FIELD GRNT/PRKDL	8,001.26	-	-	8,001.26	Jones
76	299-771	299-1111-122-771-000	HRCCCF COMM PARTNERSHIP	4,958.54	-	599.70	4,358.84	Yasui
77	299-771	299-1111-134-771-000	COMM SCHL PRKDL/HRCCCF	10,397.12	-	-	10,397.12	Hedberg
78	299-773	299-2542-608-773-000	WOODBURY COMMUNITY WORKS	10,000.00	-	-	10,000.00	Dalbey
79	299-777	299-2542-013-777-013	STATE OR DEFENSIBLE SPACE	5,000.00	-	-	5,000.00	Hedberg
80	299-778	299-1131-608-778-000	PSU CONFUCIUS	44,278.79	-	-	44,278.79	Jones
81	299-779	299-1121-115-779-000	VAGLIENTI HRMS DONATION	19,308.86	-	-	19,308.86	Hayden
82	299-783	299-1131-608-783-000	NEWELL SCHOLARSHIP	430.37	-	-	430.37	Jones
83	299-787	299-1131-608-787-000	MILFORD SCHOLARSHIP	451.05	-	-	451.05	Jones
84	299-789	299-1111-134-789-000	PARKDALE LIONS EYEGLASSES	3,031.46	-	-	3,031.46	Hedberg
85	299-790	299-1111-170-790-000	WESTSIDE TECHNOLOGY	32.08	-	-	32.08	Kukendall
86	299-799	299-1111-107-799-000	TCR5-FIFE DONATION	9.02	-	-	9.02	Acosta
87	299-800	299-1111-134-800-000	PARKDALE DONATIONS	9,420.02	-	-	9,420.02	Hedberg
88	299-802	299-1111-122-802-000	TRAIL BLAZER FOUNDATION	8.64	-	-	8.64	Yasui
89	299-809	299-1131-608-809-000	EAGLES SCHOLARSHIP	4,611.23	-	-	4,611.23	Jones
90	299-811	299-1131-608-811-000	HOSA SCHOLARSHIP	706.80	-	-	706.80	Jones



Ln	FUND	BUDGET CODE	ORGANIZATION TITLE	E-F BUDGET \$	ENCUMBRANCES	YEAR EXP	BALANCE	ADMIN
91	299-815	299-1121-176-815-000	JOHNSON DONATION WYMS	958.30	-	-	958.30	Braman-Smith
92	299-816	299-1121-115-816-000	HRCCCF PROJECT ALERT	908.65	-	-	908.65	Hayden
93	299-816	299-1121-176-816-000	HRCCCF PROJECT ALERT	229.14	-	-	229.14	Braman-Smith
94	299-819	299-1131-608-819-000	HRV/MISC REV	915.86	-	-	915.86	Jones
95	299-823	299-1111-170-823-000	WESTSIDE/MISC REV	28.83	-	-	28.83	Kukendall
96	299-824	299-1121-176-824-000	WY'EAST/MISC REV	192.36	-	-	192.36	Braman-Smith
97	299-827	299-1131-608-827-000	S HOLLOWAY SCHOLARSHIP	690.00	-	-	690.00	Jones
98	299-833	299-2190-011-833-000	RUTH JACKSON CODY FUND	3,438.16	-	-	3,438.16	Carloss
99	299-835	299-3500-170-835-000	RIGHT AT SCHOOL REBILL	2,770.25	-	-	2,770.25	Kuykendall
100	299-837	299-1111-107-837-000	BREAKAWAY PROMOTIONS	170.29	-	-	170.29	Acosta
101	299-838	299-1121-115-838-000	HRMS LIBRARY DONATIONS	335.41	-	-	335.41	Hayden
102	299-839	299-1121-176-839-000	WY'EAST LIBRARY DONATIONS	143.75	-	-	143.75	Braman-Smith
103	299-842	299-2190-011-842-000	CODY FAMILY FUND	303.61	-	-	303.61	Carloss
104	299-844	299-2190-011-844-000	GATHERER/NEEDY CHILD	331.60	-	-	331.60	Carloss
105	299-845	299-2212-011-845-000	ED FOUNDATION AVID	4,458.88	-	-	4,458.88	Cooper
106	299-846	299-1292-608-846-000	TEEN PARENT QRIS/WOU	488.94	-	-	488.94	Acosta
107	299-847	299-1131-608-847-000	JAN ANDERSON SCHOLARSHIP	2,866.56	-	-	2,866.56	Jones
108	299-852	299-1131-608-852-000	HRV ASPIRE PARTNERSHIP	12,743.80	-	2,719.04	10,024.76	Jones
109	299-856	299-1121-115-856-000	ALPINEE OUTDOOR SCHOOL (HRMS)	22,105.51	-	-	22,105.51	Hayden
110	299-856	299-1121-176-856-000	ALPINEE OUTDOOR SCHOOL (WMS)	13,559.45	-	-	13,559.45	Braman-Smith
111	299-859	299-1121-115-859-000	CGESD SCHARFNBRG SOIL	85.29	-	-	85.29	Hayden
112	299-860	299-1284-607-860-000	L. CHRISHAM KHAWAN	79.52	-	-	79.52	Running
113	299-872	299-1121-115-872-000	OR COMM FND HRMS GREENHSE	21.00	-	-	21.00	Hayden
114	299-874	299-1121-115-874-000	HRMS MISC DONATIONS	1,822.48	-	-	1,822.48	Hayden
115	299-875	299-1131-608-875-000	KENEALY HRVHS MUSIC	936.54	-	-	936.54	Jones
116	299-877	299-2122-107-877-000	HRCCCF-HLAY	515.37	-	-	515.37	Schmidt
117	299-877	299-2122-119-877-000	HRCCCF-HLAY	452.19	-	-	452.19	Yasui
118	299-877	299-2122-122-877-000	HRCCCF-HLAY	230.21	-	-	230.21	Hedberg
119	299-877	299-2122-134-877-000	HRCCCF-HLAY	710.44	-	-	710.44	Kuykendall
120	299-877	299-2122-170-877-000	HRCCCF-HLAY	250.00	-	-	250.00	Carloss
121	299-880	299-1121-115-880-000	OREGON ROBOTICS-ORTOP	1,497.16	-	-	1,497.16	Hayden
122	299-890	299-1111-134-890-000	CGESD PDES MEYERS LEGO	58.76	-	-	58.76	Hedberg
123	299-892	299-1132-608-892-000	HREF OPPORTUNITY MS ATHL	1,520.68	-	-	1,520.68	Carloss



Ln	FUND	BUDGET CODE	ORGANIZATION TITLE	E-F BUDGET \$	ENCUMBRANCES	YEAR EXP	BALANCE	ADMIN
124	299-894	299-1121-115-894-000	GORGE COMM FND/HRMS	9,982.79	-	-	9,982.79	Hayden
125	299-894	299-1121-176-894-000	GORGE COMM FND/HRMS	7,000.00	-	-	7,000.00	
126	299-896	299-1131-608-896-000	PROMISE GRNT/R. BART	538.34	-	-	538.34	Jones
127	299-912	299-1131-608-912-000	OREGON ROBOTICS TOURNAMNT	242.62	-	-	242.62	Jones
128	299-914	299-2510-011-914-000	D.O. POP FUND	511.87	-	113.75	398.12	Hayden
129	299-916	299-1111-134-916-000	FINDEISEN CGESD MICRO	557.13	-	-	557.13	Hedberg
130	299-919	299-1290-107-919-000	HRCCCF FAMILY SVC/GROUPS	160.16	-	-	160.16	Hayden
131	299-919	299-1290-115-919-000	HRCCCF FAMILY SVC/GROUPS	1,742.02	-	-	1,742.02	Hedberg
132	299-919	299-1290-134-919-000	HRCCCF FAMILY SVC/GROUPS	637.77	-	-	637.77	Braman-Smith
133	299-919	299-1290-176-919-000	HRCCCF FAMILY SVC/GROUPS	906.19	-	-	906.19	Jones
134	299-922	299-1131-107-922-000	CASCADE LOCKS CLIK	296.05	-	-	296.05	Jones
135	299-925	299-1121-115-925-018	CGESD CTE REVITALIZATION	1,605.37	-	-	1,605.37	Hayden
136	299-925	299-1121-176-925-018	CGESD CTE REVITALIZATION	1,467.91	-	-	1,467.91	Braman-Smith
137	299-925	299-1131-608-925-018	CGESD CTE REVITALIZATION	15.50	-	-	15.50	Jones
138	299-926	299-1122-115-926-000	HRMS HERITAGE/CULTURAL	203.68	-	-	203.68	Hayden/Newton
139	299-927	299-1290-017-927-000	OR RTI PROJECT	4,446.42	-	-	4,446.42	Acosta
140	299-929	299-1111-140-929-000	LIONS OUTDOOR LEARNING PG	458.21	-	-	458.21	A. Cole
141	299-938	299-1121-115-938-000	ALCOHOL TOBACCO ATOD	924.45	-	-	924.45	Hayden
142	299-940	299-1270-134-940-000	EXCEL-PRKDL AFTER SCHOOL	17,419.63	-	-	17,419.63	Running
143	299-941	299-1270-122-941-000	EXCEL-MV AFTER SCHOOL	125,346.36	-	4,275.10	121,071.26	Acosta
144	299-942	299-1270-107-942-000	EXCEL-C. LOCKS AFTER SCHL	14,300.71	-	134.09	14,166.62	Acosta
145	299-946	299-2190-011-946-000	NEEDY CHILD/CARLOSS	141.70	-	-	141.70	Carloss
146	299-949	299-1111-134-949-000	UNsung HEROS/D. GOE	1,030.36	-	-	1,030.36	Carloss
147	299-953	299-1111-011-953-000	MISC PAYROLL FOR INVOICE	2,015.31	-	-	2,015.31	Newton
148	299-953	299-1131-011-953-000	MISC PAYROLL FOR INVOICE	22.78	-	-	22.78	Acosta
149	299-954	299-2210-608-954-000	NIKE AVID-DISTRICT WIDE	1,465.55	-	-	1,465.55	Cooper
150	299-957	299-1250-011-957-000	AUTISM ASD/PPS/COL REGION	47,745.00	4,349.00	22,446.05	20,949.95	Acosta
151	299-957	299-2520-011-957-000	AUTISM ASD/PPS/COL REGION	2,855.00	-	-	2,855.00	Rainwater
152	299-961	299-2510-011-961-000	VAGLIENTI/BECKER	868.01	-	-	868.01	Hayden
153	299-961	299-2510-115-961-000	VAGLIENTI/ANGSTROM	15.23	-	-	15.23	Braman-Smith
154	299-961	299-2510-176-961-000	VAGLIENTI/GETCHIS	609.91	-	-	609.91	Carloss
155	299-962	299-1131-608-962-000	TARGET K. DAVIS	1,700.00	-	-	1,700.00	Jones
156	299-966	299-1111-107-966-000	C. LOCKS OTHER DONATIONS	284.21	-	-	284.21	Acosta
157	299-968	299-1111-017-968-000	S ANDERSON MICROGRANT	837.11	-	-	837.11	Hassel
158	299-972	299-1121-176-972-000	OR ROBOTICS TOURN WYEAST	682.89	-	-	682.89	Braman-Smith
159	299-974	299-1111-107-974-000	CASCADE LOCKS GIVING TREE	1,705.14	-	-	1,705.14	Acosta
160	299-985	299-1112-176-985-000	CGESD STEM ROBOTICS	6,189.39	1,335.86	509.91	4,343.62	
161	299-985	299-1121-176-985-000	CGESD GETCHIS STEM GRANT	2,014.99	-	-	2,014.99	Braman-Smith
162	299-986	299-1121-115-986-000	PIKA GRANT-OSTA DIACK	1,557.76	-	-	1,557.76	Braman-Smith
163	299-989	299-1131-608-989-000	CGESD FOLEY WOMEN STEM	22.36	-	-	22.36	Holmes
164	299-991	299-2222-115-991-000	HRCEF COVID-19 DONATION	1,635.95	-	-	1,635.95	Hedberg
165	299-991	299-2222-176-991-000	HRCEF COVID-19 DONATION	95.87	-	-	95.87	Hayden



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

DATE: December 13, 2023  
TO: Board of Directors  
FR: Gus Hedberg - Director of Human Resources  
RE: Policy Updates

## EXPLANATION:

Human Resources Director Gus Hedberg will provide documentation for a consolidated report of the first reading of the following Board Policies:

- BCF - Advisory Committees to the Board
- BD/BDA - Board Meetings
- BDC - Executive Sessions
- LBE - Public Charter Schools
- LBEA - Public Charter Schools

Human Resources Director Gus Hedberg will provide documentation for a consolidated report of the second reading of the following Board Policies:

- JFCF -

PRESENTERS: Gus Hedberg

## SUPPLEMENTARY

MATERIALS: Copies of Proposed Policies

RECOMMENDATION: None

PROPOSED MOTION: None

# Hood River County School District

Code: BCF  
Adopted: 4/12/07  
Revised/Readopted: 4/10/13  
Orig. Code: 134; 1240

## Advisory Committees to the Board

In an ongoing effort to increase communication with the public and to provide for ~~community~~ citizen involvement, the Board may appoint advisory committees that include community members to consider matters of districtwide importance. Such committees will not be appointed on a permanent basis, but will be appointed to assist in a particular area of activity

Recommendations of such committees will be given careful consideration by the Board, but such recommendations will not relieve the Board of its legal responsibility to make final decisions about such matters.

All meetings of advisory committees shall follow all public meeting laws. The press may attend and report proceedings. Visitors shall sit apart from the committee members and shall speak only when invited to do so by the committee chair.

The composition of advisory committees to the Board will be broadly representative and will ensure that the composition of an advisory committee elevates underrepresented families, employees, students, and community members' voices taking into consideration the specific tasks assigned to the committee. The process for the appointment of community members to an advisory committee will be determined made by the Board. When requested and approved by the Board, appointment of staff members, when appropriate, will be made by the superintendent.

The Board will adopt guidelines for each committee as appropriate, which will include, but not be limited to, the following:

1. The committee's task, ~~setting forth the service the Board wishes the committee to render and the extent and limitations of its responsibilities~~ written charge shall include, but not be limited to, a statement of purpose and responsibility;
2. The resources the Board will provide;
3. The length of time the committee is asked to serve and the approximate date(s) on which the Board wishes to receive the committee report(s).

Except as specifically provided by the Board, ~~citizen~~ advisory committees will cease to function when their reports have been received by the Board or when the purposes for which they were established have been accomplished or cease to be relevant.

The Board may be represented on lay and professional committees that serve the Board in an advisory capacity, with specific Board members appointed by the ~~Board~~ chair, but normally such Board members will function as ex-officio members of the committees.

The Board's responsibility cannot be delegated or surrendered to others, therefore, all recommendations of an advisory committee must be submitted to the Board for action and must be recognized as advisory in nature.**Legal Reference(s):**

[ORS 192.610](#)  
[ORS 192.630](#)

[ORS 294.414](#)  
[ORS 329.704](#)

[ORS 329.711](#)  
[ORS 332.107](#)

OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S MODEL PUBLIC CONTRACT RULES MANUAL.

# Hood River County School District

Code: BD/BDA  
Adopted:

## Board Meetings

{Optional policy. School boards must follow public meeting law regardless of whether the board adopts this policy. This policy reflects public meeting law as amended by House Bill 2805 (2023).}

The Board has the authority to act only when a quorum is present at a duly called regular, special or emergency meeting. “Meeting” means the convening<sup>1</sup> of a quorum of the Board as the district’s governing body to make a decision<sup>2</sup> or to deliberate<sup>3</sup> toward a decision on any matter. This includes meeting for the purpose of gathering information to serve as the basis for a subsequent decision or recommendation by the Board, i.e. a work session. “Meeting” does not include any on-site inspection of any project or program the attendance of members of the Board at any national, regional or state association to which the Board or its members belong.

The affirmative vote of the majority of members of the Board is required to transact any business.

All regular, special and emergency meetings of the Board will be open to the public except as provided by law. Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. All meetings will be conducted in compliance with state and federal statutes. [For information how to give or submit public comment [it is outlined in Board policy BDDH - Public Comment at Board Meetings<sup>4</sup>] [and/or] [posted on the district’s website].]

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<sup>1</sup> “Convening” means: (a) Gathering in a physical location; (b) Using electronic, video or telephonic technology to be able to communicate contemporaneously among participants; (c) Using serial electronic written communications among participants; or (d) Using an intermediary to communicate among participants.

<sup>2</sup> “Decision” means any determination, action, vote or final disposition upon a motion, proposal, resolution, order, ordinance or measure on which a vote of a governing body is required, at any meeting at which a quorum is present.

<sup>3</sup> “Deliberation” means discussion or communication that is part of a decision-making process.

<sup>4</sup> [ When telephone or other electronic means of communication is used during a meeting open to the public, the Board shall make at least one place available to the public where, or at least one electronic means by which, the public can listen during the meeting. At all meetings of the Board open to the public, the public will be provided an opportunity, to the extent reasonably possible, to access and attend the meeting by telephone, video or other electronic or virtual means. If in-person oral testimony (or public comment) is allowed, the public will be provided, to the extent reasonably possible, an opportunity to submit oral testimony during the meeting[, at the designated portion of the agenda,] by telephone, video or other electronic or other means. If in-person written testimony is allowed, the public will be provided, to the extent reasonably possible, an opportunity to submit written testimony including by email or other electronic means, so that the Board is able to consider the submitted testimony in a timely manner.]

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law<sup>5</sup>. The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including the news media which have requested notice, of the time and place for all Board meetings and of the principal subjects to be considered. The Board may consider additional subjects at a meeting, even if they are not included in the notice.

If requested to do so at least 48 hours before a meeting held in public, the Board shall make a good faith effort to provide an interpreter for hearing-impaired persons. If the meeting is being held upon less than 48 hours' notice and a request for an interpreter is made, the Board shall make a reasonable effort to have an interpreter present. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice.

[If requested to do so at least [72] hours before a meeting held in public, the Board will make a reasonable effort to provide translation services. {<sup>6</sup>}]

All meetings held in public shall comply with the Oregon Indoor Clean Air Act.

[The possession of dangerous or deadly weapons and firearms, as defined in law and Board policy, is prohibited on district property.]

## 1. Regular, Special and Emergency Meetings

Generally, a regular Board meeting will be held each month. The regular meeting schedule will be established at the annual organizational meeting and may be changed by the Board with proper notice. The purpose of each regular monthly meeting will be to conduct the regular Board business.

No later than the next regular meeting following July 1, the Board will hold the annual organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings. In Board election years (odd numbered years), the first meeting will be held no later than July 31.

Special meetings can be convened by the Board chair, upon request of three Board members, or by common consent of the Board at any time to discuss any topic. [A special meeting may be scheduled if less than a quorum is present at a meeting, additional business still needs to be conducted at the

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<sup>5</sup> ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction if no deliberations toward a decision are involved.

<sup>6</sup> { Districts are encouraged to evaluate translation needs and resources prior to adding this language. A district may decide that translating the agenda, minutes or other documents, or public comment is sufficient. }

ending time of a meeting, conducting business prior to the next regular meeting would be advantageous to the district or other reasons.] At least 24 hours' notice must be provided to all Board members, the news media which have requested notice, and the general public for any special meeting.

Emergency meetings can be called by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

## 2. Communications Outside of Board Meetings

Communications, to, by and among a quorum of Board members outside of a legally called Board meeting, in their capacity as Board members, shall not be used for the purpose of discussing district business. This includes electronic, video or telephonic communications, serial electronic communications among participants and using an intermediary to communicate among participants. Such communications among Board members shall be limited to messages not involving deliberation, debate, decision-making or gathering of information on which to deliberate.

Communications outside of a Board meeting may contain:

- a. Communications to, between or among members of a governing body that are:
  - (1) Purely factual or educational in nature and that convey no deliberation or decision on any matter that might reasonably come before the Board (including agendas and information concerning agenda items);
  - (2) Not related to any matter that, at any time, could reasonably be foreseen to come before the Board for deliberation and decision; or
  - (3) Nonsubstantive in nature, such as communication relating to scheduling, leaves of absence and other similar matters; or
- b. Individual responses to questions posed by community members, subject to other limitations in Board policy.

[E-mails sent to other Board members will have the following notice:

*Important: Please do not reply or forward this communication if this communication constitutes a decision or deliberation toward a decision between and among a quorum of a governing body which could be considered a public meeting. Electronic communications on district business are governed by public meetings law.]*

## 3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by public meetings law.

#### 4. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with state law on public meetings, including notice and minutes. [The Board [may make] [is discouraged from making] official decisions during a work session.] [Generally, Boards do not take official action during work sessions, although there is no legal prohibition to do so.]

#### 5. Executive Sessions

Executive sessions may be held [as an agenda item] during regular, special or emergency meetings for a reason permitted by law. [(See Board policy BDC - Executive Sessions)]

Complaints regarding public meetings laws can be filed with the Board in accordance with Board Policy KL – Public Complaints. The Board will respond and provide a copy of the complaint and response to the Oregon Government Ethics Commission within 21 days in accordance with state law.<sup>7</sup>

#### {<sup>8</sup>} [Mandatory Training

Every member of the Board shall attend or view a training on public meetings law prepared or approved by the Oregon Government Ethics Commission (OGEC) at least once during the Board member's term of office and shall verify attendance in accordance with OGEC procedures.]

END OF POLICY

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#### Legal Reference(s):

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<sup>7</sup> See House Bill 2805 (2023) Section 5(2) for requirements of the response.

<sup>8</sup> {This is required for Board members in districts with total expenditures for a fiscal year of \$1 million or more. This number will be reviewed by OGEC at least once every five years. If the district has total expenditures of less than \$1 million, this language can be kept, but “shall” should be replaced with “is encouraged to.”}

[ORS Chapter 192](#)

[ORS 255.335](#)

[ORS 332.040 - 332.061](#)

[ORS 433.835 - 433.875](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

OR. ATTY. GEN. Public Records and Meetings Manual.

[House Bill 2805](#) (2023).

# Hood River County School District

Code: BDC  
Adopted:

## Executive Sessions

{Optional policy. School boards can only meet in executive session when statute allows. This policy can be a helpful resource for Board members in determining whether executive session can be used.}

The Board may meet in executive session to discuss subjects allowed by statute but may not take final action except for the expulsion of a student and matters pertaining to or examination of the confidential records of the student.

An executive session may be included as an agenda item of an existing meeting [in accordance with Board policy BDDC - Board Meeting Agenda] or held as its own meeting. Proper notice is required.

If open session is held prior to the executive session, the presiding officer will announce the executive session by identifying the authorization under Oregon Revised Statute (ORS) 192.660 or ORS 332.061 for holding such session and by noting the subject of the executive session.

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent.<sup>1</sup> (ORS 192.660(2)(a))
2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer<sup>2</sup>, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))
3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))
4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))

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<sup>1</sup> This provision does not apply to the filling of a vacancy in elective office or on any public committee, commission or other advisory group; or for the consideration of general employment policies. Prior to holding an executive session under ORS 192.660(2)(a), the Board must ensure

- a. The vacancy has been advertised;
- b. Regular hiring procedures have been adopted;
- c. If hiring an officer, the public has had the opportunity to comment on the employment of the officer; and
- d. If hiring a chief executive officer, the Board has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.

<sup>2</sup> To determine whether the individual involved is considered a public officer, consult with legal counsel.

5. To consider information or records that are exempt by law from public inspection. (ORS 192.660(2)(f))
6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))
7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. (ORS 192.660(2)(i))
8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(2)(k))
9. To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces. (ORS 192.660(2)(o))
10. To consider matters relating to cyber security infrastructure and responses to cyber security threats. (ORS 192.660(2)(p))
11. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))
12. To review matters pertaining to or examination of the confidential records of a student. (ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;
2. Hearings on the expulsion of a minor student or examination of the confidential records of a student; and
3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential records; the discussion; and each Board member's vote on the issue.

Minutes shall be kept for all executive sessions.

Content discussed in executive sessions is confidential except as provided by law. Board members and the media are instructed not to disclose information obtained in executive session except when specifically authorized to do so or as required by law.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.660](#)

[ORS 332.045](#)

[ORS 332.061](#)

OR. ATTY. GEN. Public Records and Meetings Manual.

Oregon Government Ethics Commission, [Staff Advisory Opinion](#) No. 22-106S  
[House Bill 2806](#) (2023)

# Hood River County School District

Code: LBE  
Adopted:

## Public Charter Schools\*\*

Public charter schools may be established as a new public school or a virtual public school, from one or more existing public schools in the district or a portion of the school, or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school, affiliate itself with a nonpublic sectarian school or religious institution, or encompass all the schools in the district unless the district is composed of only one school.

Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

An applicant must submit a complete public charter school proposal that meets the requirements of Oregon law, and includes other information required by the district in the application process. The public charter school will be located and operated within the sponsoring district except where authorized by law.

The public charter school employer will be determined with each proposal. If the district is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the district is not the sponsor of the public charter school, the district shall not be the employer and will not collectively bargain with public charter school employees.

The district will determine if it has any vacant or unused buildings and make a list of such buildings; buildings may be made available for public charter school use, subject to Board approval and Board policy.

[Public charter school students may, upon request, be allowed to participate in district programs such as physical education, instrumental and vocal music offerings, or other selected options if space and materials are available.<sup>1</sup> Students must adhere to state law, Board policies, regulations, and rules concerning student conduct and discipline.] [Public charter school students shall not be permitted to participate in district curricular programs.<sup>2</sup>]

Public charter school students in grades K-8 may participate in their resident district's activities that are offered before or after regular school hours. Public charter school students in grades 9-12 may participate in their resident district's available activities that are sanctioned by the Oregon School Activities Association (OSAA) when the requirements found in Oregon law are met.

The district [will] [will not] provide instructional materials, lesson plans, or curriculum guides for use in a public charter school.

The superintendent will develop administrative regulations to include, but not limited to, the proposal process, review, and appeal procedures, and program evaluation, renewal, and termination.

END OF POLICY

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**Legal Reference(s):**

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<sup>1</sup> This does not apply to the Oregon law related to OSAA-sanctioned activity participation.

<sup>2</sup> Unless allowed by Oregon law related to OSAA-sanctioned activity participation.

[ORS 327.077](#)  
[ORS 327.109](#)  
[ORS 332.107](#)  
[ORS 338](#)  
[ORS 339.141](#)  
[ORS 339.147](#)  
[ORS 339.450](#)  
[ORS 339.460](#)  
[OAR 581-026](#)-0005 - 0710

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2018).  
[Senate Bill 767](#) (2023).

# Hood River County School District

Code: LBEA  
Adopted:

## **Resident Student Denial for Virtual Public Charter School Attendance\*\***

{Conditionally Required. This policy is required if the district plans to deny enrollment of a student to attend a virtual public charter school. OAR 581-026-0007}

The district is not required to approve a transfer of a resident student, when more than three percent of the students residing in the district are attending a virtual public charter school not sponsored by the district.

The district will semiannually, [by October 1 and April 1], calculate the percentage of students residing in the district, who are attending a virtual public charter school not sponsored by the district. When the established percentage is more than three percent, the district will not approve additional students enrollment to such a virtual public charter school.

A parent must give notice to the district of intent to enroll their student in a virtual public charter school not sponsored by the district, before enrolling their student in such a school and notice of actual enrollment.

If the district is not approving the enrollment, the district must respond with a decision to not give approval within 10 calendar days of receipt of the notice of intent from the parent. Such decision must include:

1. The percentage of students in the district that attend virtual public charter schools that are not sponsored by the district, based on recent calculations;
2. The right to appeal the decision to the State Board of Education;
3. A list of two or more other online options available to the student; and
4. A copy of OAR 581-026-0305 and OAR 581-026-0310.

The district is only required to use data that is reasonably available to the district, including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in public charter schools located in the district;
3. The number of students residing in the district enrolled in virtual public charter schools;

4. The number of home-schooled students who reside in the district and who have registered with the educational service district; and
5. The number of students who reside in the district enrolled in private schools located within the school district.

A parent may appeal a decision of a district to not approve a student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

If the student was enrolled in a virtual public charter school while living in another district and has maintained continuous enrollment in such school since moving into, and residing in this district, approval is not required.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)  
[ORS 338.125](#)  
[OAR 581-026-0305](#)  
[OAR 581-026-0310](#)

[House Bill 3024](#) (2023).



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

DATE: December 13, 2023

TO: Board of Directors

FR: Bill Newton, Superintendent

RE: Consolidated Action

EXPLANATION: All items listed below are matters considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board requests a specific item to be removed from the consolidated action and placed on the regular agenda. Any item of the consolidated action may be pulled by any board member for a full discussion and associated vote. The request to move an item from the consolidated action to an individual action item should occur during the "Review/Revision of Agenda" section of the board meeting. Otherwise, a motion to approve all items contained in the consolidated action will be requested by the administration.

PRESENTER: Bill Newton, Superintendent

SUPPLEMENTARY MATERIALS: A. Regular Business Meeting Minutes - November 8, 2023  
B. Human Resources Report/Personnel Action

RECOMMENDATION: The administration recommends the Board approve the consolidated action as presented

PROPOSED MOTION: I move to approve the consolidated action as presented.



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

## MINUTES OF BOARD OF DIRECTORS MEETING

November 8, 2023

*The School Board minutes are not official, as they have not been approved by the Hood River County School District Board of Directors. These minutes are for review and are subject to change and/or approval. Once approved, signed, and dated, they become official.*

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### **I. REGULAR BUSINESS MEETING AND CALL TO ORDER – 6:30 P.M.**

The Hood River County School District (HRCSD) regular board meeting was called to order at 6:30 p.m. by Board Chair, Chrissy Reitz, at Nathaniel Coe Administration Center, 1011 Eugene St, Hood River, OR 97031.

The following board members were present:

Chrissy Reitz, Chair  
Brandi Sheppard, Vice- Chair  
Corinda Hankins Elliott  
Jen Kelly  
Barb Hosford  
David Stuben  
Julia Garcia-Ramirez

The following board members were absent:

The following members of the superintendent's cabinet were present:

Bill Newton, Superintendent  
Gus Hedberg Executive Director of Human Resources  
Amy McConnell, Executive Director of Curriculum & Instruction

The following HRCSD staff/community members were present:

Tod Hilstad, Meghan West, Nate Parson, Kelly Running, Mikka Irusta, Sarah Hayden, Milt Dennison, Columba Jones, Trisha Walker, Joe Kelly, Maria Aguilar, Rocio Rodriguez, Veronica Rodriguez, Martha Rodriguez, Cony Rodriguez, Evelyn Areac, Lilia Hernandez, Juan Monje, Maricela Avalos, Maria Jaimes, Jaime Martinez, Yesmi Avalos, Maria Cortes, Shira Skybinskyy

### **II. REVIEW/REVISION OF AGENDA - 6:30 P.M.**

Superintendent Newton shared there was a revised personnel report.

### **III. SUPERINTENDENT REPORT - 6:31 P.M.**

Superintendent Newton shared the following topics with the board:

- Welcomed all the spectators and especially the Comunidades group that attended the meeting.
- Hood River Middle School 6th graders attended outdoor school. Wy'east Middle School will do their outdoor school experience in the spring.
- HRCSD is requesting stakeholders complete the core value survey.
- Elementary and high school staff attended district inservice on October 30th.
- Migrant Education Parent Action Committee event at HRVHS on November 13th from 4-7:30pm.

- Shout out to fall extra curricular activities including cross country teams, water polo teams, boys soccer and musical, “Mean Girls”.
- Reminder of the budget committee openings, noting applications are due November 30th.

#### **IV. BOARD MEMBER REPORTS - 6:38 P.M.**

No board member reports presented.

#### **V. STUDENT ENVOY AND BOARD COMMUNICATION - 6:38 P.M.**

No student envoy report presented.

#### **VI. RECOGNITION & GOOD NEWS - 6:38 P.M.**

Director of Human Resources Gus Hedberg recognized the Hood River County School District Employees that have served in the Military. She shared Veteran’s Day is always on November 11th, no matter which day it falls on. Below is a list of who was recognized and their branch of service.

Angela Patterson - Navy Veteran - Instruction Assistant at HRVHS  
 Annie Haifley - Army Veteran - 2nd/3rd Grade Teacher at Cascade Locks Elementary  
 Dave Case - Army Veteran - History and Journalism Teacher at HRVHS  
 David Scharfenberg - Navy Veteran - Science and STEM Teacher at HRMS  
 Debra Nunez - Army Veteran - Bus Driver  
 Gary Schilling - Air Force Veteran - Head Custodian at HRMS  
 Jaime Campos - Army Veteran - Maintenance III Specialist  
 Joshua Sims - Marine Corps Veteran - Head Custodian at Pine Grove  
 Maleah Bauman - Army Veteran - ASPIRE at HRVHS  
 Nick Murphy - Marine Corps Veteran - Head Custodian at May Street Elementary  
 Russell Bucio - Army Veteran - Custodian at May Street Elementary  
 Steve Malone - Navy Veteran - Head Custodian at Cascade Locks Elementary  
 Tegner Weiseth - Coast Guard Veteran - Science Teacher at HRVHS  
 Tod Hilstad - Air Force Veteran - Technology Director  
 Wendy Herman - Army Veteran - District Behavior Support Specialist

#### **VII. PUBLIC COMMENT/HEARING OF DELEGATIONS OR VISITORS - 6:43 P.M.**

Below is a list of who gave public comment and the topic they spoke on:

Mikka Irusta - Solidarity with Portland Association of Teachers (PAT) and Safety Issues

#### **VIII. CONSOLIDATED REPORTS - 6:47 P.M.**

There were no consolidated reports presented.

#### **IX. CONSOLIDATED ACTION - 6:47 P.M.**

All items listed below are matters considered by the Board of Directors to be routine and were enacted by one motion. There was no separate discussion of these items. The Consolidated Action consisted of the following items:

- A. Regular Business Meeting Minutes - October 25, 2023
- B. Human Resources Report/Personnel Action

A motion was made by Barb Hosford to approve the Consolidated action as presented. It was seconded by Corinda Hankins Elliot and unanimously approved 7-0.

## **X. REPORTS & DISCUSSIONS – 6:48 P.M.**

### **A. Hood River Options Academy (HROA) Report**

Principal Joe Kelly presented the board with an update on the Hood River Options Academy. He shared information on new staff, accessing services, the elementary program and schedule, math and reading data, middle school goals and curriculum, high school 9th grade on track, graduation rate, enrichment opportunities offered, and HROA goals.

### **B. K-12 Science Adoption Report**

Director of Curriculum & Instruction Amy McConnell and District Instructional Coach Sarah Hayden reviewed the current science adoption process. They shared information about the adoption process, specific timeline, and roles and responsibilities of the team.

### **C. Core Value: Wellness & Safety**

Human Resource Director Gus Hedberg updated the school board on the 2023-24 actions under the core value of wellness and safety. He highlighted the core value survey results. Hedberg shared safety initiatives and staff wellness initiatives.

### **D. 9th Grade On-Track Report**

Hood River Valley High School (HRVHS) Principal Columba Jones presented the board with an update on 9th grade students on track to graduate. She shared reports on HRVHS vs. comparison schools and HRVHS 9th grade on track by year reports. Jones spoke about monitoring and new research showed ninth graders do better with fewer classes. She reviewed HRVHS's collective agreement which was a commitment to high standards for all students created by staff. Jones shared the early warning systems include grade level meetings, data review, evidence based interventions and additional support. She highlighted the new WIN (What I Need) time and how that pilot program has been working.

## **XI. ACTION ITEMS – 8:20 P.M.**

### **A. CTE Revitalization Grant**

Director of Curriculum & Instruction Amy McConnell presented the CTE Revitalization Grant. She shared the CTE Revitalization Grant program is a concept designed with the purpose to support student engagement and success, completion leading to career and college preparation, and a potential boost to local/regional economic development. HRVHS is requesting to use these grant funds to create a state-of-the-art computer lab where our CTE Engineering and Computer Science program can utilize and implement high-tech industry standards. HRVHS will also use these funds to research, develop, and structure a new proposed course offering, an Electric Vehicle Program. The automotive industry is on a fast-paced track with electric vehicles, and the development of this program will be sure to benefit these students within this industry.

A motion was made by Corinda Hankins Elliott to approve the request for Hood River County School District to apply for the CTE Revitalization Grant. It was seconded by Brandi Sheppard and unanimously approved 7-0.

### **B. Rogers Billings Rescue Grant**

Director of Curriculum and Instruction Amy McConnell presented the Roger Billings Rescue Grant. She shared The Roger Billings Rescue Grant provides up to 12 licenses to support students identified eligible for special education with access to digital learning with the goal of closing any gaps related to lost

learning due to a variety of reasons: lost time due to COVID or other medical, potential issues with learning in the traditional classroom environment.

A motion was made by Corinda Hankins Elliott to approve the request for Hood River County School District to apply for the Roger Billings Rescue Grant. It was seconded by David Stuben and unanimously approved 7-0.

#### **C. Mills Davis Foundation Grant**

Director of Curriculum and Instruction Amy McConnell presented the Mills Davis Foundation Grant. She shared The Mills Davis Grant will provide the funding to purchase a new mobile STEM Classroom. The mobile STEM Classroom will allow us to continue to provide STEM Lessons to all K-5 Students across the district. This robust 5 day STEM Program introduces students to real-world careers and provides an opportunity to develop technology skills in the areas of science, math, engineering and robotics.

A motion was made by Corinda Hankins Elliott to approve the request for Hood River County School District to apply for the Mills Davis Foundation Grant. It was seconded by Brandi Sheppard and unanimously approved 7-0.

#### **D. Declaration of Superintendent Vacancy**

Board Chair Chrissy Reitz shared the need to declare the vacancy of the Superintendent for Hood River County School District. In order to start a superintendent search, the Hood River County School District Board must declare the superintendent position vacant effective June 30, 2024. The board had a conversation about whether or not to declare the vacancy.

A motion was made by Corinda Hankins Elliott to declare the vacancy of the superintendent position effective June 30, 2024. It was seconded by Julia Garcia-Ramirez and unanimously approved 7-0.

#### **E. Approve Search Contract with Oregon School Board Association (OSBA)**

Board Chair Chrissy Reitz presented the contract with the Oregon School Board Association (OSBA) for the Executive Search Services for the Superintendent of Hood River County School District Position.

A motion was made by Julia Garcia-Ramirez to approve the search contract with OSBA with the start date of November 8th. It was seconded by Corinda Hankins Elliott and unanimously approved 7-0.

#### **F. Approve Executive Search Process Calendar**

Board Chair Chrissy Reitz and OSBA representative Milt Dennison provided an overview of a possible hiring timeline and process to hire a superintendent beginning the 2024-25 school year. The board discussed the proposed calendar.

A motion was made by Brandi Sheppard to approve the executive search process calendar as presented. It was seconded by David Stuben and unanimously approved 7-0.

#### **G. Acceptance of Donations**

Chair Chrissy Reitz read the list of generous donations:

- Kelly & Dave Dittmar donated \$4,171.48 to support students at Parkdale Elementary.
- Shayla Moline donated \$100 to the Wy'east Middle School Tuffy Store.
- Cathy Roberts donated insulated pants and jackets valued at \$524 to the HRVHS Ski Team.

A motion was made by Barb Hosford to accept the generous donations as presented. It was seconded by Brandi Sheppard and unanimously approved 7-0.

## **XII. BOARD MEMBER COMMENTS – 8:45 P.M.**

### Director Corinda Hankins Elliott

Director Hankins Elliott shared there are numerous chances for the community to observe students in various upcoming activities. She encourages community members to engage in upcoming surveys. Elliott expressed satisfaction with the interim process, commending the team for accomplishing tasks efficiently in a short period. She appreciates the commitment to fulfilling the promises made during the full search. Additionally, she anticipates participation in the science adoption committee and expresses gratitude to Joe Kelly and Kelly Running for the data they provided.

### Director Barb Hosford

Director Hosford expressed gratitude to Gus Hedberg for the presentation and for recognizing staff veterans. She extended congratulations to the fall sports teams advancing to the playoffs. Hosford highlighted the ongoing progress of wellness and safety initiatives, and she emphasized the importance of public involvement in all stages of the superintendent search.

### Director Julia Garcia-Ramirez

Director Garcia-Ramirez had no comments.

### Director Jen Kelly

Director Kelly expressed her appreciation for Principal Columba Jones' 9th-grade on-track presentation, valuing the historical data and perspective shared. She was pleased to learn about equitable grading practices and the monitoring efforts in that regard. Kelly thanked Amy McConnell for promptly providing grant approval forms, which greatly contributed to addressing her questions. She expressed satisfaction with Chrissy's involvement in the feedback loop, emphasizing her happiness with their collaborative efforts.

### Director David Stuben

Director Stuben conveyed gratitude to veterans for their service to both the country and the school district. Additionally, he extended best wishes to student athletes for success over the upcoming weekend.

### Director Brandi Sheppard

Director Sheppard expressed well wishes for success to all fall sports and participants this week. She was excited for the CTE (Career and Technical Education) sampler at the high school and is pleased to hear that outdoor school opportunities are back.

### Director Chrissy Reitz

Director Reitz commended the excellent reports presented emphasizing that HRCSD offers opportunities for students to excel in various areas beyond academics. Reitz expressed gratitude to the board for the thoughtful conversation around the superintendent search and ensuring that the board followed through on their commitments.

## **XIII. ADJOURNMENT – 9:16 P.M.**

Chair Reitz adjourned the meeting at 9:16 P.M.

Board Meeting Voting Chart			Date: Nov 8, 2023						Time: 6:30pm					
		MOTION NUMBER	1. Consolidated Action			2. Approved CTE Revitalization Grant			3. Approve Roger Billings Rescue Grant			4. Approve Mills Davis Foundation Grant		
Position	Name	ATTENDANCE	Aye	No	Abstain	Aye	No	Abstain	Aye	No	Abstain	Aye	No	Abstain
Position 1	Chrissy Reitz	✓	✓			✓			✓			✓		
Position 2	Barb Hosford	✓	✓			✓			✓			✓		
Position 3	Corinda Hankins Elliott	✓	✓			✓			✓			✓		
Position 4	Julia Garcia-Ramirez	✓	✓			✓			✓			✓		
Position 5	David Stuben	✓	✓			✓			✓			✓		
Position 6	Brandi Sheppard	✓	✓			✓			✓			✓		
Position 7 Member at Large	Jen Kelly	✓	✓			✓			✓			✓		
		Motion made by:	Barb Hosford			Corinda Hankins Elliott			Corinda Hankins Elliott			Corinda Hankins Elliott		
		Seconded by:	Corinda Hankins Elliott			Brandi Sheppard			David Stuben			Brand Sheppard		

		5. Declare the Superintendent Vacancy			6. Approve Search Contract with OSBA			7. Approve Superintendent Search Calendar			8. Acceptance of Donations		
Position	Name	Aye	No	Abstain	Aye	No	Abstain	Aye	No	Abstain	Aye	No	Abstain
Position 1	Chrissy Reitz	✓			✓			✓			✓		
Position 2	Barb Hosford	✓			✓			✓			✓		
Position 3	Corinda Hankins Elliott	✓			✓			✓			✓		
Position 4	Julia Garcia-Ramirez	✓			✓			✓			✓		
Position 5	David Stuben	✓			✓			✓			✓		
Position 6	Brandi Sheppard	✓			✓			✓			✓		
Position 7 Member at Large	Jen Kelly	✓			✓			✓			✓		
Motion made by:		Corinda Hankins Elliott			Julia Garcia-Ramirez			Brandi Sheppard			Barb Hosford		
Seconded by:		Julia Garcia-Ramirez			Corinda Hankins Elliott			David Stuben			Brandi Sheppard		

## SIGNATURES

\_\_\_\_\_  
Chrissy Reitz, Board Chair      Date  
Board:mw

\_\_\_\_\_  
Bill Newton, Superintendent      Date



**HOOD RIVER COUNTY**  
**SCHOOL DISTRICT**  
*Excellence. Every student. Every day.*

December 13, 2023

To: Board of Directors

From: Gus Hedberg – Human Resources Director

Re: Personnel Report - REVISED

**EXPLANATION:**

Attached is the Personnel Report - REVISED of personnel actions for the December 13, 2023 board meeting.

Presenter: Gus Hedberg – Human Resources Director

Supplementary  
Materials: Personnel Report - REVISED

Recommendation: Request board approval of the attached Personnel Report - REVISED

Proposed Motion: I move to approve the Personnel Report - REVISED - as presented on December 13, 2023

# Hood River County School District

## Human Resources Office

1011 Eugene Street • Hood River, Oregon 97031 • (541) 387-5012 • (541) 387-5099

**\*\*REVISED\*\* December 13, 2023 \*\*REVISED\*\***

NEW HIRES (Approval Needed) - NUEVAS CONTRATACIONES (Se Necesita Aprobación)			
NAME	POSITION	BUILDING	COMMENTS
Alejandra Olivo	Human Resources Assistant	District Office/Human Resources	New grant-funded position
Salam Salman	Instructional Assistant	May Street Elementary	Filling vacancy added in 22/23
Madelynn Trujillo	Instructional Assistant 1:1	May Street Elementary	Replacing Toche resignation
Jordan Struck	Temporary Learning Specialist (1.0 FTE)	Hood River Valley High School	Replacing Clute retirement, effective January 30, 2024

RESIGNATION/RETIREMENT/TERMINATION - RENUNCIAS/RETIROS/DESPIDOS			
NAME	POSITION	BUILDING	COMMENTS
Laura Victorio-Carillo	Secretary 1	Hood River Middle School	Resignation effective December 4, 2023
Mollie Booth	Bus Driver	District Transportation	Resignation effective November 16, 2023
Jenni Vizcarra	Accounting Specialist	District Office/Business Services	Resignation effective January 31, 2024
Rosemary Lanci	Instructional Assistant	Westside Elementary School	Resignation effective December ?, 2023
Silvia Huszar	Spanish Teacher (1.0 FTE)	Hood River Valley High School	Resigning from teaching position; offered an Instructional Assistant position, effective January 30, 2024.
Rachel Harry	Drama Teacher (1.0 FTE)	Hood River Valley High School	Retiring for PERS purposes effective December 31, 2023; requesting to finish the 23/24 school year as a Temporary Completing Retiree.

REQUESTS FOR LEAVES OF ABSENCE - SOLICITUDES DE AUSENTISMO			
NAME	POSITION	BUILDING	COMMENTS
Stephanie Rolan	6th Grade Teacher	Hood River Middle School	Requesting an unpaid leave of absence February 4, 2024 through April 28, 2024.
Karen Holt	AAT Paraprofessional	Special Education Department	Requesting an unpaid leave of absence for the remainder of the 23/24 school year.
Lisa Crompton	Instructional Assistant II	May Street Elementary School	Requesting an unpaid leave of absence for the remainder of the 23/24 school year.
Jordan Struck	Behavior Paraprofessional	Special Education Department	Requesting a leave of absence from his Paraprofessional position for the remainder of the 23/24 school year; hired into a temporary teaching position at HRVHS

ADVERTISED VACANCIES (Information Only) - POSICIONES VACANTES (Solo Información)			
OPEN POSITION	BUILDING	STATUS	COMMENTS
Speech Language Pathologist Pool	District-wide services	Open until filled	Replacing vacancies

Family Engagement Paraprofessional (8 hours/day)	Westside Elementary School	Open until filled	Replacing Benavides transfer to May Street Elementary
Instructional Assistant	Hood River Valley High School	Open until filled	Replacing Patterson transfer to Student Services
Instructional Assistant (6.5 hours/day)	Cascade Locks Elementary School	Open until filled	Replacing vacancy
Custodian I (8 hours/day)	Hood River Middle School	Offer pending	Replacing employee on leave
Chief Financial Officer	Business Services Department	Open until filled	Replacing Holmes resignation
Kitchen Helper - Roving position	District wide programs	Offer pending	New position
Temporary Learning Specialist (1.0 FTE)	Hood River Valley High School	Filled	Replacing Clute retirement
Temporary Physical Education/Health Teacher (1.0 FTE)	Hood River Valley High School	Interviews scheduled	Replacing Diehl resignation
Secretary 1/Receptionist	Hood River Middle School	Open until filled	Replacing Victorio resignation
Instructional Assistant	Parkdale Elementary School	Open until filled	Replacing Herman retirement
Temporary Spanish Teacher (1.0 FTE)	Hood River Valley High School	Open until filled	Replacing Huszar's transfer to Instructional Assistant position.

12/13/2023

11/20/2023

Rolland Hayden  
HRMS-HRCSD  
1602 May St.  
Hood River, OR 97031

Dear Rolland Hayden,

Please accept this letter as a formal notification of my resignation as the Attendance Secretary at Hood River Middle School. My last day will be Dec 4, 2023 .

I truly appreciate your help and trust over the last year. With your guidance I was able to better my job performance. I learned how to better problem solve, communicate, organize, and work as a team member. I will always remember the pride I felt when I was able to complete the certificate of promotion on time and to your expectation.

Over my last two weeks with HRMS, I plan to continue my daily tasks and complete any projects needed. I will be available to train other team members as needed. Please let me know if there is anything else I can do to ease this transition.

Thank you again for your support,

Sincerely,

Laura Victorio

From: **Mollie Booth** <boothmj68@gmail.com>  
Date: Thu, Nov 16, 2023 at 2:29 PM  
Subject: Re: Employment  
To: Leslie McMorran <leslie.mcmorran@hoodriver.k12.or.us>

Leslie,

I am putting in my resignation today. Thursday, November 16, 2023.

I loved my time with HRCSD. Thank you for everything.

Sincerely

Molly J Booth

On Thu, Nov 16, 2023, 3:01 PM Leslie McMorran  
<[leslie.mcmorran@hoodriver.k12.or.us](mailto:leslie.mcmorran@hoodriver.k12.or.us)> wrote:

Thanks, Mollie.

I've shared your request with Payroll. Stephanie has updated your status with PERS. To formally resign employment from the district, please email me a resignation letter.

If you are ever back in our area, please reach out; I'm sure we could always use your skills as a bus driver!

My best.

**Leslie McMorran**  
**Human Resources**  
**Hood River County School District**

1011 Eugene Street  
Hood River, OR 97031  
541/387-5016 (office)  
541/387-5099 (FAX)

**\*\*MY OFFICE HOURS: 5:30 a.m. to 4:00 p.m., Mondays-Thursdays\***

NOV 29 2023 PM 1:25

Jennifer Vizcarra

November 29, 2023

Hood River County School District  
Human Resource Department

Dear HR Department,

This letter is to notify you of my resignation from the position as Accounting Specialist, effective January 31, 2024.

I am grateful for the encouragement, support and opportunities provided to me during my time at HRCSD.

Over the next two months, I will ensure that my remaining tasks and current projects are completed, and I am willing to assist in the hiring and training of my replacement. Please advise how I can assist in this transitional period.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jennifer Vizcarra', with a long horizontal flourish extending to the right.

Jennifer Vizcarra

## Fwd: Resignation of Employment > Inbox x

**Dan Barnard**

to Gus, Gabby, me, Ocean ▾

Sun, Dec 10, 9:25 PM (3 days ago)



Good Evening,

Rosemary submitted her letter of resignation an hour ago.

Dan

----- Forwarded message -----

From: **Rosemary Lanci** <[rosemary.lanci@hoodriver.k12.or.us](mailto:rosemary.lanci@hoodriver.k12.or.us)>

Date: Sun, Dec 10, 2023 at 8:02 PM

Subject: Resignation of Employment

To: Ocean Kuykendall <[ocean.kuykendall@hoodriver.k12.or.us](mailto:ocean.kuykendall@hoodriver.k12.or.us)>

Cc: Dan Barnard <[dan.barnard@hoodriver.k12.or.us](mailto:dan.barnard@hoodriver.k12.or.us)>

Mrs. Kuykendall,

I have accepted another job out of the Hood River County School District. I am putting in my resignation as Instructional Assistant with this email, effective December 11, 2023.

I am truly sad to leave West Side Elementary School. You, the staff, and the students have been like family to me for the past couple of years.

I am resigning for professional reasons, as I have secured a job as a certified teacher.

I look forward to still being apart of West Side Elementary as a parent.

Please reach out with any questions.

Sincerely,

Rosemary Lanci

--

Vice Principal

Westside Elementary School

Hood River County School District

541-387-5057

Pronouns: He/him

Currently Reading: *Trail of the Lost* by Andrea Lankford



Leslie McMorran <leslie.mcmorran@hoodriver.k12.or.us>

---

## Re: Resignation letter and shift to other position

1 message

---

**Columba Jones** <columba.jones@hoodriver.k12.or.us>

Mon, Dec 11, 2023 at 8:24 PM

To: Silvia Huszar <silvia.huszar@hoodriver.k12.or.us>

Cc: Gus Hedberg <gus.hedberg@hoodriver.k12.or.us>, Leslie McMorran <leslie.mcmorran@hoodriver.k12.or.us>

Thank you Sylvia.  
Columba Jones

On Dec 11, 2023, at 7:12 PM, Silvia Huszar <silvia.huszar@hoodriver.k12.or.us> wrote:

Dear Ms. Jones,

I am writing to inform you of my intention to resign from my current role as a Spanish Teacher position with Hood River Valley High School to accept an internal transfer to a new position within the same school.

The new role I will be taking is Instructional Assistant and I will start when you decide is convenient for the students and the Hood River Valley High School. As mentioned in our prior meeting on Nov 20th 2023, the start date would probably be in February 2024, and I will wait for your confirmation of the date to start. This position will pursue my goal of helping Newcomers to our school, and supporting students in Science and Math classes.

I would like to thank you for the opportunity to work for Hood River Valley High School. If there's anything I can do to make this transition smoother or help recruit someone else to fill my position, please let me know. During this time, I'll do everything possible to wrap up my duties and train other team members. I'd be happy to help!

Sincerely,

Silvia Huszar

----- Forwarded message -----|

From: **Rachel Harry** <rachel.harry@hoodriver.k12.or.us>  
Date: Tue, Dec 12, 2023 at 3:59 PM  
Subject: Re: retirement/working until the end of the year  
To: Leslie McMorran <leslie.mcmorran@hoodriver.k12.or.us>

Will this work?

Rachel

=====

This letter is to inform you of my intention to retire Dec. 31, 2023. I would like to finish out the year as HRV's theatre teacher, and request to finish the 2023/24 school year as a Temporary Completing Retiree.

This decision was a difficult one to make. Although I am well over the retirement age, I love my job and am grateful I had as many years as I have had in this supportive district. Well, it wasn't always as supportive as it is today but I can't complain. Somehow I managed to finagle a one semester long Freshmen Drama class offered as an English elective to become a full four year multidisciplinary program that receives college credit for six out of the eight offerings.

From standing ovations for both my Phoenix Theatre Troupe and the cast of the musical "The Addams Family Musical" at the OSBA to sell out performances of both the plays and musicals to national recognition for excellence in theatre education it has been quite the journey. I personally received both Honorable Mention in the 2016 Tony Awards as well as the actual Tony Award in 2017. Both years had the name Hood River Valley High School mentioned in the playbills. Students from the program have gone on to wonderful careers on stage and in tv/film and just this year a former student has landed a major role in the play Much Ado About Nothing on the vaunted stages of the Oregon Shakespeare Festival.

I am very proud of the work my students and I have done. Our awards and accolades were only achieved through incredibly hard work and dedication to this amazing art form. We are passionate for the arts, and not only the students but their parents and family members will tell you how much it has helped the students. They want to tell me it is me, that I have somehow caused this magical transformation for their child. No. It is not me. It is the art form, it is theatre. It takes a strong teacher dedicated to the stage to keep this program going, so I ask that you please ensure that theatre is kept as a major art form taught in the schools. Hire the best, someone who is passionate about the theatre and is willing to do all that is necessary to keep this program not only alive but better than it is now.

Thank you,  
Rachel Harry

Stephanie Rolen

Hood River, OR 97031  
[stephanie.rolen@hoodriver.k12.or.us](mailto:stephanie.rolen@hoodriver.k12.or.us)

December 8, 2023

Hood River County School District  
1011 Eugene Street  
Hood River, OR 97031

Dear Hood River Valley School Board,

This letter is a formal request for an unpaid twelve-week leave of absence. The leave of absence would begin after my FMLA expires on February 3rd, 2024 and return to work on April 29th, 2024.

The reason for my requested absence is to continue bonding time with my daughter born in October 2023.

Thank you for your consideration.

Yours Sincerely,

A handwritten signature in black ink that reads "Stephanie Rolen". The signature is written in a cursive style with a large, stylized 'S' and 'R'.

DEC 11 2023 #8:58

December 11, 2023

Hood River County School District

As outlined in the OSEA Collective Bargaining Agreement, I am requesting an unpaid leave of absence for the remainder of the 2023/24 school year, beginning in January 2024. I fully hope to return to my Paraprofessional position at the start of the 2024/25 school year.

Thank you for your consideration.



Karen Holt

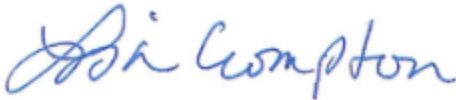
December 12, 2023

DEC 12 2023 #2:06

Hood River County School District Board of Directors,

As outlined in the OSEA Collective Bargaining Agreement, I am requesting an unpaid leave of absence for the remainder of the 2023/24 school year, beginning in January 2024. I fully hope to return to my Instructional Assistant II – Reading Interventionist position at May Street Elementary School in August 2024.

Thank you for your consideration.



Lisa Crompton



Leslie McMorran <leslie.mcmorran@hoodriver.k12.or.us>

---

## Taking leave

1 message

---

**Jordan Struck** <jordan.struck@hoodriver.k12.or.us>

Wed, Dec 13, 2023 at 7:39 AM

To: Leslie McMorran <leslie.mcmorran@hoodriver.k12.or.us>

Hi Leslie,

On my way to a training right now, so apologies for the brief message.

I would like to request a leave of absence from my current position to be able to accept the temporary Learning Specialist teaching position at the High School.

Let me know if you need anything else from me.

Thanks,  
Jordan Struck

Sent from my iPhone



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

DATE: December 13, 2023

TO: Board of Directors

FR: Anne Carloss

RE: Early Intervention/Early Childhood Special Education

EXPLANATION: Annual Report

PRESENTER: Anne Carloss, Executive Director of Student Services

SUPPLEMENTARY MATERIALS: Slide Deck

RECOMMENDATION: None

PROPOSED MOTION: None

# **Early Intervention/Early Childhood Special Education**

*Intervención Temprana/Educación Especial para Niños*

**Anne Cole & Anne Carloss**

**December 13, 2023**

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# The EI/ECSE Team

*El Equipo de Intervención Temprana*



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# What is Early Intervention/Early Childhood Special Education?

*¿Qué es Intervención Temprana/Educación Especial para Niños?*

- Free services for families with eligible children 0-5 years old  
*Servicios gratuitos para familias elegibles con niños de 0-5 años*
- Early Intervention (EI) serves children 0-3 years old.  
*Los servicios de Intervención Temprana atiende a niños de 0-3 años*
- Early Childhood Special Education (ECSE) serves children 3-5 years old.  
*Los servicios de Educación Especial para Niños atiende a niños de 3-5 años*
- Services are provided to children who are experiencing disabilities or delays in their development.  
*Se brindan servicios a niños que están experimentando discapacidades o retrasos en su desarrollo.*

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# Who Provides the Services

*Quien presta estos servicios*

- Speech-Language Pathologist  
*Patóloga del habla y lenguaje*
- Early Childhood Specialist  
*Especialista en niños*
- Occupational Therapist  
*Terapeuta ocupacional*
- Physical Therapist  
*Fisioterapeuta*
- Deaf and Hard of Hearing Specialist  
*Especialista en sordera y dificultades auditivas*
- Vision Specialists  
*Especialistas en visión*
- Autism Specialist  
*Especialista en autismo*
- Paraprofessional/Instructional Assistant  
*Paraprofesional/Asistente de instrucción*

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# Where Services are Provided

*Dónde se prestan los servicios*

- Homes  
*En casa*
- Community Childcare  
*Guardería comunitaria*
- Community Preschools  
*Preescolares comunitario*
- Oregon Child Development Coalition (OCDC)  
*Preschooler de OCDC*
- Mid Columbia Children's Council (Head Start, Preschool Promise)  
*Preescolar de Head Start o Preschool Promise*
- Community settings (local parks, library, pool)  
*Lugares comunitarios (parques locales, librería, la piscina)*
- Our community playgroups  
*Nuestro grupo de juego comunitarios*

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# Why do we Provide EI/ECSE Services

*Por que brindamos servicios de Intervención temprana/Educación especial para Niños*

Earlier is better! Early Intervention Services have shown to effectively benefit a child's development and help a child achieve positive outcomes in life. The brain is rapidly developing between the ages of 0-5 years old and positive changes can be made more quickly.

*¡Más temprano es mejor! Los Servicios de Intervención Temprana han demostrado que benefician efectivamente el desarrollo de un niño y lo ayudan a lograr resultados positivos en la vida. El cerebro se desarrolla rápidamente dentro de las edades de 0-5 años y cambios positivos pueden lograrse rápidamente.*

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# Community Partnerships

## *Asociaciones comunitarias*

### HRC Prevention Center

*Programa de HRC  
Centro de Prevención*

### DHS

*Departamento de  
Servicios Humanos*

### MECP/David Douglas

*Programa para niños de  
Multnomah/ David  
Douglas*

### HRCHD

*Departamento de  
Salud de Hood  
River*

### Play and Learn at Home

*Juega y Aprende  
en Casa*

### Childcare Partners

*Compañeros de  
cuidado de niños*

### Private Childcare and Preschools

*Guarderías y  
preescolares privadas*

### TND/Healthy Families

*Programa The Next  
Door/familias saludables*

### Local Healthcare Providers

*Proveedores médico  
local*

### CRIS

*Servicios Inclusivos  
Regionales de  
Colombia*

### OCDC

*Preescolar de  
OCDC*

### Four Rivers Family Early Learning & Parenting

*Programa de cuatro  
ríos aprendizaje  
temprana y crianza*

### MCCC

*Head start*

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HOOD RIVER COUNTY  
SCHOOL DISTRICT

**We are Proud of:**  
*Estamos orgullosos de:*

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# Our Community Playgroup in Hood River

*Nuestro Grupo de Juego en Hood River*



# Our Community Playgroup in Cascade Locks

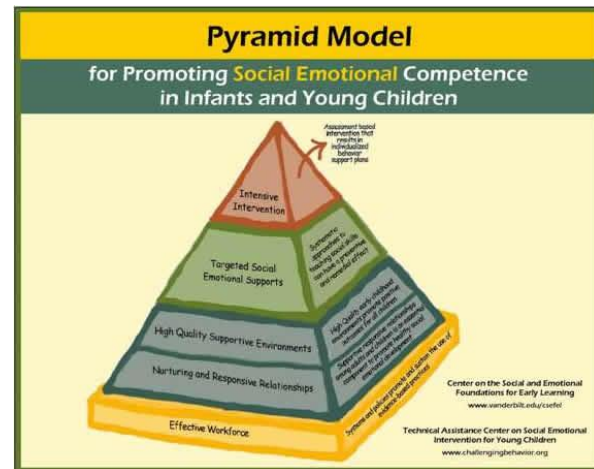
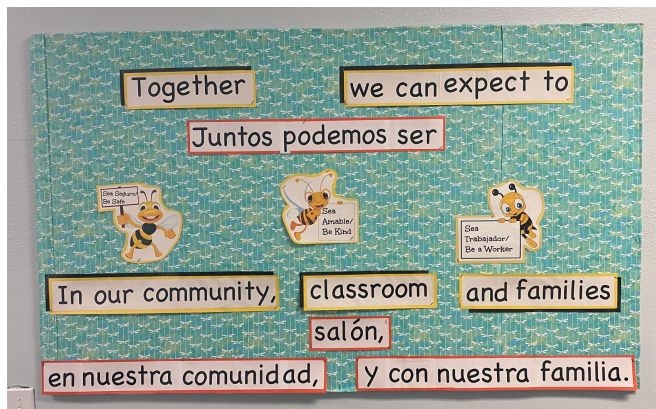
*Nuestro Grupo de Juego en Cascade Locks*



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# Pyramid Model Implementation

*Implementación de Modelo Piramidal*





# Parent Cafe

*Cafe para padres*



## QUALITY TIME

Why Is It So Important With Your Child?

Our Parent Cafés are **FREE!**

**Join Us**



[www.fouriversfamily.org/parent-cafe](http://www.fouriversfamily.org/parent-cafe)  
Registration deadline is December 4th.

Date: Thursday, Dec 7, 2023  
Time: 5pm - 6:30pm  
Location: In the old Pine Grove  
School at 2405 Eastside Rd, HR

*Food & Childcare provided!*



Parent Cafés are free events that encourage positive community connections and empower parents.  
Presented by Hood River County Prevention Office and Hood River County OJJDP Program in partnership with Four Rivers Family Safety Learning & Teaching Hub.

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# Questions?

*¿Preguntas?*

**Thank you!**

*¡Gracias!*

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# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

DATE: December 13, 2023  
TO: Hood River County School Board of Directors  
FR: Bill Newton, Superintendent  
RE: 2022-23 Student Investment Account Annual Report

EXPLANATION: Superintendent Newton will provide an summary of 2022-23 Student Investment Account implementation, successes and challenges.

PRESENTERS: Bill Newton, Superintendent

SUPPLEMENTARY  
MATERIALS: Google Slide Presentation

RECOMMENDATION: No recommendation

PROPOSED MOTION: No action needed



# **Student Investment Account 2022-23 Annual Report**

December 13, 2023

# **Informe anual de la cuenta de inversión estudiantil 2022-23**

13 de diciembre 2023

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## SIA Annual Report Requirements / Requisitos del informe anual de SIA

1. Report to School Board of Directors - minutes as evidence
2. Posted on school district website
3. Fourth Quarter Report
  - a. Progress on strategies and activities
  - b. Budget and quarterly financial reports
4. Annual Questions
  - a. What changes in behavior, actions, policies or practices have you observed related to SIA implementation during the 2022-23 school year?
  - b. What barriers or challenges to SIA implementation have we experienced?
  - c. How have relationships with students, families, staff and community partners changed or maintained throughout this academic year?
  - d. What is guiding your SIA prioritization efforts this past year?

1. Informe a la Junta Directiva Escolar - minutos como evidencia
2. Publicado en el sitio web del distrito escolar
3. Informe del cuarto trimestre
  - a. Avances en estrategias y actividades
  - b. Presupuesto e informes financieros trimestrales
4. Preguntas anuales
  - a. ¿Qué cambios de comportamiento, acciones, políticas o prácticas ha observado relacionados con la implementación de SIA durante el año escolar 2022-23?
  - b. ¿Qué barreras o desafíos para la implementación de la SIA hemos experimentado?
  - c. ¿Cómo han cambiado o se han mantenido las relaciones con los estudiantes, las familias, el personal y los socios comunitarios a lo largo de este año académico?
  - d. ¿Qué está guiando sus esfuerzos de priorización de SIA el año pasado?

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## **SIA 2022-23 Investments - \$3.3 million / Inversiones SIA 2022-23: \$ 3,3 millones**

- Additional school counselors at each middle school
- Extended learning opportunities - Summer school, Two (2) Additional Days of Instruction
- AVID Professional learning, expansion to elementary schools
- Instructional Assistants - Elementary math support
- Family Engagement Specialists
- Student Achievement Specialists
- School Psychologist
- Dual Credit and AP Testing fee waivers
- On-demand communication and interpretation support at schools and district office
- Instructional Coaches - One at each school, two at HRVHS
- Assistant Director of C&I

- Consejeros escolares adicionales en cada escuela intermedia
- Oportunidades de aprendizaje extendido: escuela de verano, dos (2) días adicionales de instrucción
- AVID Aprendizaje profesional, expansión a las escuelas primarias
- Asistentes de instrucción: apoyo en matemáticas de primaria
- Especialistas en participación familiar
- Especialistas en rendimiento estudiantil
- Psicólogo de la escuela
- Exenciones de tarifas de crédito dual y pruebas AP
- Apoyo de comunicación e interpretación bajo demanda en las escuelas y la oficina del distrito
- Entrenadores de instrucción: uno en cada escuela, dos en HRVHS
- Subdirector de C&I

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## SIA 2022-23 Annual Questions / Preguntas anuales de SIA 2022-23

1. What changes in behavior, actions, policies or practices have you observed related to SIA implementation during the 2022-23 school year?

Continued focus on the following practices:

- Mental, emotional, and behavioral support
  - Support students social, emotional well-being by providing additional resources for students
    - School psychologists, additional counselors at the MS level
- Student learning and growth
  - Summer learning
  - Student Achievement Specialists to support MTSS at both middle schools
  - Math intervention support staff at our elementary schools
  - Two additional days of instruction
  - Instructional coaches at all schools, including two at the high school
- Family and community engagement
  - Family Engagement Specialists at all schools
  - On-demand communication and interpretation support at schools and district office
  - Listening sessions with students, staff and families
  - Core value surveys twice per year with students, staff and families

1. ¿Qué cambios de comportamiento, acciones, políticas o prácticas ha observado relacionados con la implementación de SIA durante el año escolar 2022-23?

Enfoque continuo en las siguientes prácticas:

- Apoyo mental, emocional y conductual
  - Apoyar el bienestar social y emocional de los estudiantes proporcionándoles recursos adicionales.
    - Psicólogos escolares, consejeros adicionales a nivel de maestría.
- Aprendizaje y crecimiento de los estudiantes
  - Aprendizaje de verano
  - Especialistas en rendimiento estudiantil para apoyar MTSS en ambas escuelas intermedias
  - Personal de apoyo a la intervención matemática en nuestras escuelas primarias
  - Dos días adicionales de instrucción.
  - Entrenadores de instrucción en todas las escuelas, incluidos dos en la escuela secundaria
- Participación familiar y comunitaria
  - Especialistas en participación familiar en todas las escuelas
  - Apoyo de comunicación e interpretación bajo demanda en las escuelas y la oficina del distrito
  - Sesiones de escucha con estudiantes, personal y familias.
  - Encuestas de valores fundamentales dos veces al año con estudiantes, personal y familias.

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## SIA 2022-23 Annual Questions / Preguntas anuales de SIA 2022-23

### 2. Challenges with implementation of SIA Plan?

- Due to the fact that ODE was unable to provide additional funds for summer learning, our SIA and Migrant funds were the only two sources available for the summer of 2023. As a result, we focused on fewer students and limited the length of days in comparison to previous summers where additional funding was provided by the state.

### 2. ¿Desafíos con la implementación del Plan SIA?

- Debido a que ODE no pudo proporcionar fondos adicionales para el aprendizaje de verano, nuestros fondos SIA y Migrantes fueron las dos únicas fuentes disponibles para el verano de 2023. Como resultado, nos concentramos en menos estudiantes y limitamos la duración de los días en comparación a veranos anteriores donde el estado proporcionó fondos adicionales.

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## SIA 2022-23 Annual Questions / Preguntas anuales de SIA 2022-23

### 3. Successes and challenges with maintaining engagement?

As a result of the integrated guidance, during the 2022-23 school year, opportunities were provided at each of our schools and with local service organizations to engage in conversations around our 2026 Strategic Plan. This included conversations with staff, as well as with families. Student listening sessions at the secondary schools also occurred. A core value survey was conducted twice over the school year with students, staff and families that is aligned with our Strategic Plan. The feedback was used to guide our work with our strategic plan goals and to align our continuous improvement efforts. The feedback was also used to develop our integrated guidance plan, which incorporates SIA funding.

In addition, we leaned on our structured community engagement groups that meet regularly to discuss ongoing educational needs and concerns. These groups include Familias Unidas (Hispanic families) as well as the Migrant Parent Advisory Council.

Family Engagement Specialists and school counselors also play a pivotal role with engaging our students, families and community partners.

### 3. ¿Éxitos y desafíos para mantener el compromiso?

Como resultado de la orientación integrada, durante el año escolar 2022-23, se brindaron oportunidades en cada una de nuestras escuelas y con organizaciones de servicios locales para participar en conversaciones sobre nuestro Plan Estratégico 2026. Esto incluyó conversaciones con el personal y con las familias. También se llevaron a cabo sesiones de escucha de estudiantes en las escuelas secundarias. Se realizó una encuesta de valores fundamentales dos veces durante el año escolar con estudiantes, personal y familias que está alineada con nuestro Plan Estratégico. Los comentarios se utilizaron para guiar nuestro trabajo con los objetivos de nuestro plan estratégico y para alinear nuestros esfuerzos de mejora continua. Los comentarios también se utilizaron para desarrollar nuestro plan de orientación integrado, que incorpora financiación de SIA.

Además, nos apoyamos en nuestros grupos estructurados de participación comunitaria que se reúnen periódicamente para discutir las necesidades e inquietudes educativas actuales. Estos grupos incluyen Familias Unidas (familias hispanas) así como el Consejo Asesor de Padres Migrantes.

Los especialistas en participación familiar y los consejeros escolares también desempeñan un papel fundamental a la hora de involucrar a nuestros estudiantes, familias y socios comunitarios.

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## SIA 2022-23 Annual Questions / Preguntas anuales de SIA 2022-23

4. How will what you've learned this year impact future SIA implementation efforts?

Stakeholder feedback shaped our 2022-23 SIA priorities.

- Maintaining our focus on equity
- Investing in social emotional and mental health supports
- Fostering safe and welcoming schools through family partnerships
- Extending learning opportunities
- Professional development and support for staff
- Refining listening sessions with students, staff, parents and community.
- Continued focus and growth with AVID district-wide

4. ¿Cómo afectará lo que ha aprendido este año a los futuros esfuerzos de implementación de la SIA?

Los comentarios de las partes interesadas dieron forma a nuestras prioridades de la SIA para 2022-23.

- Mantener nuestro enfoque en la equidad
- Invertir en apoyos socioemocionales y de salud mental
- Fomentar escuelas seguras y acogedoras a través de asociaciones familiares
- Ampliar las oportunidades de aprendizaje
- Desarrollo profesional y apoyo al personal.
- Refinar las sesiones de escucha con estudiantes, personal, padres y comunidad.
- Enfoque y crecimiento continuos con AVID en todo el distrito

*Excellence. Every student. Every day.*



# **Student Investment Account 2022-23 Annual Report**

December 13, 2023

# **Informe anual de la cuenta de inversión estudiantil 2022-23**

13 de diciembre 2023

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# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

December 13, 2023

TO: Board of Directors  
FR: Nancy Hall, Chief Financial Officer  
RE: Capital Projects Update

## EXPLANATION:

Our project management team, Wenaha Group, will present general information, on recent capital projects.

PRESENTERS: Nancy Hall, Chief Financial Officer  
Luke Harkness, Wenaha Group

SUPPLEMENTARY  
MATERIALS: Power Point Slideshow

RECOMMENDATION: none

PROPOSED MOTION: none

# Hood River County School District School Board

Capital Projects Report

December 13, 2023



# Fall 2023 Projects

1. Hood River Valley High School Roof
2. Mid-Valley ES HVAC
3. Parkdale ES HVAC

# HRVHS Roof Replacement

## Partners:

- Design - Professional Roof Consultants (PRC)
- Contractor - Umpqua Roofing
- Skylight Repair - DeaMor

## Scope:

- Replace 19,120 SF of PVC roof and associated flashings.

## Added Scope:

- Repair skylights to buy additional time before replacement is needed.

## Budget:

- \$765,950

Current Status: Work anticipated to finish & close out in December 2023.



# Mid-Valley ES ACCU-1 Replacement

## Partners:

- General Contractor - Griffin Construction
- Commissioning - Engineering Economics Inc. (EEI)

## Scope:

- Replace ACCU-1 Air Handler

## Budget (ESSER Funds):

- \$300,000

Project Completed and Closed in October.



# Parkdale ES HVAC

## Partners:

- Design - Opsis/Interface
- GC - Griffin Construction
- Controls - Delta / Ainsworth
- Commissioning - EEI

## Scope:

- Provide cooling and fresh air to six classrooms in older wing of school and cafeteria.

## Budget (ESSER Funds):

- \$738,743

Current Status: In Closeout.





# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

DATE: December 13, 2023  
TO: Hood River County School Board of Directors  
FR: Chrissy Reitz, Board Chair  
RE: Superintendent Search Public Input Report

EXPLANATION: OSBA Consultant Milt Dennison will present the input that was received through a community survey and from six focus group sessions. The board will review this input and it should assist in identifying the desired qualities and qualifications that will be used in the superintendent search process.

PRESENTERS: Chrissy Reitz, Board Chair  
Milt Dennison, OSBA Consultant

SUPPLEMENTARY Survey Results  
MATERIALS: Focus Group Summaries

RECOMMENDATION: No recommendation

PROPOSED MOTION: No action needed

## **Hood River County School District Superintendent Search**

To: Hood River County School District Board Members

Fr: Milt Dennison

Date: December 8, 2023

### **SUBJECT: PRELIMINARY RESULTS FROM COMMUNITY SURVEY**

My report reflects survey results gathered on Tuesday, December 5. The survey does not close until Friday, December 8. If final results produce different results, I will provide an update on December 13.

Purpose of the Survey—To gather input from community members that will assist in the recruitment and selection process of your new superintendent. In addition to the survey results, you will have Focus Group input that was gathered from a variety of school district stakeholders.

The Board's initial task is to identify the key Qualities and Qualifications that you would want included in the recruitment materials.

Responses to the "What is working well" question can be used in the recruitment materials in the description of the District. Responses to the "Areas needing improvement" question often helps in the development of interview questions.

Responses—As of December 5, 194 responses to the English survey were collected with 4 responses to the Spanish version.

- 82 parents responded representing 41.4%
- 67 staff members responded representing 33.75%
- 27 students responded representing 13.64%

Desired Personal/Professional Characteristics—English Version—The following were listed as the highest priority characteristics. Most Boards will select 8-10 to be used in the recruitment information.

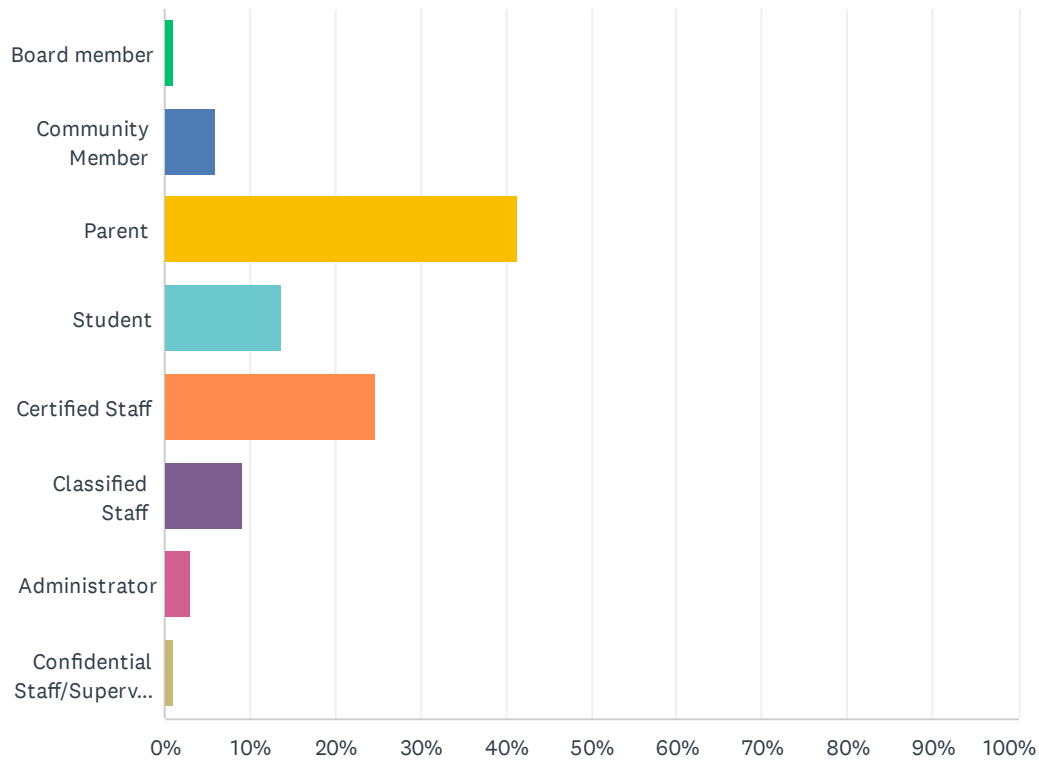
- |                                   |        |
|-----------------------------------|--------|
| ● Integrity/honesty               | 54.39% |
| ● Good Communicator               | 50.29% |
| ● Willing to make tough decisions | 47.37% |
| ● Committed to serving all kids   | 41.52% |
| ● Personable/approachable         | 39.77% |
| ● Background in teaching          | 36.26% |
| ● Puts kids first                 | 33.33% |
| ● Respectful of all groups        | 31.58% |
| ● Works well with others          | 30.99% |
| ● Open-minded                     | 29.82% |

What's working well in the District—English version

- |  |        |
|--|--------|
| ● High quality teachers, staff, admin. | 47.22% |
| ● Up-to-date Technology                | 45.14% |
| ● Commitment to all kids               | 40.97% |
| ● Small class sizes                    | 40.29% |
| ● Arts & music program                 | 36.11% |
| ● Communication with public            | 32.64% |
| ● Athletic Program                     | 30.56% |
| ● Clear direction for improving        | 28.47% |

## Q1 What is your role in the district?

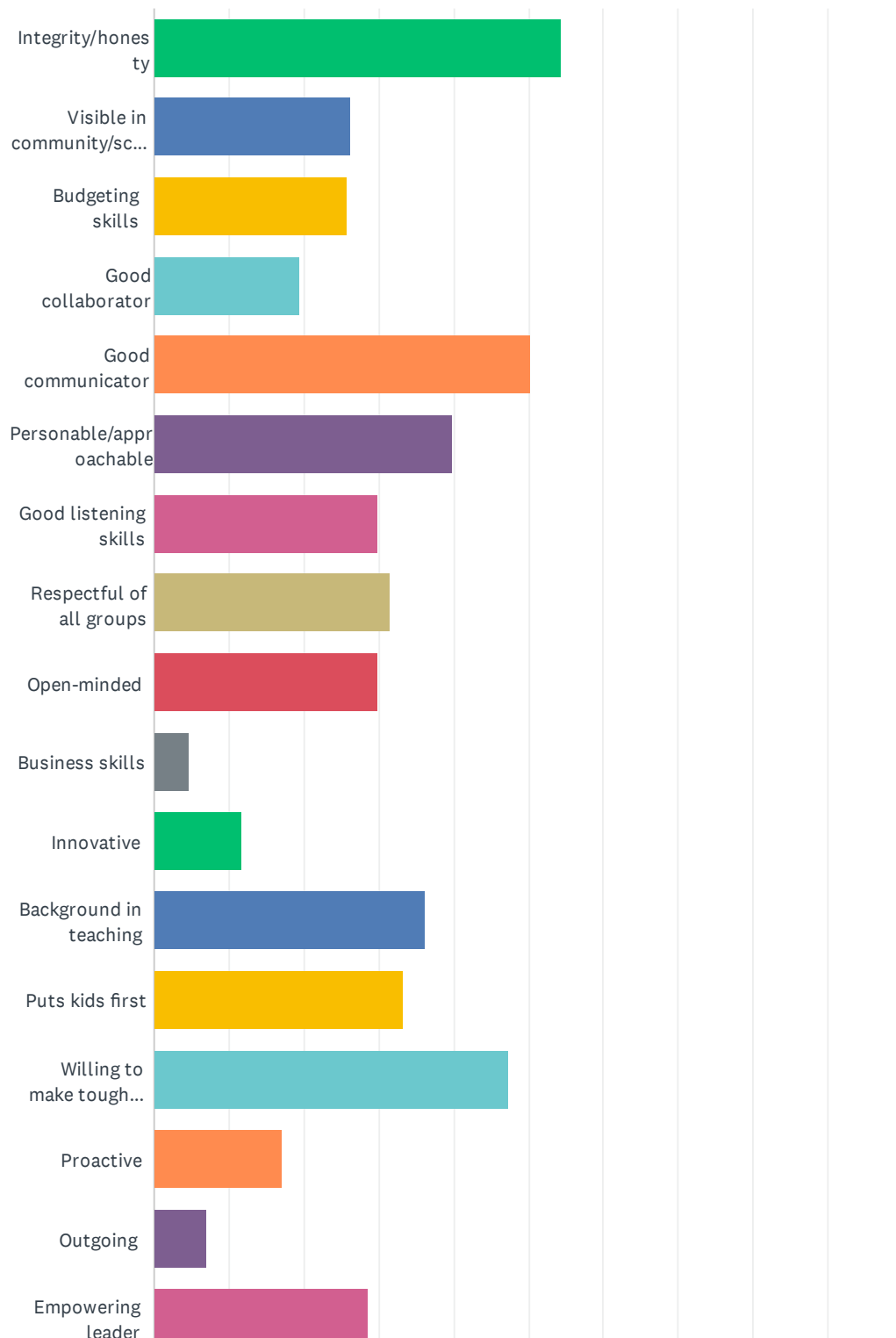
Answered: 198    Skipped: 0



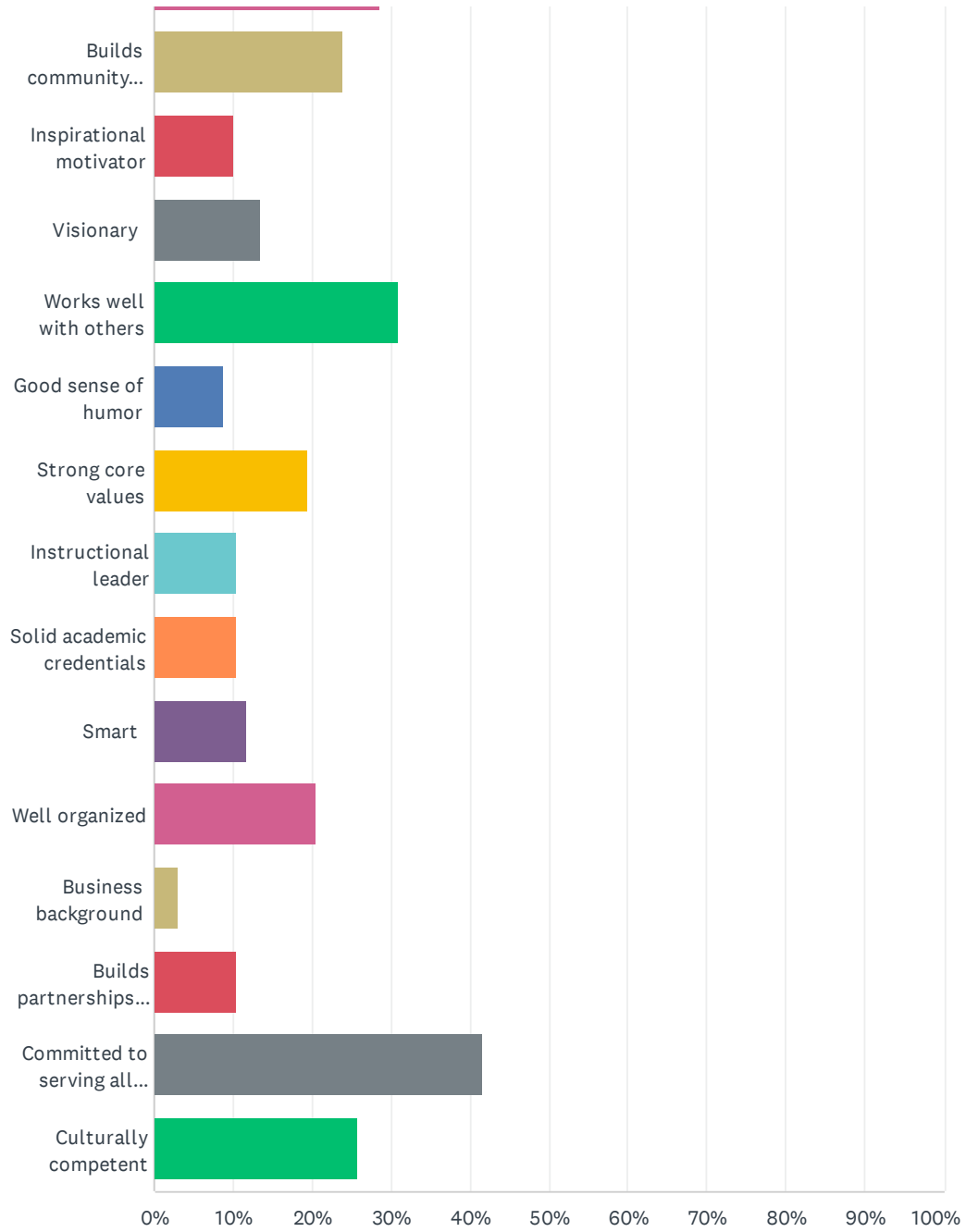
ANSWER CHOICES	RESPONSES	
Board member	1.01%	2
Community Member	6.06%	12
Parent	41.41%	82
Student	13.64%	27
Certified Staff	24.75%	49
Classified Staff	9.09%	18
Administrator	3.03%	6
Confidential Staff/Supervisor	1.01%	2
TOTAL		198

**Q2 Please check the boxes to choose up to 8 items from the list below that best answer the following question: What are the personal or professional characteristics that you feel are important for a successful Superintendent in the District?**

Answered: 171 Skipped: 27



## Hood River County School District Superintendent Search Questionnaire 2023 (English)

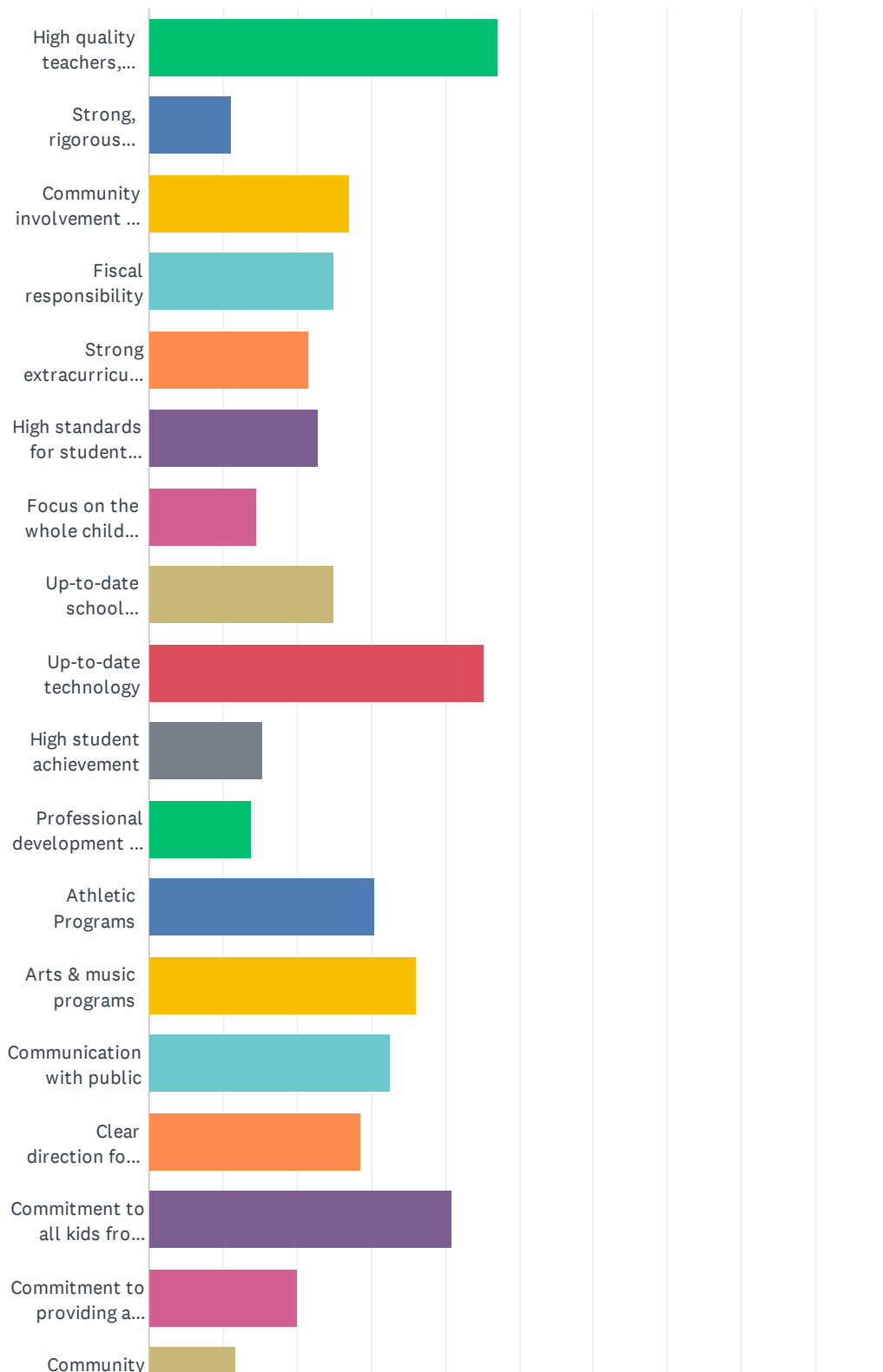


# Hood River County School District Superintendent Search Questionnaire 2023 (English)

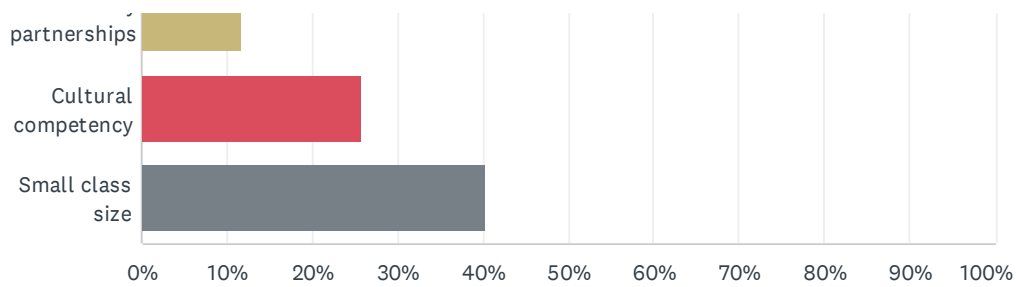
ANSWER CHOICES	RESPONSES	
Integrity/honesty	54.39%	93
Visible in community/schools	26.32%	45
Budgeting skills	25.73%	44
Good collaborator	19.30%	33
Good communicator	50.29%	86
Personable/approachable	39.77%	68
Good listening skills	29.82%	51
Respectful of all groups	31.58%	54
Open-minded	29.82%	51
Business skills	4.68%	8
Innovative	11.70%	20
Background in teaching	36.26%	62
Puts kids first	33.33%	57
Willing to make tough decisions	47.37%	81
Proactive	16.96%	29
Outgoing	7.02%	12
Empowering leader	28.65%	49
Builds community partnerships	23.98%	41
Inspirational motivator	9.94%	17
Visionary	13.45%	23
Works well with others	30.99%	53
Good sense of humor	8.77%	15
Strong core values	19.30%	33
Instructional leader	10.53%	18
Solid academic credentials	10.53%	18
Smart	11.70%	20
Well organized	20.47%	35
Business background	2.92%	5
Builds partnerships with business community	10.53%	18
Committed to serving all kids	41.52%	71
Culturally competent	25.73%	44
Total Respondents: 171		

**Q3 Please check the boxes to choose up to 8 items from the list below that best answer the following question: What is working well in the District that needs to be preserved?**

Answered: 144 Skipped: 54



## Hood River County School District Superintendent Search Questionnaire 2023 (English)

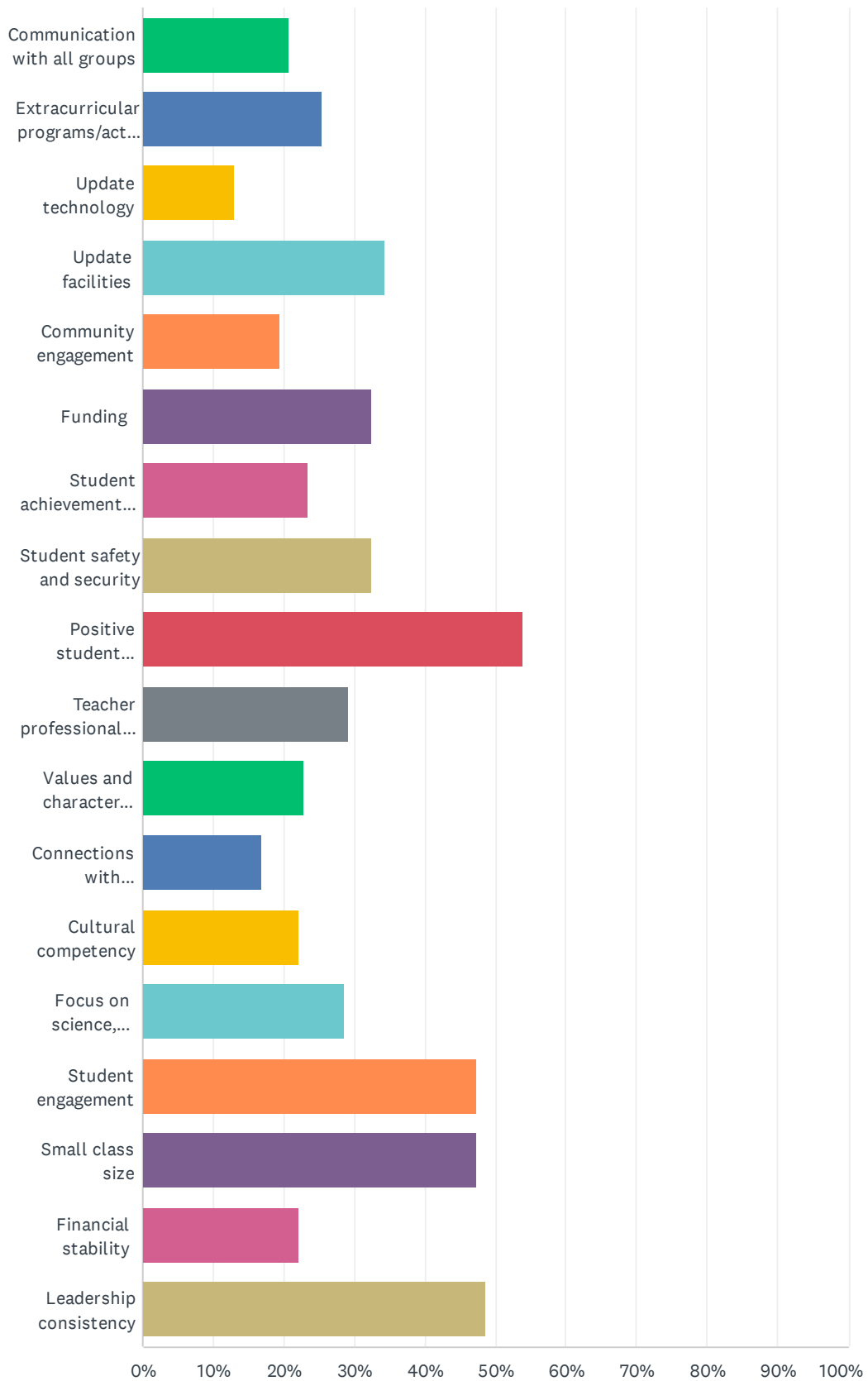


ANSWER CHOICES	RESPONSES	
High quality teachers, staff, and administration	47.22%	68
Strong, rigorous academic programs	11.11%	16
Community involvement and support	27.08%	39
Fiscal responsibility	25.00%	36
Strong extracurricular programs	21.53%	31
High standards for student success	22.92%	33
Focus on the whole child philosophy	14.58%	21
Up-to-date school facilities	25.00%	36
Up-to-date technology	45.14%	65
High student achievement	15.28%	22
Professional development for staff	13.89%	20
Athletic Programs	30.56%	44
Arts & music programs	36.11%	52
Communication with public	32.64%	47
Clear direction for improving student success	28.47%	41
Commitment to all kids from all backgrounds	40.97%	59
Commitment to providing a quality, comprehensive program	20.14%	29
Community partnerships	11.81%	17
Cultural competency	25.69%	37
Small class size	40.28%	58
Total Respondents: 144		

**Q4 Please check the boxes to choose up to 8 items from the list below that best answer the following question: What areas need to be improved to move the District to greater success?**

Answered: 154   Skipped: 44

## Hood River County School District Superintendent Search Questionnaire 2023 (English)



# Hood River County School District Superintendent Search Questionnaire 2023 (English)

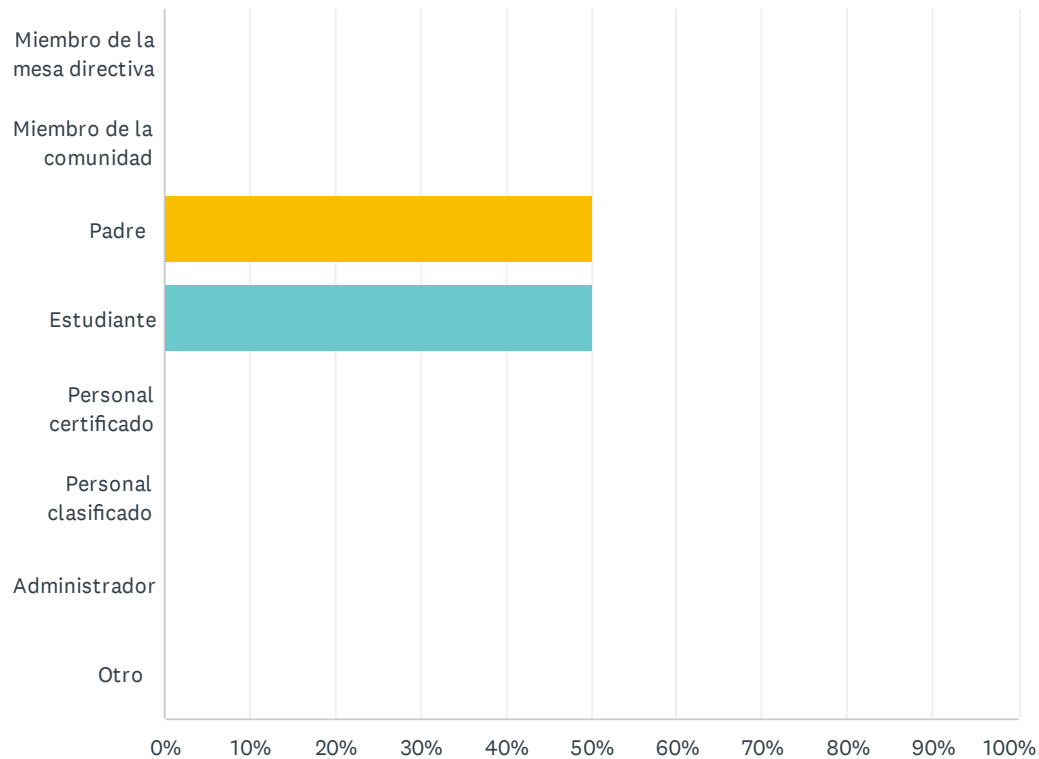
ANSWER CHOICES	RESPONSES	
Communication with all groups	20.78%	32
Extracurricular programs/activities	25.32%	39
Update technology	12.99%	20
Update facilities	34.42%	53
Community engagement	19.48%	30
Funding	32.47%	50
Student achievement scores	23.38%	36
Student safety and security	32.47%	50
Positive student behavior	53.90%	83
Teacher professional development	29.22%	45
Values and character education	22.73%	35
Connections with post-secondary education partners	16.88%	26
Cultural competency	22.08%	34
Focus on science, technology, engineering and math (STEM) education	28.57%	44
Student engagement	47.40%	73
Small class size	47.40%	73
Financial stability	22.08%	34
Leadership consistency	48.70%	75
Total Respondents: 154		

## Q5 Additional Comments

Answered: 52   Skipped: 146

## Q1 Cual es su papel principal en el distrito?

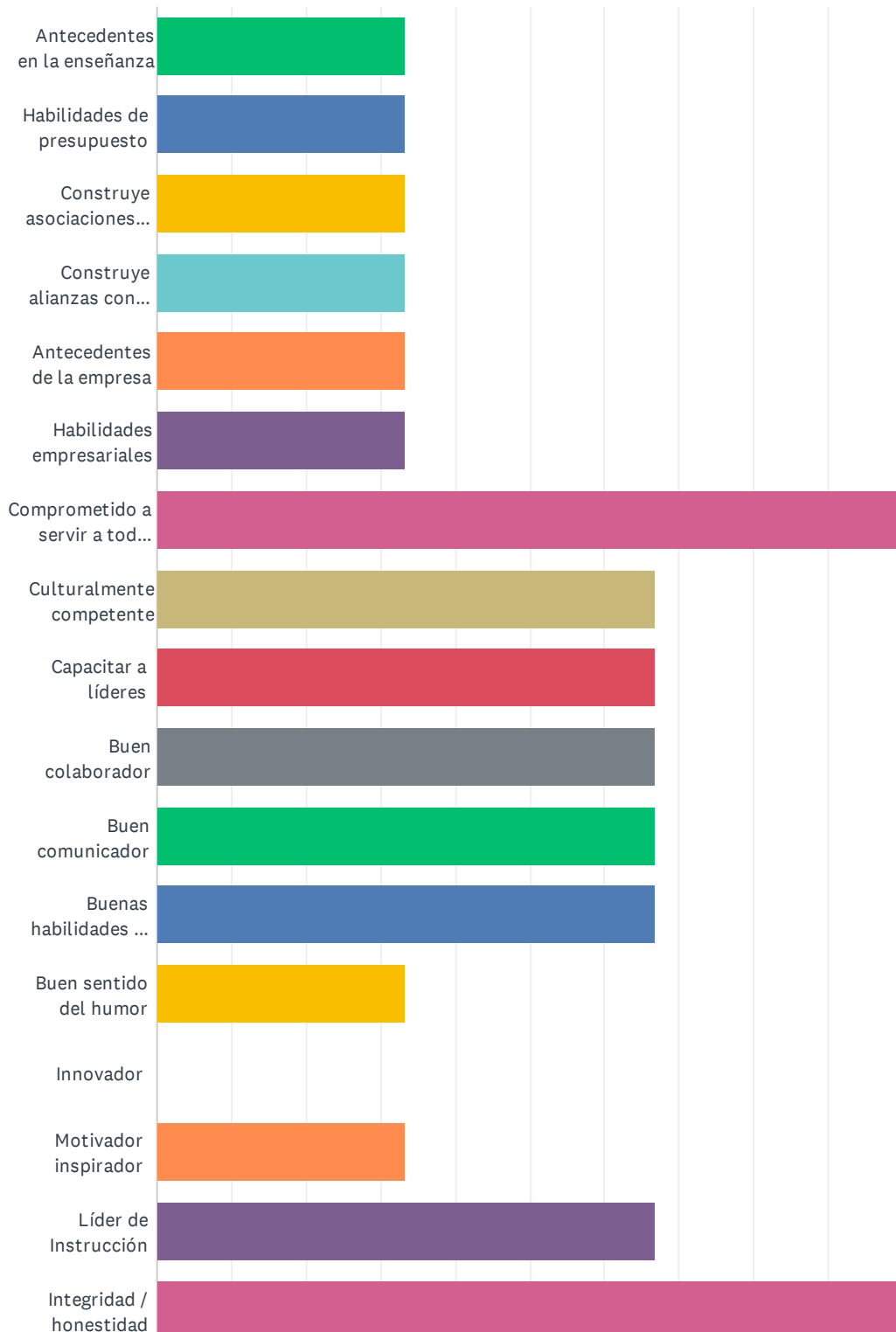
Answered: 4 Skipped: 0



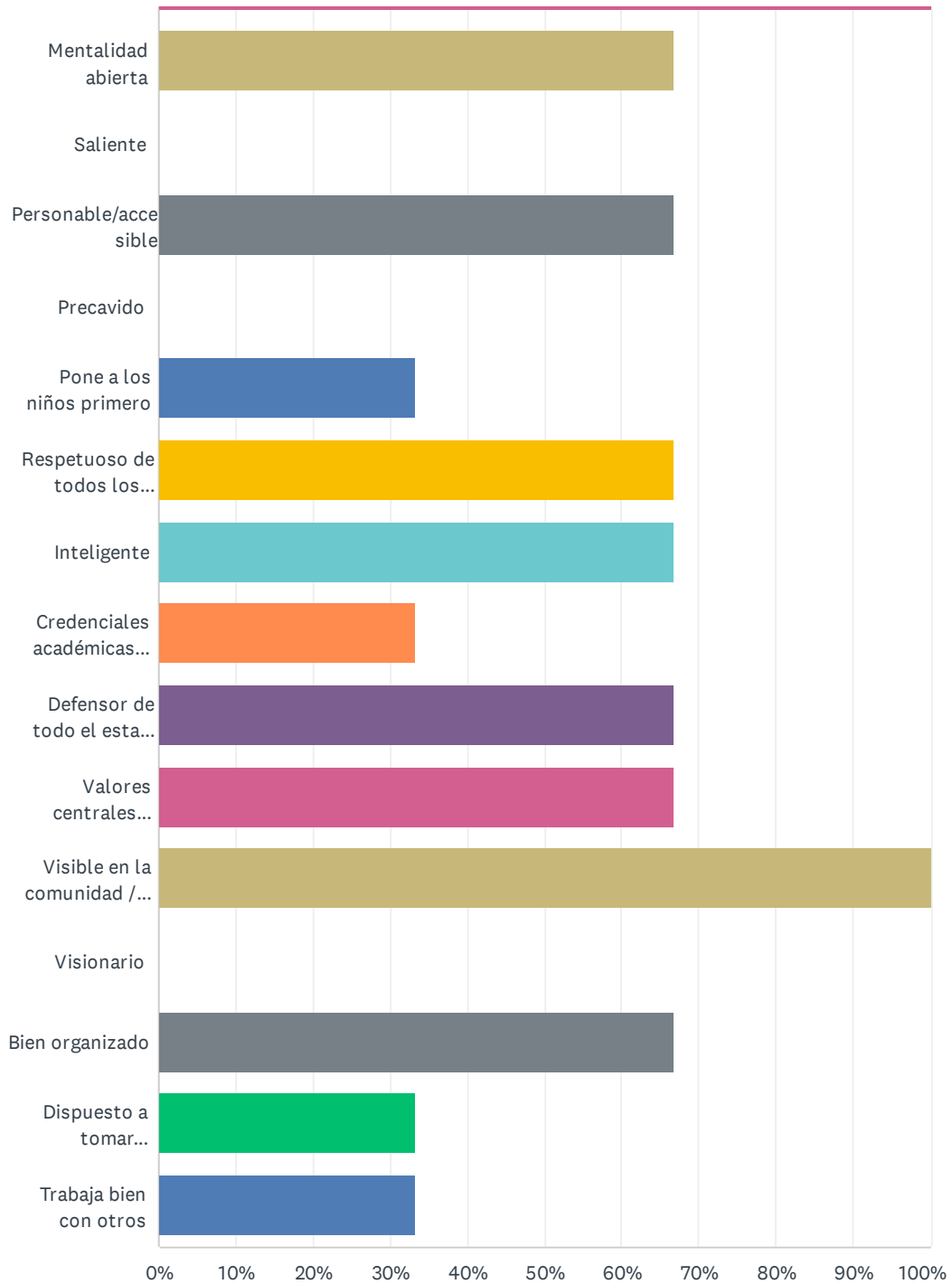
ANSWER CHOICES	RESPONSES	
Miembro de la mesa directiva	0.00%	0
Miembro de la comunidad	0.00%	0
Padre	50.00%	2
Estudiante	50.00%	2
Personal certificado	0.00%	0
Personal clasificado	0.00%	0
Administrador	0.00%	0
Otro	0.00%	0
<b>TOTAL</b>		<b>4</b>

Q2 Por favor, marque las casillas para elegir hasta 8 elementos de la lista de abajo que mejor contesten a la siguiente pregunta: ¿Cuáles son las características personales o profesionales que usted cree que son importantes para un superintendente de éxito en este distrito escolar?

Answered: 3 Skipped: 1



Cuestionario de búsqueda de superintendente del distrito escolar del condado de Hood River 2023  
(español)



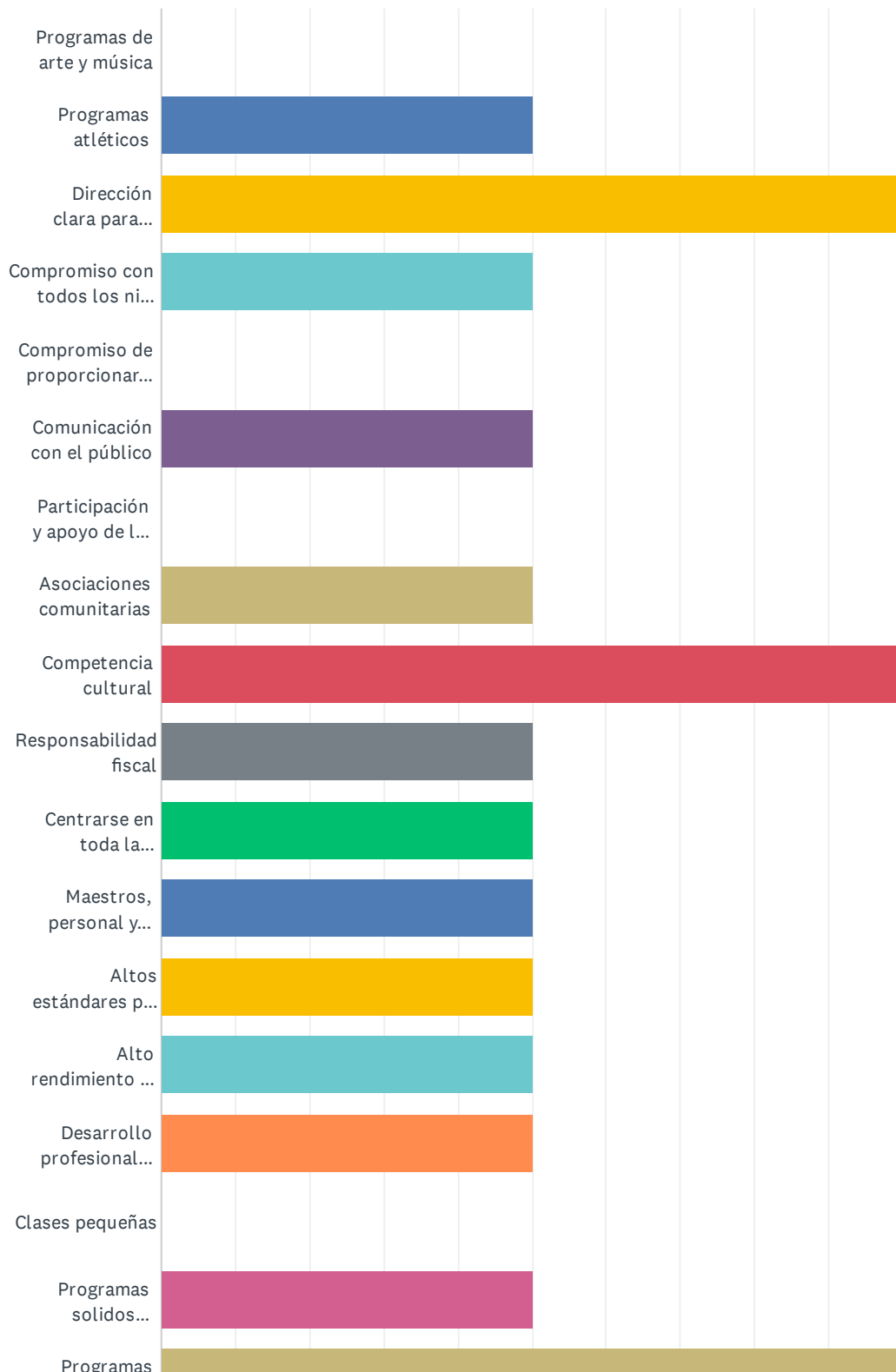
Cuestionario de búsqueda de superintendente del distrito escolar del condado de Hood River 2023  
(español)

ANSWER CHOICES	RESPONSES	
Antecedentes en la enseñanza	33.33%	1
Habilidades de presupuesto	33.33%	1
Construye asociaciones comunitarias	33.33%	1
Construye alianzas con la comunidad empresarial	33.33%	1
Antecedentes de la empresa	33.33%	1
Habilidades empresariales	33.33%	1
Comprometido a servir a todos los niños	100.00%	3
Culturalmente competente	66.67%	2
Capacitar a líderes	66.67%	2
Buen colaborador	66.67%	2
Buen comunicador	66.67%	2
Buenas habilidades de escucha	66.67%	2
Buen sentido del humor	33.33%	1
Innovador	0.00%	0
Motivador inspirador	33.33%	1
Líder de Instrucción	66.67%	2
Integridad / honestidad	100.00%	3
Mentalidad abierta	66.67%	2
Saliente	0.00%	0
Personable/accesible	66.67%	2
Precavido	0.00%	0
Pone a los niños primero	33.33%	1
Respetuoso de todos los grupos	66.67%	2
Inteligente	66.67%	2
Credenciales académicas sólidas	33.33%	1
Defensor de todo el estado para la educación	66.67%	2
Valores centrales fuertes	66.67%	2
Visible en la comunidad / escuelas	100.00%	3
Visionario	0.00%	0
Bien organizado	66.67%	2
Dispuesto a tomar decisiones difíciles	33.33%	1
Trabaja bien con otros	33.33%	1
Total Respondents: 3		

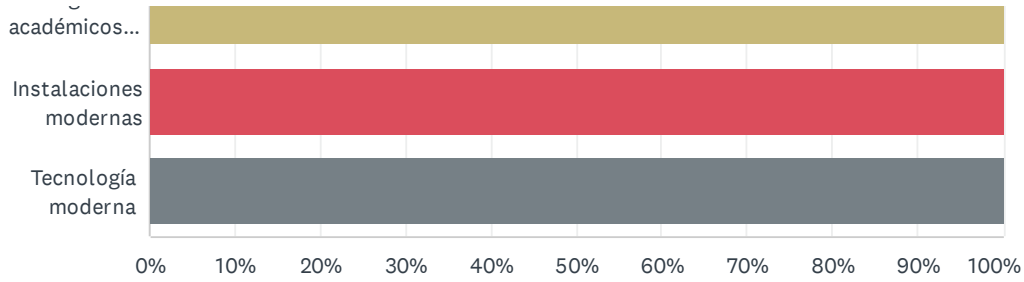


**Q3 Por favor, marque las casillas para elegir hasta 8 elementos de la lista de abajo que mejor contestan a la siguiente pregunta: ¿Qué está funcionando bien en de la escolar que necesita ser preservado?**

Answered: 2 Skipped: 2



## Cuestionario de búsqueda de superintendente del distrito escolar del condado de Hood River 2023 (español)

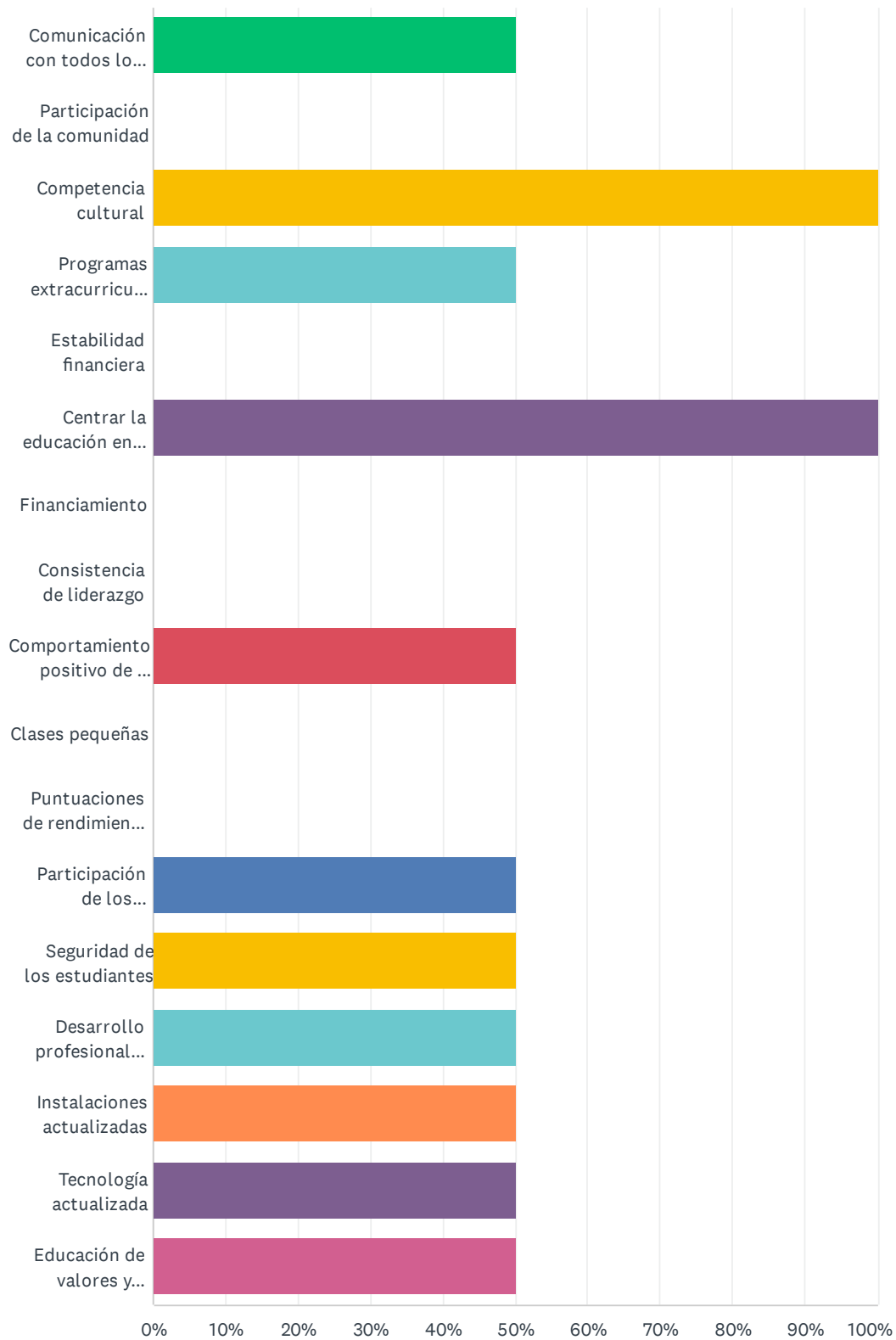


ANSWER CHOICES	RESPONSES	
Programas de arte y música	0.00%	0
Programas atléticos	50.00%	1
Dirección clara para mejorar el éxito estudiantil	100.00%	2
Compromiso con todos los niños de todos los orígenes	50.00%	1
Compromiso de proporcionar programas amplios y de calidad	0.00%	0
Comunicación con el público	50.00%	1
Participación y apoyo de la comunidad	0.00%	0
Asociaciones comunitarias	50.00%	1
Competencia cultural	100.00%	2
Responsabilidad fiscal	50.00%	1
Centrarse en toda la filosofía infantil	50.00%	1
Maestros, personal y administración de alta calidad	50.00%	1
Altos estándares para el éxito del estudiante	50.00%	1
Alto rendimiento de los estudiantes	50.00%	1
Desarrollo profesional para el personal	50.00%	1
Clases pequeñas	0.00%	0
Programas solidos extracurriculares	50.00%	1
Programas académicos fuertes y rigurosos	100.00%	2
Instalaciones modernas	100.00%	2
Tecnología moderna	100.00%	2
Total Respondents: 2		

Q4 Por favor, marque las casillas para elegir hasta 6 elementos de la lista de abajo que mejor contestan a la siguiente pregunta: ¿En qué áreas necesitan mejorar de la escuela para tener mayor éxito?

Answered: 2   Skipped: 2

# Cuestionario de búsqueda de superintendente del distrito escolar del condado de Hood River 2023 (español)



Cuestionario de búsqueda de superintendente del distrito escolar del condado de Hood River 2023  
(español)

ANSWER CHOICES	RESPONSES	
Comunicación con todos los grupos	50.00%	1
Participación de la comunidad	0.00%	0
Competencia cultural	100.00%	2
Programas extracurriculares/actividades	50.00%	1
Estabilidad financiera	0.00%	0
Centrar la educación en la ciencia, tecnología, ingeniería y matemáticas	100.00%	2
Financiamiento	0.00%	0
Consistencia de liderazgo	0.00%	0
Comportamiento positivo de los estudiantes	50.00%	1
Clases pequeñas	0.00%	0
Puntuaciones de rendimiento de los estudiantes	0.00%	0
Participación de los estudiantes	50.00%	1
Seguridad de los estudiantes	50.00%	1
Desarrollo profesional para el maestro	50.00%	1
Instalaciones actualizadas	50.00%	1
Tecnología actualizada	50.00%	1
Educación de valores y caracter	50.00%	1
Total Respondents: 2		

Q5 Por favor, llene el espacio y lo más brevemente posible responder a la siguiente pregunta: ¿Cuáles deben ser las prioridades de la escuela para los próximos 5 años?

Answered: 2 Skipped: 2

ANSWER CHOICES	RESPONSES	
1	100.00%	2
2	100.00%	2
3	100.00%	2

## Q6 Comentarios adicionales

Answered: 1   Skipped: 3

## **Hood River County School District Superintendent Search—Focus Group**

**Hood River Valley High School—W.I.N (15 Hispanic Students—2 Staff members)**

**December 6, 2023**

### Why Hood River—Hood River County School District?

- Peaceful Community
- Active Community—many events
- Small Community
- Economic Diversity—Agriculture, Tourism, etc.
- Beautiful area with Mt. Hood, rivers, and waterfalls
- Safe Environment
- Everyone knows lots of people—Friendly

### What Challenges are Facing the District?

- Integrating more inclusivity and diversity
- Needs to provide resources and support to all groups
- Housing shortage—Homeless population is on the increase
- Need special education improvements
- Increase resources for low income families
- Extra academic support—after hours
- More mental health support programs
- Hispanic participation in high school sports is low\*
- Students need more knowledge of after graduation opportunities—especially in the trades

\*There is the belief that Hispanic students can not afford to participate in many of the high school athletic program. Costs associated with buying required equipment were mentioned by 2-3 students.

### What are the Desired Qualities and Qualifications for the New Superintendent

- Bilingual—Experience with diverse communities
- Open-minded
- Cultural Awareness
- Ability to Lead
- Resilient
- Involved in the Community
- A good listener
- Connects with Students—Spend more time in schools
- Flexible
- Aware of a variety of opportunities for students
- Personable—Passionate—Just not a job but a commitment
- Has worked in schools

Hood River County School District  
Superintendent Search  
Focus Group Summary

Focus Group---Familias Unidas ( 50 families—92 participants) P  
Date: November 30, 2023

Why Hood River—Hood River County School District?

- A lot of different cultures—diversity
- Beautiful location—Tranquil—Calm
- Good place to retire
- Lots of diverse activities
- HRCSD offers a safe environment
- Very good teachers
- A lot of bilingual staff members

Challenges Ahead

- Need more support for mental health
- A need to allocate budget appropriately
- Need consistent discipline procedures across the District
- More support across the athletics spectrum—More variety in sports
- Staff salaries are not good
- Need better bullying policies and procedures
- Recommend a parent advisory group involved in superintendent selection

## New Superintendent Qualifications and Qualities

- Open to school uniforms
- Good role model
- Understands and recognizes diversity
- Understands migrant worker lifestyle
- School food service needs to reflect more cultural awareness
- Open to talk with and listen to patrons/students
- Ability to address racism issues
- Walks the Talk
- Visible in the schools and community
- Believes in and practices equity

## Hood River County School District Superintendent Search

Focus Group: Licensed and Classified Staff (12 Participants) 12/7/23

### Why Hood River and HRCSD?

- Location—Columbia River Gorge, mountains, wine country
- Many recreational opportunities
- Often rated as one of the top cities to visit and live in
- Great schools with excellent teachers
- District is able to retain staff
- Community support—Local Levy support
- Minority students graduate at a higher rate than other Oregon high schools
- Real community feel
- Many sport and club opportunities—State Championships
- Close to Portland and PDX
- Kid Centered District
- Has trusted educators
- Strong partnership with Columbia Gorge Community College
- Many students graduate with AA degree
- Dual language program

### What Issues/Challenges will Community and School District Face?

- High cost of living
- Declining enrollment—impact on budget
- State lack of support
- Need more cultural diversity
- Need to value internal institutional knowledge
- Staff and student safety

- Contentious school board issues
- Workload-Mental Health

### Desired Qualities and Qualifications

- Courageous and willing to stand up for staff & students
- Have teaching experience
- Good listener
- Understands and appreciates classified staff value
- Values libraries and understands their worth
- Promotes diversity into all initiatives
- Trustworthy—Listens to staff and student voices
- Addresses current issues before adding new things
- Communicator—Bilingual
- Approachable
- Collaborative and transparent
- Reader
- Will to do the hard work
- Visible in schools and the community
- Not a micromanager
- Down to earth
- Authentic and real
- Partnership builder

## Hood River County School District Superintendent Search

Focus Group—Community (participants 2) 12/8/23

### Why Hood River—Hood River County School District

- Calm community
- Beautiful area
- Safe community
- Good schools

### Challenges/Issues

- Focus on sports can take away from academics
- Lost class time due to sports trips

### Qualities and Qualifications

- Friendly
- Helpful
- Bilingual preferred
- Considers family needs when making decisions

Hood River County School District  
Superintendent Search  
Focus Group Input

Focus Group—Student Leadership (30 participants)  
Date: November 30, 2023

Why Hood River—Hood River County School District

- Location-Location-Location Small town with proximity to Portland
- Beautiful Area—River, Mountains, Waterfalls
- Open-welcoming to all.
- Lots of opportunities
- Supportive Teachers
- Lots of available activities—Especially outdoors
- HRCSD offers lots of activities including athletics and clubs
- Involved community members
- A good place to raise kids
- Safe community

Challenges Ahead

- Discipline issues—especially bullying in elementary and middle schools
- Understanding, appreciating, and supporting a diverse community/culture
- Working with parents and dealing with complaints
- Supporting migrant student needs
- Drugs and vaping
- Getting to know staff

Desired Qualifications and Quality

- Bilingual
- Open minded with lots of ideas
- Ambitious
- Prior experience as a school administrator
- Well organized
- Strong work ethic
- Ability to make decisions
- Confident with humility
- Good listener
- Care about improving HRCSD and the community
- Deals appropriately with criticism
- Creative
- Logical

## **Hood River County School District Superintendent Search–Focus Group**

**Administrative Team (12 Participants)  
December 6, 2023**

### **Why Hood River? Why Hood River County School District?**

- We are small enough that we can make actionable change in a short period of time.
- We are big enough to have departments that can provide support to schools.
- We have a foundation in equity. We have a practice in place for someone to lead that forward.
- There are lots of recreational opportunities
- We have a biliteracy program.
- A happy place to live.
- Strong agricultural community.
- In our ELL population, we have two languages. We have a chance to make a difference. Our greater community embraces bilingualism.
- We get the balance of rural. We are close to PDX and other urban resources.
- We are close to Eastern Oregon, understand and appreciate the rural settings.
- Forward thinking but also values tradition.
- Community that supports education. Local Option Levy passed at 75 percent.
- Community is culturally rich, arts culture, ethnic cultures
- We can recruit quality staff.
- Outstanding community partnerships (already established, maintain and build these partnerships, public and private partnerships)
- Admin team is close knit and supportive, open lines of communication, accessible
- Staff retention (higher than other school districts), less turnover

### **Challenges**

- Declining enrollment–Impact on budget
- Old facilities
- Cost of living
- Affordable housing
- Staffing shortage
- Disproportionate outcomes of students
- We are spread out in geography and need to meet a lot of needs throughout the county.

### **Qualities and Qualifications**

- Shared vision - collaborative process in developing strategic goals
- Continue to lead shared vision, created by school community (staff, admin, students, community)
- Inclusive mindset
- Align our efforts - we have strong momentum
- Interested in all departments (e.g. knows and appreciates their roles, knows names)
- Kind and caring
- Has perspective on students with diverse backgrounds; appreciates families and communities that we have
- Invested here, not using it as a stepping stone; has shown a commitment to our community and school district
- Approachable, personable
- Speaks Spanish (bilingual Eng/Span)
- Visionary but also understands it takes the whole team to see it through
- Clear communicator; need to be able to speak clearly and authentically
- Sense of humor



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

DATE: December 13, 2023  
TO: Hood River County School Board of Directors  
FR: Chrissy Reitz, Board Chair  
RE: Adopt Superintendent Qualities & Qualifications

EXPLANATION: OSBA Consultant Milt Dennison will present a summary of the qualities and qualifications recommended from the community listening sessions. It is recommended that the Board select and approve 8-10 of the high priority Qualities and Qualifications. The Search Consultant has prepared a draft report based on his review of survey data and Focus Group input. The Board will need to modify the list and reach agreement on the Qualities and Qualifications.

PRESENTERS: Chrissy Reitz, Board Chair  
Milt Dennison, OSBA Consultant

SUPPLEMENTARY MATERIALS: Draft of Superintendent Qualities & Qualifications  
Policy CBA

RECOMMENDATION: The administration recommends using policy CBA Qualifications and Duties of the Superintendent and the draft of Qualities & Qualifications as presented for Superintendent Hiring.

PROPOSED MOTION: I move to approve the use of policy CBA Qualifications and Duties of the Superintendent and the amended draft of Qualities & Qualifications as presented for Superintendent Hiring.

## QUALITIES AND QUALIFICATIONS—DRAFT

### Hood River County School District

- High degree of integrity/honesty; strong core values including high expectations for student learning.
- Has the ability to define, communicate and implement a vision for raising student achieve for ALL children;
- Effective communication and listening skills;
- Appreciates and supports the cultural diversity of the community and school district;
- Highly visible in our community and schools; willing to become a permanent part of the community;
- Background in teaching and administration with a track record of increasing student success;
- Utilizes a collaborative leadership style; is approachable and works well with the board, staff, students and community.
- Has integrity and involves others in the decision-making process; able to make difficult decisions, and respects the viewpoints of others, and consistently follows through; demonstrates strong conflict resolution and problem solving skills;
- Works well with others; strong collaborator that empowers and values all students, staff, parents and community members;
- Desire and ability to work with state level decision makers to ensure that the financial and educational needs of the District are addressed;
- Desired—Ability to communicate in English and Spanish

# Hood River County School District

Code: CBA  
Adopted: 8/25/93  
Revised/Readopted: 12/11/13; 6/10/21  
Orig. Code: 2011

## Qualifications and Duties of the Superintendent

The Board requires the superintendent be a strong educational leader who has the following professional experience and training:

1. A current license that qualifies the individual to serve as superintendent of the district;
2. A master's degree or higher in the field of education, preferably in educational administration;
3. Successful teaching experience at the elementary or secondary school level;
4. Service as a superintendent or administrative experience in administration of a school system.

In lieu of the experience and training requirements above, the Board may consider as a candidate for its superintendent's position an individual who meets alternative licensure requirements. The Board may take steps to assist an individual to qualify for such a license.

### Performance Responsibilities:

1. Serves as chief executive officer of the district except as otherwise provided by law; makes rules not in conflict with law or with Board policies; and decides all matters of administrative and supervisory detail in connection with the operation and maintenance of the schools;
2. Initiates and directs the development of policies for approval by the Board, delegating such responsibility to associates and subordinates as deemed desirable;
3. Attends all meetings of the Board except when excused;
4. Assists the Board in reaching sound judgments, establishing policies and approving those matters which the law requires the Board to approve, places before the Board necessary and helpful facts, comparisons, results of investigations, information and reports and makes available personnel to advise the Board on special or technical matters;
5. Recommends the appointment, contract renewal, contract extension, contract nonrenewal, contract nonextension, discharge and/or suspension of district licensed employees as provided by law and Board policies and the employee's collective bargaining agreement, as applicable, and with such recommendations submitted to the Board for approval;
6. Assigns or transfers licensed employees as provided by state law, Board policies, collective bargaining agreements and meet and confer agreements, as applicable;

7. Appoints, assigns, transfers, promotes, demotes or discharges classified and nonrepresented employees as provided by state law, Board policies, collective bargaining agreements and meet and confer agreements, as applicable;
8. Reviews data regularly and leads the district in enacting equitable changes to improve educational outcomes for every student;
9. Directs the work of the professional staff in evaluating curricula and textbooks, and upon the basis of such study, makes recommendations to the Board;
10. Supervises the establishment or modification of school attendance and transportation area boundaries subject to Board approval;
11. Directs the preparation of an annual budget showing the estimated receipts and disbursements necessary to cover the needs of the district for the ensuing fiscal year and submits this budget to the Board in accordance with law;
12. Approves and directs, in accordance with law and Board regulations, purchases and expenditures, within the limits of the budget;
13. Exercises leadership in directing studies of sites and buildings, considering the population trend and the educational and cultural needs of the district, to ensure timely decisions by the Board and electorate regarding construction and renovation projects;
14. Represents the district in communications and relations with other school systems, social institutions, business firms, government agencies and the general public;
15. Keeps the public informed about modern educational practices, educational trends and the practices and problems in the district;
16. Coordinates funded projects, the administration of grants and ensures that the various departments separate these programs within the guidelines pertaining to the particular program;
17. Implements and interprets Board policies.

The specific enumeration of the superintendent's duties as detailed above will not act to limit the broad authority and responsibility of the office.

END OF POLICY

---

**Legal Reference(s):**

[ORS 332.075](#)  
[ORS 342.143](#)  
[ORS 342.173](#)

[ORS 342.850](#)  
[OAR 584-020-0000 - 0035](#)  
[OAR 584-046-0003 - 0024](#)

[OAR 584-080-0151](#)  
[OAR 584-080-0152](#)  
[OAR 584-080-0161](#)

**Cross Reference(s):**

CBG - Evaluation of the Superintendent



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

DATE: December 13, 2023  
TO: Hood River County School Board of Directors  
FR: Chrissy Reitz, Board Chair  
RE: Approve Salary Range

EXPLANATION: OSBA Consultant Milt Dennison will present the board with salary range information. The board should consider a salary range of XX-XX that will be used in advertising the position. The present salary for our superintendent is \$170,000. COSA has prepared a salary range comparison for the board's review.

PRESENTERS: Chrissy Reitz, Board Chair  
Milt Dennison, OSBA Consultant

SUPPLEMENTARY COSA Salary Range Comparison  
MATERIALS:

RECOMMENDATION: The administration recommends selecting a competitive salary range.

PROPOSED MOTION: I move to approve the salary range of xx-xx for the position of HRCSD Superintendent beginning July 1, 2023.



# Contract Analysis

Randy Schild  
503-812-5595  
[randy@rs2education.com](mailto:randy@rs2education.com)

Rob Saxton  
503-781-0454  
[rob@rs2education.com](mailto:rob@rs2education.com)

## 2023-2024 Superintendent Contract - Salary and Benefit Comparisons Hood River (Interim)

The following Districts were used as a comparison group for this analysis:

(If you would like to have changes made to the comparison group, please contact Randy or Rob and let them know.)

State Rank by Size	Comparison Group	Student Population
District 34	Three Rivers/Josephine County	4,235
District 35	Canby SD 86	4,154
District 36	Eagle Point SD 9	4,150
District 37	Newberg SD 29J	4,120
District 38	Lebanon Community SD 9	4,001
District 40	Silver Falls SD 4J	3,700
District 41	North Bend SD (interim)	3,458
District 42	Dallas SD 2	3,184
District 43	Estacada SD 108	3,160

	Salary	* PERS Adjusted Salary	Travel Allowance	District Paid TSA	Tech Stipend	Other Comp	Total Compensation	Total Comp w/Vacation
Lowest Comparison	\$ 159,000	\$159,000	\$4,200	\$3,600	\$1,200	\$1,200	\$171,400	\$174,477
Highest Comparison	\$ 215,280	\$215,280	\$12,917	\$30,000	\$4,300	\$28,594	\$248,650	\$260,934
Average of Comparisons	\$ 178,034	\$178,034	\$7,685	\$12,679	\$2,180	\$10,499	\$206,609	\$212,869
**Districts providing benefit			10	10	6			

Rank in Comparison Group	5	5	7	9	4	#N/A	8	8
--------------------------	---	---	---	---	---	------	---	---

Comparing District																	
District 39	Hood River (I	\$	170,000	\$	170,000	\$	6,000	\$	5,000	\$	1,200	\$	-	\$	182,200	\$	185,469

### Additional Contract Analysis

Salary	HR currently ranks #5 in salary when compared against the 10 most similar sized districts in Oregon
Travel	Seven of the ten districts in this comparison provide a Travel Stipend, HR ranks #7 in this group about \$1,600 below average
TSA	All but one of the districts also provide a TSA, of those HR ranks as the second lowest TSA contribution by the District
Other	"Other" compensation in this group includes: Retention Incentive, Retirement, Opt out Insurance, H.S.A, Deferred Comp
Total Comp	HR currently ranks #8 in Total Compensation both with and without including vacation buy back
No Cause Termination	(2) 12-months, (2) 18-months, (1) 36 months, (1) No Protection, (3) No Language

\* Note The salary of superintendents who have to pay their own PERS pickup has been reduced by 6% in this category for more accurate comparisons

\*\* Note Average is calculated as an average of those comparison districts who provide this benefit

**Contracts - Mentoring - Relationship Building - Projects**



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

DATE: December 13, 2023

TO: Board of Directors

FR: Chrissy Reitz, Board Chair

RE: OSBA Elections

EXPLANATION: The Hood River County School Board of Directors is a member of the Oregon School Board Association (OSBA). The OSBA requests the board vote for OSBA governance positions and resolutions.

PRESENTER: Chrissy Reitz, Board Chair

SUPPLEMENTARY MATERIALS: Election Form

Resolution 1 - Creates the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee

Resolution 2 - Adopts the proposed amendments to the OSBA Bylaws

RECOMMENDATION: The administration recommends voting for Chrissy Reitz to position 8 of the OSBA Board of Directors and adopting the proposed OSBA Resolution 1 & 2 as presented.

PROPOSED MOTIONS: I move to approve the voting of Chrissy Reitz to OSBA Board of Directors position 8.

I move to approve adoption of the proposed OSBA Resolution 1 as presented.

I move to approve adoption of the proposed OSBA Resolution 2 as presented.



Dedicated to improving student success and education equity through  
**advocacy, leadership and service**  
to Oregon public school boards.

Election - OSBA 2023 - Clackamas Region (07 08)

## 2023 OSBA Election

### \* 1. Board of Directors Position 7

No candidate filed for Board of Directors Position 7

Vote

### \* 2. LPC Position 7

No candidate filed for Legislative Policy Committee Position 7

Vote

### \* 3. Board Position 8 (Vote for one)

- ☐ Chrissy Reitz, Hood River County
- ☐ Abstain
- ☐ No action taken

### \* 4. LPC Position 8

No candidate filed for Legislative Policy Committee Position 8

Vote

### \* 5. Resolution 1 - Creates the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee

- ☐ Yes - adopt
- ☐ No - do not adopt
- ☐ Abstain
- ☐ No action taken

### \* 6. Resolution 2 - Adopts the proposed amendments to the OSBA Bylaws

- ☐ Yes - adopt
- ☐ No - do not adopt
- ☐ Abstain
- ☐ No action taken

### \* 7. Type the name of the district, ESD, or community college board that officially made this vote.

### \* 8. Type the meeting date when the board officially made this vote.

**\* 9. Type your name and title.**

To retain a record of your vote, you MUST print this page before clicking the Done button.

Done

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[Privacy & Cookie Notice](#)



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**Resolution to Amend Oregon School Boards Association's  
Bylaws Relating to Composition of the Board of Directors**

---

**WHEREAS**, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards and transitioned to a nonprofit corporation under Oregon Revised Statute Chapter 65 as of July 1, 2018; and

**WHEREAS**, the Oregon Rural School Board Advisory Committee has been active and publicly supported by OSBA's Board of Directors since April 22, 2022; and has developed a mission statement and goals; and has established bylaws; and

**WHEREAS**, the Advisory Committee is ready to elect officers and their Rural Leadership Assembly; and

**WHEREAS**, the Advisory Committee has articulated its mission as follows: "To build collaborative relationships and promote quality education for all students with emphasis on the unique needs of school boards and students in rural communities."

**WHEREAS**, OSBA's Board of Directors recognizes the importance of the Advisory Committee's value and mission; and

**WHEREAS**, the Advisory Committee has respectfully requested that the Board of Directors submit a resolution to the membership creating the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee.

**THEREFORE, BE IT RESOLVED** by the OSBA Board of Directors that the proposed bylaws amendment designating a Caucus representative as a voting member of the OSBA Board of Directors and Legislative Policy Committee be submitted to the membership for consideration during the 2023 OSBA election; and

**BE IT FURTHER RESOLVED** that the bylaws with the proposed amendments and a copy of this resolution be forwarded to all association member boards in accordance with OSBA's adopted elections calendar.

*Submitted by: OSBA Board of Directors*

# **BYLAWS**

**OREGON RURAL SCHOOL BOARD MEMBERS CAUCUS**

**OF THE**

**OREGON SCHOOL BOARDS ASSOCIATION**

## TABLE OF CONTENTS

	Page
ARTICLE 1 CHARTER	1
ARTICLE 2 MISSION AND GOALS:	1
2.1 Mission	1
2.2 Goals	1
ARTICLE 3 MEMBERSHIP	2
3.1 Qualification	2
3.2 Members	2
3.3 Attendees	2
3.4 Membership List	2
ARTICLE 4 BUDGET	2
ARTICLE 5 MEETINGS	2
5.1 Annual Meetings	2
5.2 Regular and Special Meetings	2
5.3 Notice	3
5.4 Quorum	3
5.5 Organization	3
5.6 Records	3
5.7 OSBA Staff Liaison	3
ARTICLE 6 CAUCUS LEADERSHIP COUNCIL	3
6.1 Composition	3
6.2 Term	3
6.3 Nomination and Election	3
6.4 Designations	3
6.5 Resignation	4
6.6 Vacancies	4
6.7 Removal	4
ARTICLE 7 EXECUTIVE COMMITTEE	4
7.1 Composition	4
7.2 Responsibilities	4
7.3 Ratification	5
7.4 Administration	5
ARTICLE 8 COMMITTEES	5
ARTICLE 9 SEAT ON THE OSBA'S BOARD OF DIRECTORS	5
ARTICLE 10 GENERAL PROVISIONS	5
10.1 Amendment of Charter	5

## ARTICLE 1

### CHARTER

The Oregon School Boards Association (the “OSBA”) exists solely to perform essential governmental functions and all of its income must accrue to the State of Oregon or its political subdivisions as required under IRC Section 115. OSBA’s mission is to improve student success and education equity through advocacy, leadership and service to Oregon public school boards.

OSBA is aware and acknowledges that diversity is a core value of OSBA. OSBA desires to identify areas of concern and causation, convene a caucus of stakeholders, and create a plan to better promote and support the success of rural students.

To this end, The OSBA Board of Directors has formally recognized the Oregon Rural School Board Members Caucus (the “Caucus”) to serve as a resource and provide guidance and leadership for these initiatives to the OSBA Board of Directors

The activities of the Caucus shall align with OSBA bylaws as well as complement, not duplicate, OSBA’s efforts on behalf of all local governing boards.

## ARTICLE 2

### NAME, MISSION AND GOALS:

**2.1 Name:** This organization shall be known as the Oregon Rural School Board Members Caucus of the Oregon School Boards Association (OSBA).

**2.2 Mission:** To build collaborative relationships and promote quality education for all students with emphasis on the unique needs of school boards and students in rural communities.

**2.3 Goals:**

2.2.1 To elevate the voice of rural school districts and recognize their unique needs.

2.2.2 To build and maintain collaborative relationships between OSBA and rural school boards.

2.2.3 To develop, promote, and advance legislation supporting rural schools and understand the impact of statewide legislation to each rural community and district.

2.2.4 To build collaborative relationships and promote quality education for all students with emphasis on the unique needs of school boards and students in rural communities.

2.2.5 To support school boards in rural communities by prioritizing professional development of rural board members and bringing training and other resources to rural areas.

## ARTICLE 3

### MEMBERSHIP

**3.1 Qualification.** All members must support the purposes and goals of the Caucus as set forth in Article 2.

**3.2 Members.** The Caucus members may include any elected or appointed member of any public board of education in Oregon who are active members in good standing with the Oregon School Boards Association *and serve a school district with a population density of less than 200 people per square mile and/or total school district population less than 20,000 people.* All board members of Oregon Education Service Districts are eligible to participate in the Rural Caucus. If a school board member or district does not meet the aforementioned qualification but feels they are indeed a rural district, an appeal process will be available as outlined in policy. Caucus members may participate in all discussions, vote, and serve as an officer of the Caucus. Members must attend the meeting in person (or virtually) *to vote. Voting by proxy shall not be permitted.*

**3.3 Attendees.** The Caucus may, in its discretion, invite to participate in any meeting or event any other individuals who support the purpose and goals of the Caucus as set forth in Article 2.

**3.4 Membership List.** The Membership list shall be maintained by the Secretary/Treasurer.

## ARTICLE 4

### BUDGET

**4.1 Budget.** The Caucus shall submit an annual budget request as outlined under the OSBA budget process, including approval by the OSBA Board of Directors. The request shall set forth the areas of concern, recommended actions, and annual goals.

## ARTICLE 5

### MEETINGS

**5.1 Annual Meetings.** An annual meeting of the Caucus shall be in conjunction with the OSBA Annual Convention at which time the Caucus shall elect officers and shall conduct other business as may properly be brought before the meeting of the Caucus.

**5.2 Regular and Special Meetings.**

**5.2.1 Regular Meetings.** The Caucus shall meet as often as required to achieve the goals outlined in its annual Work Plan. These meetings shall be scheduled for the year at the Annual Meeting.

**5.2.2 Special Meetings.** Special meetings of the members for any purpose may be called, either in writing or by e-mail, by the President or by a majority of the Executive Committee. Such a request shall state the purpose or purposes of the proposed meeting.

**5.2.3 Place of Meetings.** Regular and special meetings of the Caucus shall be held at any location (or virtually) within Oregon as designated by the President or the Executive Committee.

### 5.3 Notice.

5.3.1 Notice and agenda of every annual meeting, regular or special meeting of members, stating the time and place thereof, shall be posted to the OSBA website, no less than 14 days prior to such meeting.

5.4 **Quorum.** Except as otherwise provided by law, the presence at any meeting of a majority of the Executive Committee shall constitute a quorum.

5.5 **Organization.** The President may determine *in their sole* discretion whether any meeting of the Caucus shall be held in accordance with Robert's Rules of Order.

5.6 **Records.** The President shall see that all correspondence, minutes, agendas, and Charter be sent to and kept on file with OSBA. Minutes from each meeting shall be posted to the OSBA website.

5.7 **OSBA Staff Liaison.** The Executive Director of OSBA shall designate a staff member to serve as a liaison representative to the Caucus. The designee shall not have voting rights.

## ARTICLE 6

### Rural Leadership Assembly

6.1 **Composition.** The Rural Leadership Assembly of the Caucus shall consist of 9 members, and shall include *one representative from each OSBA district with 10 or more districts defined as rural ( Regions 1, 2, 4, 6, 9, and 14), plus 3 at-Large* members. The executive committee (President, Vice-President, Secretary/Treasurer) shall be elected from the body of the Rural Leadership Assembly by the members of the Rural School Board Members Caucus.

6.2 **Terms.** The Rural Leadership Assembly members shall each serve two-year terms. The President, Vice-President & Secretary/Treasurer shall each serve a one-year term. The President, Vice-President, Secretary Treasurer, Regional Members, and Members-at-Large may serve any number of consecutive terms. Each officer shall hold office until the term has expired or until a successor has been duly elected and qualified for the position, or until the officer can no longer hold the position because they no longer qualify to be a member of the Caucus as defined in Article 3 above, or because of removal or death.

### 6.3 Nomination and Election

6.3.1 **Nomination.** Rural Leadership Assembly members may be nominated by either (a) the nominating committee, or (b) a caucus member at the annual meeting.

6.3.2 **Election.** The members shall elect the Leadership Council by majority vote at the annual meeting. Positions 1, 4, 9, and at large #1 shall be elected in even numbered years, and positions 2, 6, 14, at large #2 and at large #3 shall be elected in odd numbered years.

### 6.4 Designations

6.4.1 **President.** The President shall preside at all meetings of the Caucus and the Executive Committee. The President shall appoint all standing and special committees and shall be an ex officio member of all committees, except the nominating committee, with voting power. The President shall sign all official reports of the Caucus.

6.4.2 **Vice President.** The Vice President shall have such duties as from time-to-time may be assigned by the Executive Committee, and in the absence of the President, the Vice-President shall have and perform all the powers and duties of the President.

6.4.3 **Secretary/Treasurer.** The Secretary/Treasurer shall keep the minutes and records and shall see that all notices are duly given in accordance with the provisions of law and this Charter, and such other duties as from time-to-time may be assigned by the Executive Committee. The Secretary/Treasurer shall maintain a roster of the current membership. The Secretary/Treasurer shall have the responsibility for receiving and disbursing all funds related to the Caucus in coordination with the OSBA liaison. The Secretary/Treasurer shall report regularly to the Executive Committee, shall prepare a written yearly financial report to be distributed to the members at each annual meeting, and shall perform other duties assigned by the Executive Committee.

**6.5 Resignation.** A Leadership Assembly member may resign by filing a written resignation with the President or Secretary/Treasurer of the Caucus or the President of OSBA.

**6.6 Vacancies.** Any vacancy in any office may be appointed for the unexpired portion of the term by a majority of the Leadership Assembly at the next regular or special meeting.

**6.7 Removal.** Any member of the Leadership Assembly who misses more than two meetings out of any four consecutive meetings, *unless they are* excused by the Executive Committee for a valid reason, may *have their* position vacated by action of the Leadership Assembly.

## **ARTICLE 7**

### **EXECUTIVE COMMITTEE**

**7.1 Composition.** There shall be an Executive Committee made up of the President, Vice-President, and Secretary/Treasurer.

**7.2 Responsibilities.** *The Executive Committee* shall have the following responsibilities and powers:

- (a) To respond to any inquiry or question from OSBA.
- (b) To act on behalf of the Caucus when deemed necessary by the President.
- (c) To review plans and programs to be presented to the Caucus at its meetings.
- (d) *To give direction to the OSBA liaison on legislative action to come before the state legislature on which there is no formal Caucus policy or resolution.*
- (e) Members of the Executive committee will be elected from the Rural Leadership Assembly.

**7.3 Ratification.** Any actions by the President shall be reported to the Executive Committee as soon as the action has taken place. All actions of the Executive Committee shall be subject to ratification by the Caucus at the next meeting of the members.

**7.4 Administration.** The Executive Committee shall keep regular minutes of its proceedings and all actions by the Executive Committee shall be reported promptly to the membership. Such actions shall be subject to review by the membership, provided that no rights of third parties shall be affected by such review.

## **ARTICLE 8**

### ***COMMITTEES***

The President may establish committees of 2 or more members to serve at the discretion of the President. These committees would consist of such persons and perform such duties as the President designates from time to time; provided, however, that the committees may not act on behalf of the Caucus but may make recommendations to the Caucus for approval. The Chair of any such committee shall be a member of the Leadership Assembly.

## **ARTICLE 9**

### ***SEAT ON THE OSBA'S BOARD OF DIRECTORS AND LEGISLATIVE POLICY COMMITTEE***

9.1 The Caucus shall appoint one officer from the Rural Leadership Assembly to serve as liaison to the OSBA Board of Directors and to be a voting member of the OSBA Board of Directors for a two year term. That liaison shall hold all of the rights and responsibilities of a member of the OSBA Board of Directors.

9.2 The Caucus shall appoint one member from the Rural Leadership Assembly to serve on the Legislative Policy Committee for a term of two years.

## **ARTICLE 10**

### **GENERAL PROVISIONS**

#### **10.1 Amendment of Bylaws**

10.1.1 Bylaws may be altered, amended, or replaced by a majority vote of the members of the Caucus who are present and voting at the annual meeting.

10.1.2 Notice of proposed bylaws changes shall be in the annual meeting agenda and sent to all members 15 days prior to the annual meeting.

10.1.3 Omissions from this Charter shall be governed by Robert's Rules of Order, when they do not conflict with the Charter.

\*\*\*\*\*

The foregoing charter was adopted by the active membership of the OSBA Rural Caucus on (\_\_\_\_)month (\_\_\_\_) date (\_\_\_\_) year.



## *Resolution*

---

### **Resolution to Amend the OSBA's 2018 Bylaws**

---

**WHEREAS**, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards; and

**WHEREAS**, in 2017, through a vote of the Membership, OSBA was incorporated under ORS Chapter 65 to nonprofit status and Bylaws replaced the Constitution.

**WHEREAS**, in 2018, through a vote of the Membership, the Bylaws were amended to expand the OSBA Board of Directors and the Legislative Policy Committee with representatives from the School Board Members of Color Caucus.

**WHEREAS**, The Bylaws have not been amended since 2018, the OSBA Board of Directors determined, based on its review of the proposed changes, that it was in the membership's best interest to amend the Bylaws; and

**WHEREAS**, the following only reflects a high-level overview of the proposed changes, all changes are reflected in the proposed bylaws.

- Clarification of the Membership voting process for both resolutions and bylaw amendments.
- Clarification of an exception to the term limits for the OSBA director serving as immediate past president.
- Clarification of the definition of a quorum for the OSBA Board of Directors.
- Combining the Finance and Budget Committees and outline the terms of the members.
- Adding a Rural School Boards Caucus representative to the Board of Directors and the Legislative Policy Committee (LPC).
- Adding language to reflect the School Board Members of Color Caucus representation on the LPC, which was inadvertently omitted during the 2018 amendment.
- Adding information regarding the PACE Board of Trustees under the Committees and Caucus section of the Bylaws.
- Adding language stating caucuses must comply with OSBA policies/guidelines and adding language to establish the Rural caucus.
- Edits to grammar, punctuation, and language for readability.

**WHEREAS**, after reviewing the recommended OSBA Bylaws as proposed by staff and legal counsel, the OSBA Board of Directors supports the recommendation to amend the Bylaws:

**THEREFORE, BE IT RESOLVED** by the OSBA Board of Directors that the proposed Bylaws be submitted to the membership for consideration during the 2023 OSBA election; and

**BE IT FURTHER RESOLVED** that the proposed Bylaws and a copy of this resolution be forwarded to all member boards of the Association in accordance with the OSBA Board of Directors adopted elections calendar.

*Submitted by: OSBA Board of Directors*



# BYLAWS

As Amended by the Membership: December 2018

Suggested Revisions: September 23, 2023

## TABLE OF CONTENTS

	Page
SECTION 1    PURPOSE .....	1
SECTION 2    MEMBERS .....	2
2.1    Admission .....	2
2.2    Dues .....	2
2.3    Reserved Powers of the Members .....	2
2.4    Voting Power .....	2
2.5    Process of Approval of Member Resolutions .....	3
2.6    Regional Election of Directors and LPC Members .....	3
2.7    Modification of Regions .....	4
2.8    Annual Meetings .....	4
2.9    Special Meetings .....	4
2.10    Telephonic/Video Meetings .....	5
2.11    Place of Meetings .....	5
2.12    Action by Written Ballot .....	5
2.13 <u>Quorum</u> Unanimous Written Consent .....	5
2.14 <del>Quorum and Voting</del> .....	5
SECTION 3    DIRECTORS .....	5
3.1    Powers .....	5
3.2    Qualifications .....	5
3.3    Number .....	6
3.4    Term .....	6
3.5    Composition .....	6
3.6    Vacancies .....	7
3.7    Resignation .....	8
3.8    Removal .....	8
3.9    Meetings .....	8
3.10    Notice of Meetings .....	8
3.11    Waiver of Notice .....	8
3.12 <del>Quorum and Voting</del> .....	8
3.13 <u>Voting</u> .....	8
<u>3.14</u> Presumption of Assent .....	8

# TABLE OF CONTENTS

(continued)

	Page
3. <del>14</del> <u>15</u> Compensation.....	9
3. <del>15</del> <u>16</u> Director Conflict of Interest.....	9
SECTION 4 COMMITTEES AND CAUCUSES.....	9
4.1 Standing Committees .....	<u>9</u>
4.2 Other Board Committees.....	10
4.3 Advisory Committees.....	11
4.4 Caucuses .....	11
4.5 Administration .....	11
SECTION 5 OFFICERS OF THE BOARD OF DIRECTORS.....	11
5.1 Appointment.....	11
5.2 Designation .....	<del>11</del> <u>12</u>
5.3 <u>Eligibility</u> .....	<u>12</u>
<u>5.4</u> Compensation and Term of Office .....	<del>11</del> <u>12</u>
<u>5.45</u> Removal and Resignation .....	<del>11</del> <u>12</u>
<u>5.56</u> Officers.....	12
SECTION 6 NONDISCRIMINATION .....	13
SECTION 7 GENERAL PROVISIONS .....	13
7.1 Amendment of Bylaws.....	13
7.2 Inspection of Books and Records.....	<del>13</del> <u>14</u>
7.3 Checks, Drafts, Etc .....	<del>13</del> <u>14</u>
7.4 Deposits .....	<del>13</del> <u>14</u>
7.5 Loans or Guarantees.....	<del>13</del> <u>14</u>
7.6 Execution of Documents.....	<del>13</del> <u>14</u>
7.7 Insurance .....	14
7.8 Fiscal Year .....	<del>14</del> <u>15</u>
7.9 Severability .....	<del>14</del> <u>15</u>

## SECTION 1 PURPOSE

~~A.~~ The Oregon School Boards Association (the “Association”) exists solely to perform essential governmental functions and all of its income accrues to the State of Oregon or its political subdivisions as required under IRC Section 115. In particular, the Association’s mission and purpose are as follows:

~~B.A.~~ To work for the general advancement and improvement of the education of all public school children of the State of Oregon.

~~C.B.~~ To gather and disseminate information pertinent to the successful operation of public schools.

~~D.C.~~ To work for the most efficient and effective organization of public schools of this state. “Public schools” include local school districts, education service districts, the State Board of Education and community colleges classified as a political subdivision.

~~E.D.~~ To work for adequate and dependable financial support for the public schools of this state.

~~F.E.~~ To study all legislation which affects the public schools of Oregon and to support and work for that which appears to be desirable and to keep members informed thereof. To propose and work for the enactment of proper educational legislation.

~~G.F.~~ To encourage the establishment and maintenance of best practices and high standards in the conduct and operation of the public school educational system.

~~H.G.~~ To study and interpret educational programs and to relate them to the needs of pupils.

~~I.H.~~ To promote public understanding of the role of school boards and school board members in the improvement of education.

~~J.I.~~ To conduct seminars, conferences, and research projects in the various aspects of education for the benefit of members.

~~K.J.~~ To endeavor to implement the policies, beliefs and resolutions of the Association members and board of directors.

~~L.K.~~ To do such other things as the member boards or board of directors may deem appropriate for the accomplishment of these and other purposes which tend to improve public education.

~~M.L.~~ To enter into such cooperative agreement with members for the pooling of resources and the provision of services as may result in the more efficient utilization of district resources and accrue to their financial advantage.

## SECTION 2 MEMBERS

**2.1 Admission.** All members must qualify as (1) a “political subdivision” as defined under Treas Reg § 1.103-1(b) and Revenue Ruling 78-276, 1978-2 CB 256 and (2) as one of the following:

**2.1.1** Local School District as defined under ORS Chapter 332;

**2.1.2** Education Service District as defined under ORS Chapter 334;

**2.1.3** Community College District as defined under ORS Chapter 341;

**2.1.4** State Board of Education as defined under ORS Chapter 326; and

**2.1.5** Any other governmental educational organization qualifying as a political subdivision, as approved by resolution of the board of directors.

**2.2 Dues.** Annual dues shall be set by majority vote of the members and shall be based on resident Average Daily Membership (ADMr) as of December 31 of the preceding year as reported to the Oregon Department of Education. Dues shall be payable on July 1 of each year and shall become delinquent on September 1 of each year. Member status shall automatically terminate for members failing to pay dues by September 1 unless an extension is requested and granted by the board of directors.

**2.3 Reserved Powers of the Members.** The following corporate actions require the consent and approval of the members:

**2.3.1** Election and removal of directors;

**2.3.2** Election and removal of the Legislative Policy Committee ("LPC") members;

**2.3.3** Approval of resolutions to effectuate any of the following:

- (a) Adoption, amendment, or restatement of the articles of incorporation or bylaws;
- (b) Modification to the region descriptions set forth in Section 2.6.1; and the
- (c) Dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association's assets.

**2.4 Voting Power.**

**2.4.1 Election of Directors and LPC Members.** For the purposes of nominating and electing directors and LPC members, each member shall have one vote.

**2.4.2 Resolution.** For the purposes of approving a resolution, each member shall have one vote on all resolutions except as follows:

- (a) K-12 Local Districts with an ADMr between 15,600 and 23,400 shall have two votes.
- (b) K-12 Local Districts with an ADMr between 23,400.1 and 31,200 shall have three votes.
- (c) K-12 Local Districts with an ADMr between 31,200.1 and 39,000 shall have four votes.

- (d) K-12 Local Districts with an ADMr ~~between-of~~ 39,000.1 ~~and-above~~ or more shall have five votes.

## **2.5 Process of Approval of Member Resolutions.**

**2.5.1** Generally, members shall approve resolutions annually by ballot vote. Members or the board of directors may submit a resolution for member approval. Such resolutions shall be submitted to the board of directors no later than September 30th. The board of directors shall distribute all timely submitted resolutions, together with an official ballot, to the members no later than October 15. Members shall vote by ballot submitted to the board of directors no later than December 15.

**2.5.2** The board of directors may call a special meeting of the members under Section 2.9, as necessary.

## **2.6 Regional Election of Directors and LPC Members**

**2.6.1 Regional Voting.** For the purposes of nominating and electing the board of directors and LPC members, the Association members shall be organized into and represented by region:

- (a) Eastern Region includes all of the members located in the counties of Baker, Grant, Malheur, Union, Wallowa, and Wheeler.
- (b) Gorge Region includes all of the members located in the counties of Gilliam, Morrow, Sherman, Umatilla, and Wasco.
- (c) Central Region includes all of the members located in the counties of Crook, Deschutes, and Jefferson.
- (d) Southeast Region includes all of the members located in the counties of Harney, Klamath, and Lake.
- (e) Southern Region includes all of the members located in the counties of Jackson and Josephine.
- (f) Lane Region includes all of the members located in the county of Lane.
- (g) Clackamas Region includes all of the members located in the county of Clackamas and Hood River.
- (h) Douglas/South Coast Region includes all of the members located in the counties of Coos, Curry, and Douglas.
- (i) Linn, Benton, Lincoln Region includes all of the members located in the counties of Benton, Lincoln, and Linn.
- (j) Marion Region includes all of the members located in the county of Marion.

(k) Yamhill, Polk Region includes all of the members located in the counties of Polk and Yamhill.

(l) North Coast Region includes all of the members located in the counties of Clatsop, Columbia, and Tillamook.

(m) Washington Region includes all of the members located in the county of Washington.

(n) Multnomah Region includes all of the members located in the county of Multnomah.

Members shall be assigned to the region in which their main administrative office is located. If a member's district boundaries span more than one region, the member board must declare which region it intends to vote and shall vote only in that region.

**2.6.2** Regional elections shall be taken by majority vote of the members within the region.

**2.7 Modification of Regions.** A formal review of the regional organizations described in Section 2.6.1 shall be conducted by the board of directors at least every three years commencing with 2017. Any recommended changes to the regional organization shall be submitted to the members in the form of a resolution in accordance with the provisions of Section 2.11.

**2.8 Annual Meetings.** An annual meeting of members shall be held in November of each year unless a different date or time is fixed by the board of directors and stated in the notice of the meeting. Failure to hold an annual meeting on the stated date shall not affect the validity of any corporate action. At the annual meeting, the president and secretary-treasurer of the board of directors, any other officer or person whom the president may designate, shall report on the state of the Association, the activities and financial condition of the Association.

**2.9 Special Meetings.** A special meeting of members shall be held upon the call of the president or 25 percent of the board of directors. All members shall be officially notified of a special meeting by written notice, mailed via U.S. mail or electronic mail to all members at least 15 days prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the members, the place and time of the meeting, and instructions describing the method by which members can participate by telephone or video. Notice shall also comply with all procedures and include any information as required by ORS Chapter 192.

**2.10 Telephonic/Video Meetings.** The board of directors may permit any member to participate in an annual or special meeting, or conduct the meetings through, use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A member participating in the meeting by this means is deemed to be present in person at the meeting.

**2.11 Place of Meetings.** Meetings of the members shall be held at any place in or out of Oregon designated by the board of directors. If a meeting place is not designated by the board of directors, the meeting shall be held at the Association's principal office.

**2.12 Action by Written Ballot.** Any action required of the members will be taken by written ballot and or permitted to be taken at a members' meeting may be taken without a meeting if the Association will delivers a written ballot to every member entitled to vote on the matter. ~~A written ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action. Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds the number of votes that would be required to approve the matter at a meeting at which the total number of votes cast is the same as the number of votes cast by ballot. A written ballot shall set forth each proposed action, indicate the number of responses needed to meet the quorum requirements, state the percentage of approvals necessary to approve each matter, and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a written ballot may not be revoked.~~

~~**2.13 Unanimous Written Consent.** Any action required or permitted to be taken at a members' meeting may be taken without a meeting if the action is taken by all members entitled to vote on the matter. The action shall be evidenced by one or more written consents describing the action taken, signed by each member, and included in the minutes or filed with the corporate records reflecting the action taken. Action taken under this section is effective when the last member entitled to vote on the matter signs the consent, unless the consent specifies an earlier or later effective date.~~

**2.13 Quorum and Voting.** A quorum of the members shall consist of those votes represented at a meeting of the members. If a quorum is present when a vote is taken, the affirmative vote of a majority of the votes represented and voting when the action is taken is the act of the members except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of members. A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the association.

**2.1.4 Approval:** With the exception of approving amendments to the Association's bylaws, which is outlined in Section 7.1 of these bylaws, approval by written ballot is effective when:

2.14.1 The number of votes cast by ballot equals or exceeds a quorum of the members; and

2.1.4.2 The number of approvals equals or exceeds a majority of the number of returned ballots.

## **SECTION 3 DIRECTORS**

**3.1 Powers.** Except as provided under Section 2.2, all corporate powers shall be exercised by or under the authority of and the affairs of, are managed under the direction of a-the board of directors. The board of directors shall adopt policies defining specific obligations of the board of directors.

**3.2 Qualifications.** Directors must serve on the board of a member of the Association throughout the duration of their term, with the exception of the director serving as past president.

**3.3 Number.** The board of directors shall consist of not fewer than three nor more than 24-25 persons. The number of directors may be fixed or changed periodically, within the minimum, and maximum by the members.

**3.4 Term.** Directors shall take office on January 1 and shall serve for a term of two calendar years or until their successors are elected and qualified. Terms shall be staggered as per the election calendar.

**3.4.1** Directors who took office prior to January 1, 2018, and are re-elected may serve for any number of terms as long as they continuously remain members of the board of directors.

**3.4.2** Directors taking office on or after January 1, 2018, may serve five consecutive two-year terms and, if eligible, may rerun after a two-year hiatus.

**3.4.3** If a director serving as immediate past an officer~~president~~ requires additional time beyond the term limits outlined above, the term limits will be held in abeyance to allow the director to complete their term as immediate past president.

**3.5 Composition.** The board of directors will be comprised of up to 23 regionally elected directors, one designated director as defined in the bylaws of the Oregon School Board Members of Color Caucus, one designated director as defined in the bylaws of the Oregon Rural School Boards Caucus and ex-officio nonvoting members as delineated in Section 3.5.4.

**3.5.1 Regional Elected Directors.** Each region, as described under Section 2.6.1, shall elect one director except as follows:

- (a) Clackamas Region shall elect two directors;
- (b) Marion Region shall elect two directors;
- (c) Washington Region shall elect three directors; and
- (d) Multnomah Region shall elect three directors.
- (e) Provided, however, that if the president or immediate past president of the board of directors is a representative director from a region that elects only one director, that region shall elect an additional director or directors to serve for the duration of the president and/or the immediate past president's term.

**3.5.2 Regional Election.** The nomination and election of directors shall be in accordance with the elections calendar annually adopted by the board. Each regional candidate for a director position shall be nominated by a member within the region by means of a nomination form. The board of directors shall distribute notice of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions. To nominate a director candidate, one or more of the members in the region must timely submit to the board of directors a formal resolution or motion of the member and the completed nomination form(s). Nominations in regions where there is more than one open director position shall indicate the numbered position for which the nomination is being submitted. Each member in a region shall have one vote in the regional elections for the board of directors. The director candidate receiving a majority of the votes of the members shall be elected. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot

shall be required between the two candidates receiving the highest number of votes; the one receiving a majority of the votes is elected.

**3.5.3 Designated Representatives.** ~~In accordance with their bylaws, caucuses of OSBA, The Oregon School Board Members of Color Caucus~~ shall appoint ~~an officer a representative~~ of the Caucus to serve as a director of the Association. The ~~appointee, as defined in the Caucus bylaws representative must, shall~~ be an elected or appointed member of any public board of education in Oregon who is an active member in good standing with the Association. All Association bylaws and policies shall apply to the designated representative serving as the Caucus' director of the Association.

**3.5.4 Ex-Officio.** The following individuals or their designee may serve as ex-officio nonvoting advisors to the board of directors:

- (a) Any director of the National School Boards Association elected from Oregon;
- (b) Any officer of the National School Boards Association, National School Boards Advocacy Committee, or an officer of the NSBA Pacific Region.
- (c) The immediate past president of the Oregon Association of School Executives;
- (d) The immediate past president of the Confederation of School Administrators;
- (e) The board section president of the Oregon Association of Education Service Districts;
- (f) The board section president of the Oregon Community College Association;
- (g) The chair of the State Board of Education; and
- (h) Any other person as the board of directors may appoint.

**3.6 Vacancies.** In the event that any director position, other than the immediate past president is vacant during the term of office, the remaining directors may appoint an interim director from the same region to serve until December 31 of the same year. If the board of directors cannot recruit a candidate from the region, they may appoint a person from a contiguous region to serve as director representing the open region. An individual appointed as a director from a contiguous region is not eligible to serve as an officer of the board. The members shall elect, using the procedures in Section 3.5.2, an interim director to serve from January 1 of the next year until the end of the remaining term. If there is a vacancy in ~~an OSBA caucus-designated director position~~ ~~the Members of Color Caucus' director position~~, then the ~~Caucus-caucus~~ shall, as set forth in Section 3.5.3, appoint a new ~~Caucus caucus officer-representative~~ to serve the remaining term.

**3.7 Resignation.** A director may resign at any time by delivering written notice to the president or the secretary. A resignation is effective when notice is effective under ORS 65.034 unless the notice specifies a later effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors.

**3.8 Removal.** A director may be removed for cause by vote of two-thirds majority of the directors. A director may be removed with or without cause by a majority vote of the members who elected the director. The board may provide guidance or adopt and amend policies regarding what types of actions the board considers to be sufficient cause for removal.

**3.9 Meetings.** An annual meeting of the board of directors shall be held immediately after, and at the same place as, the annual meeting of members. If the time and place of any other directors' meeting is regularly scheduled by the board of directors, the meeting is a regular meeting. All other meetings are special meetings. A special meeting of the board of directors may be called by the president or the president-elect or 20 percent of the board of directors. The board of directors may hold annual, regular or special meetings at any location in ~~or out of~~ the State of Oregon.

**3.10 Notice of Meetings.** All members shall be officially notified of a special meeting by written notice delivered personally, by telephone or electronic mail to all directors at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. Notice shall also comply with all procedures and include any information as required by ORS Chapter 192.

**3.11 Waiver of Notice.** A director may at any time waive any notice required by these bylaws. A director's attendance at or participation in a meeting waives any required notice to the director of the meeting unless the director, at the beginning of the meeting or promptly upon the director's arrival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken at the meeting. Except as provided in the preceding sentence, any waiver must be in writing, must be signed by the director entitled to the notice, must specify the meeting for which the notice is waived, and must be filed with the minutes or the corporate records.

**3.12 Quorum and Voting.** A quorum of the board of directors shall consist of a majority of the number of directors in office ~~immediately before at the time~~ the meeting begins. ~~If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.~~

**3.123.13 Voting:** If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.

**3.123.14 Presumption of Assent.** A director who is present at a meeting of the board of directors when corporate action is taken is deemed to have assented to the action taken unless:

- (a) The director objects at the beginning of the meeting, or promptly upon the director's arrival, to holding the meeting or transacting the business at the meeting; and
- (b) The director's dissent from the action taken is entered in the minutes of the meeting.

**3.143.15 Compensation.** Directors and members of committees may receive reimbursement of such expenses as may be determined by resolution or policy of the board of directors to be just and reasonable. Directors shall not otherwise be compensated for service in their capacity as directors.

**3.153.16 Director Conflict of Interest.** The Association shall maintain a Conflict of Interest policy the terms of which comply with ORS 65.361 and ORS Chapter 244. The board of directors shall annually review and notify its members and directors of the current Conflict of Interest policy. Each director shall annually complete and return a Conflict of Interest statement.

## **SECTION 4 COMMITTEES AND CAUCUSES**

**4.1 Standing Committees.** The board of directors shall maintain the standing committees described below:

**4.1.1 Executive Committee.** The executive committee shall consist of five officers of the board of directors: the president as chairman, the president-elect, the vice president, the secretary-treasurer and the immediate past president. The executive committee may act, pursuant to delegation of authority to such committee by the board of directors, in place and instead of the board of directors between board meetings on all matters except those specifically reserved to the board under the terms of the bylaws. Actions of the executive committee shall be reported to the board by mail, email or at the next board meeting.

**4.1.2 Finance Committee.** The finance committee shall be appointed by the president and shall be composed of members from Oregon public school districts, education service districts, and community colleges with boards that meet all criteria to be Association voting members. The members shall include, but are not limited to, the Association secretary/treasurer and vice president, one Association board director from the PACE board, one district business official and one at-large board member. ~~The finance committee shall operate within the guidelines of the corporation's investment policy and the Finance Committee Operating Manual.~~

(a) Finance committee members serve for a term of two (2) years unless they are appointed to replace a member who left the committee before finishing their two-year term, in which case the member will serve the remainder of the two-year term.

(b) The finance committee shall operate within the guidelines of the corporation's investment policy guidelines and the Finance Committee Operating Manual Guidelines.

**4.1.24.1.3 Legislative Policy Committee.** The board of directors shall maintain a Legislative Policy Committee (LPC).

(a) Purpose. The LPC shall develop legislative policies which are recommended to and approved by the members as a resolution proposed by the board of directors and voted on by the membership in accordance with Section 2.4. The LPC also advises the executive director and staff during legislative sessions.

(b) Composition. The LPC shall be composed of the voting members of the board of directors and the regional representatives elected under the procedures defined in 4.1.3(c) and (d) and one designated voting member as defined in the bylaws of the Oregon School Board Members of Color Caucus and the Oregon Rural School Boards Caucus. All committee members must be elected or appointed directors of a member. The vice president of the ~~board~~board of directors shall chair the LPC.

(c) Nomination. The board of directors shall cause the nomination form to be distributed to all members in eligible regions. A member may nominate a candidate to the LPC and shall do so by formal resolution of the member and timely submission of the nomination form(s) to the office of the Association. Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. Nominations will be closed by a date identified in the elections calendar adopted by the board.

(d) Election. Each LPC member shall be elected by majority of member boards of a region. Each region shall elect the number of LPC members as described in Section 3.5, without regard to Section 3.5.1(d). Such elections shall be held using the procedures described in Section 3.5.2.

~~(e)~~ Term. Each committee member shall take office on January 1 in even numbered years and serve for a term of two (2) years.

Vacancies. In the event that there is a vacancy on the LPC, the board of directors may appoint an interim LPC member from the same region to fill the unexpired term of office. If the board of directors cannot recruit an LPC member from the region, they may appoint a person from a contiguous region to serve to represent the open region to fill the unexpired term of office.

4.1.4 PACE Trustees: The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust ("PACE"). As per the PACE bylaws Restated Trust Agreement, the PACE trustees shall nominate trustee candidate(s) to the OSBA board of directors. The nominees shall be elected by the OSBA Board of Directors. If the list of candidates is not acceptable by the board of directors, the PACE trustees will continue to submit nominated candidate(s) for consideration until accepted by the board of directors.

(a) PACE Trustees taking office on or after January 1, 2023, may serve three consecutive three-year terms and, if eligible, may return after a one-year hiatus.

**4.2 Other Board Committees.** The board of directors may create one or more committees of the board of directors and appoint directors and representatives of members to serve on such committee. The creation of a committee and the appointment of directors and member representatives to the committee must be approved by a majority of all directors in office when the action is taken. The provisions of these bylaws governing meetings, action without meetings, notice and waiver of notice, and quorum and voting requirements of the board of directors shall apply to committees and their members as well. Committees of the board of directors may, to the extent specified by the board of directors, exercise the authority of the board of directors; provided, however, that no committee of the board of directors may:

- (a) Authorize distributions, provided that this restriction does not apply to payment of value for property received or services performed or payment of benefits in furtherance of the Association's purposes;
- (b) Approve or recommend dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association's assets;
- (c) Elect, appoint, or remove directors or fill vacancies on the board or on any of its committees; or
- (d) Adopt, amend, or repeal the articles of incorporation or bylaws.

**4.3 Advisory Committees.** The board of directors may create one or more other committees. Members of these committees need not be members or directors, but at least one director shall serve on each such committee. These committees shall have no power to act on behalf of, or to exercise the authority of, the board of directors, but may make recommendations to the board of directors.

**4.4 Caucuses.** Caucuses shall exist to enhance the work of the Association by addressing the unique needs of member districts. Caucuses shall:

**4.4.1** Clearly articulate the vision, mission and goals of the Caucus.

**4.4.2** Adopt bylaws for operating, programming and governing within the context of the Association bylaws described herein.

**4.4.3** Comply with Association policies and guidelines.

**4.4.3, 4.4.4** Caucuses shall be added or eliminated to this provision through the amendment process described in these bylaws.

**4.4.5** ~~With the adoption of this section, the~~ The Oregon School Board Members of Color Caucus ~~is was~~ established by a vote of the membership in 2018.

**4.4.5** With the adoption of this sections, the Oregon Rural School Boards Caucus is established.

**4.5 Administration.** Each committee and caucus shall prepare minutes of each of its meetings, and such minutes shall be kept on file at the Association's principal office and made available on request to any member of the board of directors. Each committee and caucus shall also report on its activities at the regular meetings of the board of directors. Each committee and caucus shall comply with the public meetings laws requirements under ORS Chapter 192.

## SECTION 5 OFFICERS OF THE BOARD OF DIRECTORS

**5.1 Appointment.** The board of directors shall elect officers by majority vote at least 10 days prior to the November member meeting. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes, a second ballot shall be

required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes is elected.

**5.2 Designation.** The officers of the Association shall be a president, president-elect, past president, vice president, a secretary-treasurer, and such other officers as the board of directors may appoint.

**5.3 Compensation and Term of Office.** Officer terms are one calendar year. No officer except the secretary-treasurer shall serve two consecutive terms in the same office unless the director completed a term for another officer who was unable to complete a term and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms. Directors and members of committees may receive reimbursement of such expenses as may be determined by resolution of the board of directors to be just and reasonable. Directors shall not otherwise be compensated for service in their capacity as directors.

**5.4 Removal and Resignation.** Any officer may be removed, either with or without cause, at any time by action of the board of directors. An officer may resign at any time by delivering notice to the board of directors, the president, or the secretary-treasurer. A resignation is effective when the notice is effective under ORS 65.034 unless the notice specifies a later effective date. If a resignation is made effective at a later date and the Association accepts the later effective date, the board of directors may fill the pending vacancy before the effective date if the board of directors provides that the successor does not take office until the effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors. No removal or resignation shall prejudice the rights of any party under a contract of employment.

**5.5 Officers.** The officers of the Association are as follows:

**5.5.1 President:** The president shall preside at all member meetings of the Association and of the board of directors; shall appoint, committees subject to the approval of the board of directors; shall call all regular and special meetings as provided herein; shall be ex-officio voting member of all committees. The president shall automatically serve as immediate past president for the following term. The president serves for a term of one calendar year.

**5.5.2 President-elect:** In the absence of the president, the president-elect shall assume the powers and duties of the president, and when a vacancy occurs in the office of president, shall serve in that capacity for the remainder of the term. The president-elect shall automatically serve as president for the following term, even if required to fill an uncompleted term as president. In addition, the president-elect shall assume duties related to the oversight of Association member elections and resolutions processes and such other administrative duties as are assigned by the president. The president-elect serves for a term of one calendar year.

**5.5.3 Vice president:** In the absence of the president-elect shall assume the powers and duties of the president-elect. The vice president shall also serve as the chair of the LPC. The vice president serves for one calendar year.

**5.5.4 Secretary-treasurer:** The secretary-treasurer shall be responsible for keeping in a suitable minute book accurate minutes of all board of director meetings; shall carry on official correspondence of the Association; shall arrange for proper banking facilities; and shall receive, account for and disburse funds in a businesslike manner as provided for by the board of directors; shall see that the minutes of the previous meetings are read, and shall give an itemized and detailed report of the financial condition of the Association at each annual meeting and at such other times as may be required by the board of directors. Such duties of the secretary-treasurer as may be specified by the board of directors may be delegated to the executive director or a designated member of the staff. The secretary-treasurer serves for a term of one calendar year.

**5.5.5 Immediate past president:** The immediate past president shall advise and counsel with other officers. The immediate past president chairs the officer succession planning process. The past president serves for one calendar year.

**5.5.6 Assistants:** The board of directors may appoint or authorize the appointment of an assistant to the secretary-treasurer. Such assistant may exercise the powers of the secretary-treasurer, as the case may be, and shall perform such duties as are prescribed by the board of directors.

## SECTION 6 NONDISCRIMINATION

The Association shall not discriminate in providing services, hiring employees, or otherwise, upon the basis of gender, race, creed, marital status, sexual orientation, religion, color, age, disability, or national origin.

## SECTION 7 GENERAL PROVISIONS

### 7.1 Amendment of Bylaws.

**7.1.1** Amendments to the bylaws may be initiated by the board of directors or submitted by a member to the board of directors. ~~Amendments must be approved by a vote of two-thirds majority of the members at any regular or special meeting. The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws. Such notice shall be provided by US mail or email at least 15 days prior to the member meeting at which the vote will take place.~~

**7.1.2** The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws.

**7.1.3 Action by Written Ballot:** The Association will deliver a written ballot to every member entitled to vote on the matter. The ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a ballot may not be revoked.

**7.1.4 Approval:** Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds two-thirds majority of the number of the returned ballots.

**7.1.5 Quorum:** A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the Association.

**7.1.27.1.6** Whenever an amendment or new bylaw is adopted, it shall be copied in the minute book with the original bylaws in the appropriate place. If any bylaw is repealed, the fact of repeal and the date on which the repeal occurred shall be stated in such book and place.

**7.2 Inspection of Books and Records.** All books, records, and accounts of the Association shall be open to inspection by the directors in the manner and to the extent required by law.

**7.3 Checks, Drafts, Etc.** All checks, drafts, and other orders for payment of money, notes, or other evidences of indebtedness issued in the name of or payable to the Association shall be signed or endorsed by such person or persons and in such manner as shall be determined by resolution of the board of directors.

**7.4 Deposits.** All funds of the Association not otherwise employed shall be deposited to the credit of the Association in those banks, trust companies or other depositories as the board of directors or officers of the Association designated by the board of directors select, or be invested as authorized by the board of directors.

**7.5 Loans or Guarantees.** The Association shall not borrow money and no evidence of indebtedness shall be issued in its name unless authorized by the board of directors. This authority may be general or confined to specific instances. Except as explicitly permitted by ORS 65.364, the Association shall not make a loan, guarantee an obligation or modify a pre-existing loan or guarantee to or for the benefit of a director or officer of the Association.

**7.6 Execution of Documents.** The board of directors may, except as otherwise provided in these bylaws, authorize any officer or agent to enter into any contract or execute any instrument in the name of and on behalf of the Association. Such authority may be general or confined to specific instances. Unless so authorized by the board of directors, no officer, agent, or employee shall have any power or authority to bind the Association by any contract or engagement, or to pledge its credit, or to render it liable for any purpose or for any amount.

**7.7 Insurance.** The Association may purchase and maintain insurance on behalf of an individual against liability asserted against or incurred by the individual who is or was a director, officer, employee, or agent of the Association, or who, while a director, officer, employee, or agent of the Association, is or was serving at the request of the Association as a director, officer, partner, trustee, employee, or agent of another foreign or domestic business or nonprofit corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise; provided, however, that the Association may not purchase or maintain such insurance to indemnify any director, officer, or agent of the Association in connection with any proceeding charging improper personal benefit to the director, officer, or agent in which the director, officer, or agent was adjudged liable on the basis that personal benefit was improperly received by the director, officer, or agent.

**7.8 Fiscal Year.** The fiscal year of the Association shall begin on the first day of July 1 and end on the last day of June in each year.

**7.9 Severability.** A determination that any provision of these bylaws is for any reason inapplicable, invalid, illegal or otherwise ineffective shall not affect or invalidate any other provision of these bylaws.

\* \* \* \* \*

The foregoing bylaws were approved by the membership of the Oregon School Boards Association on December 14, 2018. The original bylaws were duly adopted by the Board of Directors of OSBA on September 15, 2017, and approved by the membership on December 15, 2017.



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

December 13, 2023

TO: Board of Directors

FR: Gus Hedberg, Director of Human Resources

RE: 2023-24 Calendar Revision and 2024-25 Calendar Recommendation

**EXPLANATION:**

The board will be presented with a proposed revision for the 2023-24 school year. The recommendation is to adjust color coding for the days of June 13, 14, 17, and 18 to clarify the intended ECM and Work days.

The board will also be presented with a recommended 2024-25 school calendar.

**PRESENTER(S):** Gus Hedberg, Director of Human Resources

**SUPPLEMENTARY  
MATERIALS:** Recommended Adjusted 2023-24 Calendar  
Recommended 2024-25 Traditional Calendar

**RECOMMENDATION:** 1. Approve the recommended changes in the 2023-24 calendar  
2. Adopt the recommended 2024-25 calendar

**PROPOSED MOTION:** I make a motion to approve the recommended changes to the 2023-24 calendar as proposed

I make a motion to adopt the 2024-25 calendar as proposed

Adopted: Date

TRADITIONAL - Before Labor Day Start  
Embedded ECM Days - Revised 10/16/2023

July 2024				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2024				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14NT	15NT	16NT
19 W	20 W/I	21 W/I	22 W/I	23 W/I
26	27	28	29	30

5 Teaching 10 Contract

September 2024				
Mon	Tue	Wed	Thu	Fri
2 H	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

20 Teaching 21 Contract

October 2024				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28 I	29	30	31	

22 Teaching 23 Contract

November 2024				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11 H	12	13	14	15 ET
18 W	19	20	21	22
25	26	27CC	28 H	29 NC

16 Teaching 20 Contract

December 2024				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

15 Teaching 15 Contract

## Hood River County School District 2024-25 School Year

### K-5 School Calendar

August	
14,15,16	New Teacher Prof Ed Days
19-23	No School - Teacher Work Day/Prof Ed Day
26	1 Hour Late Start - First Day of School

September	
2	Holiday: Labor Day
9,16,23,30	1 Hour Late Start

October	
7,14,21	1 Hour Late Start
28	No School/ K-5 Inservice (IA Inservice)

November	
4, 25	1 Hour Late Start
11	Holiday: Veterans Day
15	End of 1st Trimester
18	No School/Teacher Work Day
27	No School/Conf. Comp Day
28	Holiday: Thanksgiving Day
29	No School/Non-Contract

December	
2,9,16	1 Hour Late Start
23-31	No School/Winter Break/Non Contract Day

January	
1-3	No School/Winter Break/Non Contract Day
6,13,27	1 Hour Late Start
17	Emergency Closure Make Up, if needed
20	MLK/No School/ Non Contract Day
21	No School/ K-5 Non Contract

February	
10,24	1 Hour Late Start
17	Holiday: President's Day
18	Emergency Closure Make Up, if needed

March	
3,10,17,31	1 Hour Late Start
6	End of 2nd Trimester
7	No School/Teacher Work Day
21	Emergency Closure Make Up, if needed
24-28	No School - Spring Break

April	
7,14,21,28	1 Hour Late Start
4	No School/Conference Comp Day

May	
5,12,19	1 Hour Late Start
26	Holiday: Memorial Day

June	
2,9	1 Hour Late Start
10	End of 3rd Trimester; last day of school
11,12	ECM or the last work day if ECM not used
13	Work Day (will move to June 11 or 12 if ECM days are not used)

### School Year Summary & Key

176		Instructional Days
2	CC	Conference Compensation Day
5	H	Teacher Holiday
3	I	Professional Education Day
6	W	Teacher Work Day/Grade Prep
192		Total Days
	ECM	Emergency Closure Make Up
	ET	End of Trimester
	NC	Non Contract Day
	PD	1 Hour Late Start-PLCs

January 2025				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17 ECM
20 NC	21 NC	22	23	24
27	28	29	30	31

17 Teaching 17 Contract

February 2025				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17 H	18 ECM	19	20	21
24	25	26	27	28

18 Teaching 19 Contract

March 2025				
Mon	Tue	Wed	Thu	Fri
3	4	5	6 ET	7 W
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

14 Teaching 15 Contract

April 2025				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4 CC
7	8	9	10	11
14	15	16	17	18
21 ECM	22	23	24	25
28	29	30		

21 Teaching 22 Contract

May 2025				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26 H	27	28	29	30

21 Teaching 22 Contract

June 2025				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10 ET	11 ECM	12 ECM	13 W
16	17	18	19	20
23	24	25	26	27

7 Teaching 8 Contract

Trimester	Days	Ends
1st	58	11/15
2nd	60	3/6
3rd	58	6/10

176

Adopted: Date

TRADITIONAL - Before Labor Day Start  
Embedded ECM Days - Revised 3/8/2023

July 2024				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2024				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14NT	15NT	16NT
19 W	20 W/I	21 W/I	22 W/I	23 W/I
26	27	28	29	30

5 Teaching 10 Contract

September 2024				
Mon	Tue	Wed	Thu	Fri
2 H	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

20 Teaching 21 Contract

October 2024				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28 NC	29	30	31	

22 Teaching 22 Contract

November 2024				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11 H	12	13	14	15 ET
18 W	19	20	21	22
25	26	27CC	28 H	29 NC

16 Teaching 20 Contract

December 2024				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

15 Teaching 15 Contract

## Hood River County School District 2024-25 School Year

### 6-8 School Calendar

August	
14,15,16	New Teacher Prof Ed Days
19-23	No School - Teacher Work Day/Prof Ed Day
26	1 Hour Late Start - First Day of School
September	
2	Holiday: Labor Day
9,16,23,30	1 Hour Late Start

October	
7,14,21	1 Hour Late Start
28	No School/6-8 Non Contract
November	
4, 25	1 Hour Late Start
11	Holiday: Veterans Day
15	End of 1st Trimester
18	No School/Teacher Work Day
27	No School/Conf. Comp Day
28	Holiday: Thanksgiving Day
29	No School/Non-Contract

December	
2,9,16	1 Hour Late Start
23-31	No School/Winter Break/Non Contract Day
January	
1-3	No School/Winter Break/Non Contract Day
6,13,27	1 Hour Late Start
17	No School/6-8 Inservice (IA Inservice)
20	MLK/No School/ Non Contract Day
21	Emergency Closure Make Up, if needed
February	
10,24	1 Hour Late Start
17	Holiday: President's Day
18	Emergency Closure Make Up, if needed

March	
3,10,17,31	1 Hour Late Start
6	End of 2nd Trimester
7	No School/Teacher Work Day
21	Emergency Closure Make Up, if needed
24-28	No School - Spring Break
April	
7,14,21,28	1 Hour Late Start
4	No School/Conference Comp Day
May	
5,12,19	1 Hour Late Start
26	Holiday: Memorial Day
June	
2,9	1 Hour Late Start
10	End of 3rd Trimester; last day of school
11,12	ECM or the last work day if ECM not used
13	Work Day (will move to June 11 or 12 if ECM days are not used)

February	
10,24	1 Hour Late Start
17	Holiday: President's Day
18	Emergency Closure Make Up, if needed
March	
3,10,17,31	1 Hour Late Start
6	End of 2nd Trimester
7	No School/Teacher Work Day
21	Emergency Closure Make Up, if needed
24-28	No School - Spring Break
April	
7,14,21,28	1 Hour Late Start
4	No School/Conference Comp Day
May	
5,12,19	1 Hour Late Start
26	Holiday: Memorial Day
June	
2,9	1 Hour Late Start
10	End of 3rd Trimester; last day of school
11,12	ECM or the last work day if ECM not used
13	Work Day (will move to June 11 or 12 if ECM days are not used)

April	
10,24	1 Hour Late Start
17	Holiday: President's Day
18	Emergency Closure Make Up, if needed
March	
3,10,17,31	1 Hour Late Start
6	End of 2nd Trimester
7	No School/Teacher Work Day
21	Emergency Closure Make Up, if needed
24-28	No School - Spring Break
April	
7,14,21,28	1 Hour Late Start
4	No School/Conference Comp Day
May	
5,12,19	1 Hour Late Start
26	Holiday: Memorial Day
June	
2,9	1 Hour Late Start
10	End of 3rd Trimester; last day of school
11,12	ECM or the last work day if ECM not used
13	Work Day (will move to June 11 or 12 if ECM days are not used)

### School Year Summary & Key

176		Instructional Days
2	CC	Conference Compensation Day
5	H	Teacher Holiday
3	I	Professional Education Day
6	W	Teacher Work Day/Grade Prep
192		Total Days
	ECM	Emergency Closure Make Up
	ET	End of Trimester
	NC	Non Contract Day
	PD	1 Hour Late Start-PLCs

January 2025				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17 ECM
20 NC	21 NC	22	23	24
27	28	29	30	31

17 Teaching 18 Contract

February 2025				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17 H	18 ECM	19	20	21
24	25	26	27	28

18 Teaching 19 Contract

March 2025				
Mon	Tue	Wed	Thu	Fri
3	4	5	6 ET	7 W
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

14 Teaching 15 Contract

April 2025				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4 CC
7	8	9	10	11
14	15	16	17	18
21 ECM	22	23	24	25
28	29	30		

21 Teaching 22 Contract

May 2025				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26 H	27	28	29	30

21 Teaching 22 Contract

June 2025				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10 ET	11 ECM	12 ECM	13 W
16	17	18	19	20
23	24	25	26	27

7 Teaching 8 Contract

Trimester	Days	Ends
1st	58	11/15
2nd	60	3/6
3rd	58	6/10

176

Adopted: Date

**TRADITIONAL - Before Labor Day Start  
Embedded ECM Days**

July 2024				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2024				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14NT	15NT	16NT
19 W	20 W/I	21 W/I	22 W/I	23 W/I
26	27	28	29	30

5 Teaching 10 Contract

September 2024				
Mon	Tue	Wed	Thu	Fri
2 H	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

20 Teaching 21 Contract

October 2024				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25 EQ1
28 W/I	29	30	31	

22 Teaching 23 Contract

November 2024				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11 H	12	13	14	15
18 NC	19	20	21	22
25	26	27CC	28 H	29 NC

16 Teaching 19 Contract

December 2024				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

15 Teaching 15 Contract

## Hood River County School District 2024-25 School Year

### 9-12 School Calendar

August	
14,15,16	New Teacher Prof Ed Days
19-23	No School - Teacher Work Day/Prof Ed Day
26	1 Hour Late Start - First Day of School

September	
2	Holiday: Labor Day
9,16,23,30	1 Hour Late Start

October	
7,14,21	1 Hour Late Start
25	End of First Quarter
28	No School/Teacher Work Day/Inservice

November	
4, 25	1 Hour Late Start
11	Holiday: Veterans Day
18	No School/Non-Contract
27	No School/Conf. Comp Day
28	Holiday: Thanksgiving Day
29	No School/Non-Contract

December	
2,9,16	1 Hour Late Start
23-31	No School/Winter Break/Non Contract Day

January	
1-3	No School/Winter Break/Non Contract Day
6,13, 27	1 Hour Late Start
16	End of Second Quarter/Semester
17	Emergency Closure Make Up, if needed
20	MLK/No School/ Non Contract Day
21	No School/Workday - (IA Inservice)

February	
10,24	1 Hour Late Start
17	Holiday: President's Day
18	Emergency Closure Make Up, if needed

March	
3,10,17,31	1 Hour Late Start
6	End of 2nd Trimester
7	No School/Conference Comp Day
21	Emergency Closure Make Up, if needed
24-28	No School - Spring Break

April	
7,14,21,28	1 Hour Late Start
3	End of 3rd Quarter
4	No School/Teacher Work Day/Inservice

May	
5,12,19	1 Hour Late Start
26	Holiday: Memorial Day

June	
2,9	1 Hour Late Start
10	End of 2nd Semester/Last Day of School
11,12	ECM or the last work day if ECM not used
13	Work Day (will move to June 11 or 12 if ECM days are not used)

### School Year Summary & Key

176	Instructional Days
2	CC Conference Compensation Day
5	H Teacher Holiday
3	I Professional Education Day
6	W Teacher Work Day/Grade Prep
192	Total Days
ECM	Emergency Closure Make Up
ET	End of Quarter/Semester
NC	Non Contract Day
PD	1 Hour Late Start-PLCs

January 2025				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16 ES1	17 ECM
20NC	21 W	22	23	24
27	28	29	30	31

17 Teaching 18 Contract

February 2025				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17 H	18 ECM	19	20	21
24	25	26	27	28

18 Teaching 19 Contract

March 2025				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7 CC
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

14 Teaching 15 Contract

April 2025				
Mon	Tue	Wed	Thu	Fri
	1	2	3 EQ3	4 W/I
7	8	9	10	11
14	15	16	17	18
21 ECM	22	23	24	25
28	29	30		

21 Teaching 22 Contract

May 2025				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26 H	27	28	29	30

21 Teaching 22 Contract

June 2025				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10 ET	11 ECM	12 ECM	13 W
16	17	18	19	20
23	24	25	26	27

7 Teaching 8 Contract

Quarter	Days	Ends
1st	44	10/25
2nd	43	1/16
3rd	43	4/3
4th	46	6/10

176

Semester	Days	Ends
1st	87	1/24
2nd	89	6/10

176

Option D - Adopted 11/9/2022

TRADITIONAL - Before Labor Day Start  
Embedded ECM Days - Revised 3/8/2023

July 2023				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2023				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17NT	18NT
21NT	22 W/I	23 W/I	24 W/I	25 W/I
28	29	30	31	

4 Teaching 8 Contract

September 2023				
Mon	Tue	Wed	Thu	Fri
				1
4 H	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

20 Teaching 21 Contract

October 2023				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30 I	31			

21 Teaching 22 Contract

November 2023				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10 H
13	14	15	16	17
20	21 ET	22CC	23 H	24 NC
27 W	28	29	30	

17 Teaching 21 Contract

December 2023				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

11 Teaching 11 Contract

Hood River County School District  
2023-24 School Year

K-5 School Calendar

August	
17,18,21	New Teacher Prof Ed Days
22-25	No School - Teacher Work Day/Prof Ed Day
28	1 Hour Late Start - First Day of School

September	
4	Holiday: Labor Day
11,18,25	1 Hour Late Start

October	
2,9,16,23	1 Hour Late Start
30	No School/ K-5 Inservice (IA Inservice)

November	
6,13,20	1 Hour Late Start
10	Holiday: Veterans Day
21	End of 1st Trimester
22	No School/Conf. Comp Day
23	Holiday: Thanksgiving Day
24	No School/Non-Contract
27	No School/Teacher Work Day

December	
4,11	1 Hour Late Start
18-29	No School/Winter Break/Non Contract Day

January	
1	No School/Non Contract Day
8,22	1 Hour Late Start
15	MLK/No School/ Non Contract Day
16	Emergency Closure Make Up, if needed
29	No School/ K-5 Non Contract

February	
5,12,26	1 Hour Late Start
19	Holiday: President's Day
20	Emergency Closure Make Up, if needed

March	
4,18	1 Hour Late Start
8	End of 2nd Trimester
11	No School/Teacher Work Day
12	Emergency Closure Make Up, if needed
25-29	No School - Spring Break

April	
1,8,15,22,29	1 Hour Late Start
12	No School/Conference Comp Day

May	
6,13,20	1 Hour Late Start
27	Holiday: Memorial Day

June	
3,10	1 Hour Late Start
12	End of 3rd Trimester; last day of school
13,14	No School/Teacher Work Day
19	No School/Non Contract Day
17,18	Emergency Closure Make Up, if needed

School Year Summary & Key

176	Instructional Days
2	CC Conference Compensation Day
5	H Teacher Holiday
3	I Professional Education Day
6	W Teacher Work Day/Grade Prep
192	Total Days
ECM	Emergency Closure Make Up
ET	End of Trimester
NC	Non Contract Day
PD	1 Hour Late Start-PLCs

January 2024				
Mon	Tue	Wed	Thu	Fri
1NC	2	3	4	5
8	9	10	11	12
15NC	16 ECM	17	18	19
22	23	24	25	26
29 NC	30	31		

19 Teaching 19 Contract

February 2024				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19 H	20 ECM	21	22	23
26	27	28	29	

19 Teaching 20 Contract

March 2024				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8 ET
11 W	12 ECM	13	14	15
18	19	20	21	22
25	26	27	28	29

14 Teaching 15 Contract

April 2024				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12CC
15	16	17	18	19
22	23	24	25	26
29	30			

21 Teaching 22 Contract

May 2024				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27 H	28	29	30	31

22 Teaching 23 Contract

June 2024				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12 ET	13 ECM	14 ECM
17 W	18 W	19NC	20	21
24	25	26	27	28

8 Teaching 10 Contract

Trimester	Days	Ends
1st	59	11/21
2nd	58	3/8
3rd	59	6/12

176

Option D - Adopted 11/9/2022

TRADITIONAL - Before Labor Day Start  
Embedded ECM Days - Revised 3/8/2023

July 2023				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2023				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17NT	18NT
21NT	22 W/I	23 W/I	24 W/I	25 W/I
28	29	30	31	

4 Teaching 8 Contract

September 2023				
Mon	Tue	Wed	Thu	Fri
				1
4 H	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

20 Teaching 21 Contract

October 2023				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30 NC	31			

21 Teaching 22 Contract

November 2023				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10 H
13	14	15	16	17
20	21 ET	22CC	23 H	24 NC
27 W	28	29	30	

17 Teaching 21 Contract

December 2023				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

11 Teaching 11 Contract

Hood River County School District  
2023-24 School Year

6-8 School Calendar

August	
17,18,21	New Teacher Prof Ed Days
22-25	No School - Teacher Work Day/Prof Ed Day
28	1 Hour Late Start - First Day of School

September	
4	Holiday: Labor Day
11,18,25	1 Hour Late Start

October	
2,9,16,23	1 Hour Late Start
30	No School/6-8 Non Contract

November	
6,13,20	1 Hour Late Start
10	Holiday: Veterans Day
21	End of 1st Trimester
22	No School/Conf. Comp Day
23	Holiday: Thanksgiving Day
24	No School/Non-Contract
27	No School/Teacher Work Day

December	
4,11	1 Hour Late Start
18-29	No School/Winter Break/Non Contract Day

January	
1	No School/Non Contract Day
8,22	1 Hour Late Start
15	MLK/No School/ Non Contract Day
16	Emergency Closure Make Up, if needed
29	No School/6-8 Inservice (IA Inservice)

February	
5,12,26	1 Hour Late Start
19	Holiday: President's Day
20	Emergency Closure Make Up, if needed

March	
4,18	1 Hour Late Start
8	End of 2nd Trimester
11	No School/Teacher Work Day
12	Emergency Closure Make Up, if needed
25-29	No School - Spring Break

April	
1,8,15,22,29	1 Hour Late Start
12	No School/Conference Comp Day

May	
6,13,20	1 Hour Late Start
27	Holiday: Memorial Day

June	
3,10	1 Hour Late Start
12	End of 3rd Trimester; last day of school
13,14	No School/Teacher Work Day
19	No School/Non Contract Day
17,18	Emergency Closure Make Up, if needed

School Year Summary & Key

176	Instructional Days
2	CC Conference Compensation Day
5	H Teacher Holiday
3	I Professional Education Day
6	W Teacher Work Day/Grade Prep
192	Total Days
ECM	Emergency Closure Make Up
ET	End of Trimester
NC	Non Contract Day
PD	1 Hour Late Start-PLCs

January 2024				
Mon	Tue	Wed	Thu	Fri
1NC	2	3	4	5
8	9	10	11	12
15NC	16 ECM	17	18	19
22	23	24	25	26
29 I	30	31		

19 Teaching 19 Contract

February 2024				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19 H	20 ECM	21	22	23
26	27	28	29	

19 Teaching 20 Contract

March 2024				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8 ET
11 W	12 ECM	13	14	15
18	19	20	21	22
25	26	27	28	29

14 Teaching 15 Contract

April 2024				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12CC
15	16	17	18	19
22	23	24	25	26
29	30			

21 Teaching 22 Contract

May 2024				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27 H	28	29	30	31

22 Teaching 23 Contract

June 2024				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12 ET	13 ECM	14 ECM
17 W	18 W	19NC	20	21
24	25	26	27	28

8 Teaching 10 Contract

Trimester	Days	Ends
1st	59	11/21
2nd	58	3/8
3rd	59	6/12

176

Adopted 3/8/2023

**TRADITIONAL - Before Labor Day Start  
Embedded ECM Days**

July 2023				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2023				
Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17NT	18NT
21NT	22 W/I	23 W/I	24 W/I	25 W/I
28	29	30	31	

4 Teaching 8 Contract

September 2023				
Mon	Tue	Wed	Thu	Fri
				1
4 H	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

20 Teaching 21 Contract

October 2023				
Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27 EQ
30 W/I	31			

21 Teaching 22 Contract

November 2023				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10 H
13	14	15	16	17
20	21	22CC	23 H	24 NC
27 NC	28	29	30	

17 Teaching 20 Contract

December 2023				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

11 Teaching 11 Contract

## Hood River County School District 2023-24 School Year

### 9-12 School Calendar

August	
17,18,21	New Teacher Prof Ed Days
22-25	No School - Teacher Work Day/Prof Ed Day
28	1 Hour Late Start - First Day of School

September	
4	Holiday: Labor Day
11,18,25	1 Hour Late Start

October	
2,9,16,23	1 Hour Late Start
27	End of First Quarter
30	No School/Teacher Work Day/Inservice

November	
6,13,20	1 Hour Late Start
10	Holiday: Veterans Day
22	No School/Conf. Comp Day
23	Holiday: Thanksgiving Day
24	No School/Non-Contract
27	No School/Non-Contract

December	
4,11	1 Hour Late Start
18-29	No School/Winter Break/Non Contract Day

January	
1	No School/Non Contract Day
8,22	1 Hour Late Start
15	MLK/No School/ Non Contract Day
16	Emergency Closure Make Up, if needed
26	End of Second Quarter/Semester
29	No School/Workday - (IA Inservice)

February	
5,12,26	1 Hour Late Start
19	Holiday: President's Day
20	Emergency Closure Make Up, if needed

March	
4,18	1 Hour Late Start
11	No School/Conference Comp Day
12	Emergency Closure Make Up, if needed
25-29	No School - Spring Break

April	
1,8,15,22,29	1 Hour Late Start
11	End of 3rd Quarter
12	No School/Teacher Work Day/Inservice

May	
6,13,20	1 Hour Late Start
27	Holiday: Memorial Day

June	
3,10	1 Hour Late Start
12	End of 2nd Semester/Last Day of School
13,14	No School/Teacher Work Day
19	No School/Non Contract Day
17,18,20	Emergency Closure Make Up, if needed

### School Year Summary & Key

176	Instructional Days
2	CC Conference Compensation Day
5	H Teacher Holiday
3	I Professional Education Day
6	W Teacher Work Day/Grade Prep
192	Total Days
ECM	Emergency Closure Make Up
ET	End of Quarter/Semester
NC	Non Contract Day
PD	1 Hour Late Start-PLCs

January 2024				
Mon	Tue	Wed	Thu	Fri
1NC	2	3	4	5
8	9	10	11	12
15NC	16 ECM	17	18	19
22	23	24	25	26 ES1
29 W	30	31		

19 Teaching 20 Contract

February 2024				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19 H	20 ECM	21	22	23
26	27	28	29	

19 Teaching 20 Contract

March 2024				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11 CC	12 ECM	13	14	15
18	19	20	21	22
25	26	27	28	29

14 Teaching 15 Contract

April 2024				
Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11 EQ3	12 W/I
15	16	17	18	19
22	23	24	25	26
29	30			

21 Teaching 22 Contract

May 2024				
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27 H	28	29	30	31

22 Teaching 23 Contract

June 2024				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12 ET	13 ECM	14 ECM
17 W	18 W	19NC	20	21
24	25	26	27	28

8 Teaching 10 Contract

Quarter	Days	Ends
1st	44	10/27
2nd	46	1/26
3rd	44	4/11
4th	42	6/12

176

Semester	Days	Ends
1st	90	1/26
2nd	86	6/12



# HOOD RIVER COUNTY SCHOOL DISTRICT

*Excellence. Every student. Every day.*

DATE: December 13, 2023

TO: Board of Directors

FR: Bill Newton, Superintendent

RE: Donations

EXPLANATION: Generous donations have been received by the schools in our district. Board approval is needed to accept said donations.

PRESENTER: Chrissy Reitz, Board Chair

SUPPLEMENTARY MATERIALS: Please see the list of donations below:

- Sharon Smiley donated \$150.84 worth of books to Mid Valley Elementary.
- Kristina Worsham donated \$50 worth of supplies to Wy'east Middle School.
- Kristina Worsham donated another \$50 worth of supplies to Wy'east Middle School.
- Jaqueline Heck donated \$20 worth of supplies to Wy'east Middle School.
- Anna Diem donated \$30 worth of supplies to Wy'east Middle School.
- Joe Ibarra donated an air hockey table valued at \$499.59 to Wy'east Middle School.
- Jennifer Graves donated \$15 worth of supplies to Wy'east Middle School.
- Julie Routson donated \$75 worth of supplies to Wy'east Middle School.
- Linda Powers donated \$10 worth of supplies to Wy'east Middle School.
- Jeff Kinney donated \$2,500 to be used for the library at Wy'east Middle School.
- Mercado Guadalajara donated \$28.44 worth of snacks to the HRVHS MECha Club.
- Greenfish Foundation donated \$1,500 to the HRVHS Global Citizens Club.
- McDonalds donated 500 treat packs valued at \$10,500 to May Street Elementary.

RECOMMENDATION: It is the recommendation of the HRCSD Administration to accept the generous donations as presented.

PROPOSED MOTION: I move to accept the generous donations as presented.



*Mid Valley Elementary School*  
*Kim Yasui • Principal*  
*Garrett Apland • Assistant Principal*  
3686 Davis Dr. Hood River, OR. 97031  
541-354-1691  
[www.hoodriver.k12.or.us](http://www.hoodriver.k12.or.us)

*Excellence. Every student. Every day*

Nov 15, 2023

Dear Sharon Smiley,

Thank you for your generous donation of 150.84 of books in support of Mid Valley Elementary School families.

Your donation to Mid Valley will be accepted at an upcoming Hood River County School Board meeting.

Hood River County School District is a political subdivision of the state of Oregon as described in section 501(c)(3) of the Internal Revenue Code. Donations to Hood River County School District are tax deductible for Federal and State tax purposes within the limits specified in the Internal Revenue Code and State Law. Our Taxpayer ID Number is 93-6000502.

Our families thank you for your kindness and generosity.

Sincerely,

Mid Valley Elementary School  
Kim Yasui, Principal

cc: Hood River County School District Board of Directors



# Wy'east Middle School

3000 Wy'east Road • Hood River, Oregon 97031 • (541) 354-1548 • Fax (541) 354-5120  
Hood River County School District • Sarah Braman-Smith - Principal • Danny Nafiez - Vice-Principal

Aug 25, 2023

Dear Kristina Worsham,

Wy'east Middle School wishes to thank you for your generous \$50.00 estimated donation in fidgets, Hair clips, Hair ties, Gum, lotion and lip glosses. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to Wy'east will be accepted at an upcoming Hood River County School Board meeting.

Hood River County School District is a political subdivision of the State of Oregon. Charitable contributions to Hood River County School District are tax-deductible under section 170(c) (1) of the Internal Revenue Code if made for a public purpose and are subject to the limits specified in the Internal Revenue Code of State law. Our Federal taxpayer identification number is 93-6000502.

Thank you again.

Sincerely,

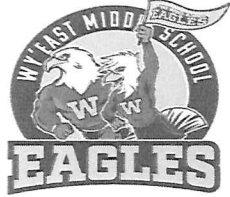
Wy'east Middle School  
Sarah Braman-Smith , Principal

cc: Hood River County School District Board of Directors

*Excellence. Every student. Every day.*

**Wy'east Middle School**

3000 Wy'east Rd. Hood River, Oregon 97031 • 541.354-1548  
[www.hoodriver.k12.or.us/wyms](http://www.hoodriver.k12.or.us/wyms)



# Wy'east Middle School

3000 Wy'east Road • Hood River, Oregon 97031 • (541) 354-1548 • Fax (541) 354-5120  
Hood River County School District • Sarah Braman-Smith - Principal • Danny Nafiez - Vice-Principal

Sep 1, 2023

Dear Jaqueline Heck ,

Wy'east Middle School wishes to thank you for your generous \$20.00 estimated donation. Providing ( Locker Magnets, Dry erase, Pretzels, Goldfish and Leggos) to our Tuffy store. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to Wy'east will be accepted at an upcoming Hood River County School Board meeting.

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Thank you again.

Sincerely,

Wy'east Middle School  
Sarah Braman-Smith , Principal

cc: Hood River County School District Board of Directors

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Hood River County School District • Sarah Braman-Smith - Principal • Danny Nafiez - Vice-Principal

September 15th, 2023

Dear Anna Diem,

Wy'east Middle School wishes to thank you for your generous \$30.00 estimated donation. Providing our Tuffy store with : Puzzles games/ bags/ box w/ soaps/ Decorations. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to Wy'east will be accepted at an upcoming Hood River County School Board meeting.

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Thank you again.

Sincerely,

Wy'east Middle School  
Sarah Braman-Smith , Principal

cc: Hood River County School District Board of Directors

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# Wy'east Middle School

3000 Wy'east Road • Hood River, Oregon 97031 • (541) 354-1548 • Fax (541) 354-5120  
Hood River County School District • Sarah Braman-Smith - Principal • Danny Nafiez - Vice-Principal

Sep 15, 2023

Dear Joe Ibarra ,

Wy'east Middle School wishes to thank you for your generous Air Hockey Table donation estimated at \$499.59. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to Wy'east will be accepted at an upcoming Hood River County School Board meeting.

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Thank you again.

Sincerely,

Wy'east Middle School  
Sarah Braman-Smith , Principal

cc: Hood River County School District Board of Directors

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**Wy'east Middle School**

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# Wy'east Middle School

3000 Wy'east Road • Hood River, Oregon 97031 • (541) 354-1548 • Fax (541) 354-5120  
Hood River County School District • Sarah Braman-Smith - Principal • Danny Nañez - Vice-Principal

September 20th ,2023

Dear Kristina Worsham,

Wy'east Middle School wishes to thank you for your generous \$50.00 estimated donation. Providing our Tuffy store with : Hair Clips / Sunglasses/ boba tea packs drinks. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to Wy'east will be accepted at an upcoming Hood River County School Board meeting.

Hood River County School District is a political subdivision of the State of Oregon. Charitable contributions to Hood River County School District are tax-deductible under section 170(c) (1) of the Internal Revenue Code if made for a public purpose and are subject to the limits specified in the Internal Revenue Code of State law. Our Federal taxpayer identification number is 93-6000502.

Thank you again.

Sincerely,

Wy'east Middle School  
Sarah Braman-Smith , Principal

cc: Hood River County School District Board of Directors

*Excellence. Every student. Every day.*

**Wy'east Middle School**

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# Wy'east Middle School

3000 Wy'east Road • Hood River, Oregon 97031 • (541) 354-1548 • Fax (541) 354-5120  
Hood River County School District • Sarah Braman-Smith - Principal • Danny Nañez - Vice-Principal

September 23th ,2023

Dear Jennifer Graves,

Wy'east Middle School wishes to thank you for your generous \$15.00 estimated donation. Providing our Tuffy store with : Puzzle backpack. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to Wy'east will be accepted at an upcoming Hood River County School Board meeting.

Hood River County School District is a political subdivision of the State of Oregon. Charitable contributions to Hood River County School District are tax-deductible under section 170(c) (1) of the Internal Revenue Code if made for a public purpose and are subject to the limits specified in the Internal Revenue Code of State law. Our Federal taxpayer identification number is 93-6000502.

Thank you again.

Sincerely,

A handwritten signature in dark ink, appearing to read "Sarah B. Smith", with a long, sweeping horizontal line extending to the right.

Wy'east Middle School  
Sarah Braman-Smith , Principal

cc: Hood River County School District Board of Directors

*Excellence. Every student. Every day.*

**Wy'east Middle School**

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[www.hoodriver.k12.or.us/wyms](http://www.hoodriver.k12.or.us/wyms)



# Wy'east Middle School

3000 Wy'east Road • Hood River, Oregon 97031 • (541) 354-1548 • Fax (541) 354-5120  
Hood River County School District • Sarah Braman-Smith - Principal • Danny Nafiez - Vice-Principal

November 27th, 2023

Dear Julie Routson,

Wy'east Middle School wishes to thank you for your generous \$75.00 estimated donation. Providing our Tuffy store with : Popcorn. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to Wy'east will be accepted at an upcoming Hood River County School Board meeting.

Hood River County School District is a political subdivision of the State of Oregon. Charitable contributions to Hood River County School District are tax-deductible under section 170(c) (1) of the Internal Revenue Code if made for a public purpose and are subject to the limits specified in the Internal Revenue Code of State law. Our Federal taxpayer identification number is 93-6000502.

Thank you again.

Sincerely,

Wy'east Middle School  
Sarah Braman-Smith , Principal

cc: Hood River County School District Board of Directors

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# Wy'east Middle School

3000 Wy'east Road • Hood River, Oregon 97031 • (541) 354-1548 • Fax (541) 354-5120  
Hood River County School District • Sarah Braman-Smith - Principal • Danny Nafiez - Vice-Principal

November 28th, 2023

Dear Linda Powers,

Wy'east Middle School wishes to thank you for your generous \$10.00 estimated donation. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to Wy'east will be accepted at an upcoming Hood River County School Board meeting.

Hood River County School District is a political subdivision of the State of Oregon. Charitable contributions to Hood River County School District are tax-deductible under section 170(c) (1) of the Internal Revenue Code if made for a public purpose and are subject to the limits specified in the Internal Revenue Code of State law. Our Federal taxpayer identification number is 93-6000502.

Thank you again.

Sincerely,

Wy'east Middle School  
Sarah Braman-Smith , Principal

cc: Hood River County School District Board of Directors

*Excellence. Every student. Every day.*

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# Wy'east Middle School

3000 Wy'east Road • Hood River, Oregon 97031 • (541) 354-1548 • Fax (541) 354-5120  
Hood River County School District • Sarah Braman-Smith - Principal • Danny Nañez - Vice-Principal

Dec 4th, 2023

Dear Jeff Kiinney ,

Wy'east Middle School wishes to thank you for your generous \$2,500 check donation to be used for our Library. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to Wy'east will be accepted at an upcoming Hood River County School Board meeting.

Hood River County School District is a political subdivision of the State of Oregon. Charitable contributions to Hood River County School District are tax-deductible under section 170(c) (1) of the Internal Revenue Code if made for a public purpose and are subject to the limits specified in the Internal Revenue Code of State law. Our Federal taxpayer identification number is 93-6000502.

Thank you again.

Sincerely,

Wy'east Middle School  
Sarah Braman-Smith , Principal

cc: Hood River County School District Board of Directors

*Excellence. Every student. Every day.*

**Wy'east Middle School**

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[www.hoodriver.k12.or.us/wyms](http://www.hoodriver.k12.or.us/wyms)



# Hood River Valley High School

1220 Indian Creek Road • Hood River, Oregon 97031 • (541) 386-4500 • Fax: (541) 386-2400

November 1, 2023

Mercado Guadalajara  
1802 12th St.  
Hood River, OR 97031

Dear Mercado Guadalajara:

Hood River Valley High School wishes to thank you for your donation of snacks that you have estimated to be worth \$28.44 for our HRVHS MEChA Club. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to the high school will be accepted at an upcoming Hood River County School Board meeting.

Hood River County School District is a political subdivision of the state of Oregon as described in section 170(c)(1) of the Internal Revenue Code. Donations to Hood River County School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law. Our Taxpayer ID Number is 93-6000502.

Thank you again.

Sincerely,

Columba Jones, Principal  
Hood River Valley High School

cc: Hood River County School District Board of Directors  
America Flores- Advisor  
Cynthia Rivera - Advisor



# Hood River Valley High School

1220 Indian Creek Road • Hood River, Oregon 97031 • (541) 386-4500 • Fax: (541) 386-2400

November 17, 2023

Greenfish Foundation  
501 Silverdside Rd, Suite 123  
Wilmington, DE 19809

Dear Greenfish Foundation:

Hood River Valley High School wishes to thank you for your donation of \$1,500.00 for our Global Citizens Club. We acknowledge that you did not receive any goods or services for this donation. Your generous contribution is important to our staff and students and is greatly appreciated.

Your donation to the high school will be accepted at an upcoming Hood River County School Board meeting.

Hood River County School District is a political subdivision of the state of Oregon as described in section 170(c)(1) of the Internal Revenue Code. Donations to Hood River County School District are tax deductible for Federal and State income tax purposes within the limits specified in the Internal Revenue Code and State law. Our Taxpayer ID Number is 93-6000502.

Thank you again.

Sincerely,

Columba Jones, Principal  
Hood River Valley High School

cc: Hood River County School District Board of Directors  
Kathy Yasui - Advisor

*Educate and support every student, every day, for success now and in the future.*



November 14, 2023

McDonald's  
Kimberly Bustos  
PO Box 1427  
The Dalles, Oregon 97058

Dear Kimberly,

Thank you for your thoughtful and generous donation of 500 Treat Packs for May Street Elementary students.

Halloween is a very exciting time for many children and families, and giving a donation of a treat pack to each student which includes several foods and snack items was very appreciated. It was exciting to learn that May Street Elementary was selected as the recipient in Hood River for these items.

Your generous donation of 500 treat packs is valued at \$10,500 and will be presented to the Hood River County School District Board of Directors at the next scheduled meeting for approval. Hood River County School District is a political subdivision of the State of Oregon as described in section 170(c)(1) of the Internal Revenue Code. Donations to Hood River County School District are tax deductible for federal and state income tax purposes within the limits specified in the Internal Revenue Code and state law. Our Taxpayer ID number is 93-6000502.

Sincerely,

Vickie Schmidt

CC: Hood River County School Board

*Excellence. Every student. Every day.*

Vickie Schmidt | Principal | May Street Elementary  
1001 10th Street • Hood River, Oregon 97031 • 541.386.2656  
[www.hoodriver.k12.or.us](http://www.hoodriver.k12.or.us)